

SUPERINTENDENT OF FACILITIES

in the city of Prince Albert

The Saskatchewan Rivers Public School Division (SRPSD) invites applications for the position of Superintendent of Facilities with duties to commence September 1, 2025, or an agreed upon date.

Saskatchewan Rivers is a blend of rural and urban education, with 32 schools located in the City of Prince Albert and surrounding communities. The school division serves nearly 9000 students with 1400 employees and an annual operating budget of approximately \$100 million.

The successful candidate will work closely with the Director of Education and serve as an integral member of the administrative council team. This position plays a critical leadership role within the school division and administrative council and works closely with the Board of Education, school division staff, provincial ministries and all taxing authorities within the Division.

This role involves leading a skilled facilities team and ensuring that all school division properties are safe, well-maintained, and aligned with the division's long-term strategic objectives. The successful candidate will manage both major and minor capital construction projects, while also overseeing ongoing responsibilities with caretaking, facilities planning, operations, maintenance, renovations, energy management, safety, and occupational health.

The Superintendent of Facilities oversees the division's facilities budget, plays a key role in shaping the three-year capital plan, and provides strategic leadership in planning, team development, and continuous improvement. This position calls for an individual who can cultivate a collaborative team environment, build strong relationships, and continuously assess and enhance facility practices to support the evolving needs of students and staff.

The ideal candidate will possess the following:

- A degree or designation in Engineering or Business Administration or a related field (Facilities Planning) and five or more years of related experience, or an equivalent combination of education and experience.
- A Project Management designation (PMP or CAPM) or Facility Management Administration (FMA) designation is an asset.
- Expert level knowledge of project planning, management and control structures.
- Strong interpersonal and communication skills, with the ability to foster trust, encourage collaboration, and apply creative problem-solving in team environments.
- A highly organized and analytical thinker with the ability to analyze situations, evaluate alternatives and implement solutions.
- Proven ability to exercise sound independent judgment while balancing organizational standards.
- Ability to work in an interdependent team environment, incorporating input and providing input from a variety of perspectives and sources.
- Ability to plan, direct, and coordinate activities of diverse teams and cross-functional groups.
- Knowledge of financial management principles and their application in a large and complex organization.

The successful candidate will be committed to the ideals of public education as well as to the Mission and Educational Beliefs of the Board of the Saskatchewan Rivers Public School Division. A competitive compensation package will be offered to the successful candidate.

All inquiries with respect to this competition should be directed to Neil Finch, Director of Education, at (306) 764-1571 or nfinch@srsd119.ca.

Qualified candidates are invited to submit applications to the undersigned, complete with a résumé that includes all past and current experiences and contact information for a broad range of references, by **2:00 pm** local time on June 26, 2025 or the competition will remain open until a suitable candidate has been found.

Send applications attention to:

Neil Finch
Director of Education
Saskatchewan Rivers Public School Division

E-mail Applications to: cbannerman@srsd119.ca

Saskatchewan Rivers Public School Division is an equal opportunity employer. We are committed to creating an inclusive workplace and having a workforce representative of the diverse communities we serve. We welcome diversity and encourage applications from all qualified individuals.

Receipt of all applications will be acknowledged.