

LANGUAGE ASSISTANT (SPEECH LANGUAGE PATHOLOGY)

PURPOSE:

This position assists school teams by supporting the implementation of communication programming that will best respond to a student's needs. Programming will be implemented under the guidance and supervision of the Saskatchewan Rivers Public School Division (SRPSD) Speech-Language Pathologists.

This position reports directly to the Superintendent of Schools responsible for Intensive Supports.

DUTIES AND RESPONSIBILITIES:

- ⇒ Model communication programming under the guidance of the Speech- Language Pathologist
- ⇒ Recognize and accommodate each student's diverse communication profile to create a conducive learning environment
- ⇒ Model trauma-formed practices to create safe and empathetic environments for students with communication needs
- ⇒ Model the use of visual-supports and aides to support complex communicators
- ⇒ Track data and provide updates to the supervising Speech Language Pathologist
- ⇒ Work in collaboration with the Speech-Language Pathologist and school team to provide programming designed by the supervising Speech-Language Pathologist
- ⇒ Assist in the preparation of materials for students who are engaging in communication programming under the direction of the Speech-Language Pathologist
- ⇒ Support school teams in maintaining records and documenting student progress through recording and management of student data
- ⇒ Establish and maintain a good working relationship with students, staff and/or off-site agencies as required
- ⇒ Must comply with any and all applicable Board guidelines, policies and practices, guidelines and legislation and regulatory requirements
- ⇒ Perform other related duties as assigned

QUALIFICATIONS:

EDUCATION, TRAINING & EXPERIENCE:

- ⇒ Typically, the required knowledge, skills and abilities are obtained through successful completion of Grade 12 and at least one year of related post-secondary education in Speech Language Pathology or equivalent from a recognized institution as approved by the Board of Education
- ⇒ Experience in the implementation of communication programming with students of varying ages and developmental levels
- ⇒ Completion of professional development in the area of speech-language development and communication programming would be an asset
- ⇒ Post-secondary training related to child development would be an asset

REQUIRED LICENCES, CERTIFICATIONS & REGISTRATIONS:

- ⇒ Must possess and maintain a valid driver's licence.

KNOWLEDGE, SKILLS & ABILITIES:

- ⇒ Ability to form positive attachment with students by engaging in intrinsically motivating activities and using trauma-informed practices
- ⇒ Knowledge of student behaviour management and co-regulation strategies
- ⇒ Ability to supervise learning and school-related activities in a variety of settings and locations
- ⇒ Possess strong organizational skills and be able to prioritize multiple demands
- ⇒ Demonstrate a high regard for all children and youth that honours diversity
- ⇒ Ability to collect appropriate resources and to implement, program, and monitor student progress within prescribed programs
- ⇒ Ability to maintain a positive, encouraging, supportive approach when interacting with all students, consistent with the belief that we can help all children learn and become independent
- ⇒ Knowledge and skills with various forms of non-speaking communication [Alternative and Augmentative Communication (AAC)]
- ⇒ Ability to engage in constructive dialogue with school personnel and members of the SRPSD Inclusive Learning Team
- ⇒ Ability to establish and maintain effective working relationships with all staff, students and the public demonstrating tact and diplomacy
- ⇒ Ability to work independently with minimal on-site supervision demonstrating sound judgement and decision-making skills to ensure quality of work meets expected standards
- ⇒ Meet the physical demands of the position, such as engaging in gross motor people play and intensive sensory activities such as jumping, running, throwing, pushing and pulling
- ⇒ Ability to conduct oneself in a manner appropriate to an educational institution that provides services to children including demonstrating strict attention to confidentiality of school operations and student information
- ⇒ Working knowledge of current technology and software associated with the duties and responsibilities of this position
- ⇒ Knowledge of and ability to operate within Board policies and procedures

ADDITIONAL INFORMATION:

- ⇒ This position involves travel to various schools and therefore a reliable vehicle and driver's licence is required
- ⇒ A security background check including both a Criminal Record Check and a Vulnerable Sector check will be required
- ⇒ Must participate in applicable safety training, work-related professional development, in-service, or courses of study

CONCLUSION:

The duties and responsibilities listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the role expectations if the work is similar, related or a logical assignment to the position.

The position description does not constitute an employment agreement between the Board of Education and the employee and is subject to change by the Board of Education as the needs of the Employer and requirements of the position change.

**SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION EMBRACES THE
FOLLOWING VALUES AND BELIEFS:**

- **Everyone is a Learner**
- **Excellence for Every Learner**
- **Lifelong and Continuous Learning**
- **Health, Safety and Wellness**
- **Accountability, Honesty, Integrity and Respect**
- **A Positive, Healthy and Enjoyable Work and Learning Environment**
- **An inclusive and diverse workforce and student population**

Saskatchewan Rivers Public School Division Employees are expected to be exemplary role models at all times.