



Education Centre
545 – 11th Street East • Prince Albert, SK • S6V 1B1
Phone: (306) 764-1571 Fax: (306) 763-4460
Toll Free Phone: 1-888-764-1571

Policing Agency

Dear Sir/Madam:

In Saskatchewan Rivers Public School Division, a Criminal Record Check and a Vulnerable Sector Check is required prior to anyone becoming an employee, intern, or practicum student and it may be required for some volunteer activities.

In our School Division, any employee, intern, practicum student or volunteer may be responsible for the well-being of one or more children or vulnerable persons and may be in a position of authority or trust relative to those children or vulnerable persons. For this reason, the criminal record check must include the vulnerable sector check.

_____, is applying for:
(name)

- Employment
 - Teacher
 - Educational Associate
 - Secretary/Librarian
 - Caretaker/Maintenance/IT
 - Social Worker/Mentor
 - Bus Driver
 - Other _____
- Internship/Student Teaching
- Practicum - _____
- Volunteer activity

We request that official verification of both the criminal record check providing criminal record information and the identification of any sexual offences for which a pardon has been granted or issued be conducted on the person identified.

I thank you in advance for your attention to this matter.

Cory Trann
Superintendent of Schools
Saskatchewan Rivers Public School Division