

Effective Date: August, 2023

MICHIF LANGUAGE AND CULTURAL MENTOR

PURPOSE:

This position brings an understanding of the emotional and social development of children and how family, school community, and culture may affect student learning. The purpose of this role is to:

- Provide enhanced Métis cultural perspectives, awareness and guidance to students, families and school staff;
- Work collaboratively with the Métis Nation of Saskatchewan, classroom teachers and Elders in supporting the implementation of Michif language and Métis culture;
- Enhance connections between the school and the community; continue to grow strong community network for support and resources when required.

This position reports directly to the Principal or designate and indirectly to the Superintendent of Schools.

DUTIES & RESPONSIBILITIES:

- ⇒ Provide support to the school leadership team in planning Metis cultural events and celebrations
- ⇒ Provide enhanced First Nations and Métis cultural perspectives, awareness and guidance to students, families and school staff
- ⇒ Support and facilitate partnering relationships within the school, community, school division and other external agencies
- ⇒ Enhance linkages to the First Nations and Métis community; continue to grow strong community network for support and resources when required
- ⇒ Support students to engage and participate in school cultural events
- ⇒ Provide support for students who are experiencing social, emotional and/or behavioural problems
- ⇒ Connect with families and students to increase attendance and academic achievement
- ⇒ Participate in and/or conduct home visits to better assist student and family life
- ⇒ Track student progress in attendance and support the monitoring of student achievement
- ⇒ Consult with the Principal or designate of the school and collaborate with school staff on a regular basis in regards to student updates, progress, supports required, and any additional requirements or pertinent information
- ⇒ Perform other related duties as assigned

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QUALIFICATIONS:

REQUIRED:

- ⇒ Typically the required knowledge, skills and abilities are obtained through successful completion of Grade 12
- ⇒ Understanding and knowledge of First Nations and Metis Cultures
- ⇒ Must possess and maintain a clean driver's abstract
- ⇒ A reliable vehicle and a valid driver's licence
- ⇒ A security background check including both a Criminal Record Check and a Vulnerable Sector check will be required

PREFERRED:

- ⇒ Experience in the delivery of human services such as education, social work, health care, justice, counselling and/or community development
- ⇒ Ability to establish and maintain effective working relationships with diverse individuals and groups
- ⇒ Excellent interpersonal and communication skills
- ⇒ Ability to work independently with minimal on-site supervision demonstrating sound judgement and decision-making skills to ensure quality of work meets expected standards
- ⇒ Ability to maintain accurate records and provide reports
- ⇒ Working knowledge of current technology and software

KNOWLEDGE, SKILLS & ABILITIES:

- ⇒ Knowledge of Michif/Métis cultural perspectives and language
- ⇒ Ability to participate within a community of learners
- ⇒ Ability to supervise learning and school-related activities in a variety of settings and locations
- ⇒ Ability to collect appropriate resources and to implement, program, and assess student progress within prescribed programs
- ⇒ Skill in speaking with persons of various social, cultural, economic and educational backgrounds
- ⇒ Knowledge of and ability to operate within Board policies and procedures
- ⇒ Ability to understand and carry out oral and written instructions
- ⇒ Knowledge of local community resources
- ⇒ Ability to establish and maintain effective working relationships with all staff, students and the public demonstrating tact and diplomacy
- ⇒ Ability to work in a fast-paced environment effectively and with most moderate supervision
- ⇒ Ability to conduct oneself in a manner appropriate to an educational institution that provides services to children including demonstrating strict attention to confidentiality of school operations and student information
- ⇒ Possess strong organizational skills and be able to prioritize multiple demands.

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CONCLUSION:

The duties and responsibilities listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the role expectations if the work is similar, related, or a logical assignment to the position.

The position description does not constitute an employment agreement between the Board of Education and the individual and is subject to change by the Board of Education as the needs of the Employer and requirements of the position change.

**SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION EMBRACES THE
FOLLOWING VALUES AND BELIEFS:**

- **Everyone is a Learner**
- **Excellence for Every Learner**
- **Lifelong and Continuous Learning**
- **Health, Safety and Wellness**
- **Accountability, Honesty, Integrity and Respect**
- **A Positive, Healthy and Enjoyable Work and Learning Environment**
- **An inclusive and diverse workforce and student population**

Saskatchewan Rivers Public School Division employees are expected to be exemplary role models at all times.