

## Policy 10

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### BOARD REPRESENTATIVES

The Board will give consideration to naming representatives to various external committees, agencies and organizations. Such representation is established at the discretion of the Board to facilitate the exchange of information on matters of mutual concern and/or to discuss possible agreements between the Division and other organizations.

The following guidelines shall apply to such representation:

- Where appropriate, the trustee shall reflect the current formal position of the Board;
- On other issues of significant importance, the trustee shall consult with the Board to determine the formal view of the Board;
- The trustee may give a personal opinion as long as the trustee makes it clear that the opinion does not represent the formal view of the Board;
- The Board requires that important issues be brought to its attention. Therefore, if an issue has policy implications it shall be verbally reported at meetings of the Board and may be supplemented by a written report, along with all other reports that may be written and included with the meeting agenda; and
- All expenses of this activity shall be covered in accordance with compensation guidelines approved annually at the Organizational Meeting.

The Director may appoint resource personnel to work with the representative and shall determine the roles, responsibilities and reporting requirements of resource personnel.

The following committees/organizations will have a Board representative as identified each year at the first regular meeting after the annual Organization Meeting:

1. Saskatchewan School Boards Association (SSBA) - Public Section Executive
  - 1.1 Purpose
    - Attend SSBA Public Section Executive meetings.
    - Represent the Board's positions and interests at the provincial level.
    - Communicate to the Board at the next regular meeting the work of the SSBA Public Section Executive.
  - 1.2 Membership
    - One trustee.
  - 1.3 Meetings
    - As determined and scheduled by the SSBA Public Section Executive.
2. Saskatchewan School Boards Association (SSBA) – Indigenous Council
  - 2.1 Purpose
    - Attend SSBA Indigenous Council meetings.
    - Represent the Board's positions and interests at the provincial level.
    - Communicate to the Board at the next regular meeting the work of the SSBA Indigenous Council.

- 2.2 Membership
    - A minimum of one designated representative.
    - Other trustees may also attend meetings.
  - 2.3 Meetings
    - As determined and scheduled by the SSBA Indigenous Council – generally four times per year.
3. Saskatchewan High Schools Athletic Association (SHSAA)
    - 3.1 Purpose
      - Attend SHSAA meetings.
      - Represent the Board's positions and interests at SHSAA meetings.
      - Communicate to the Board the work of SHSAA.
      - May be a voting member of the North Central Athletic Association
    - 3.2 Membership
      - One trustee.
    - 3.3 Meetings
      - At the call of SHSAA
  4. Saskatchewan School Boards Association (Board Chairs Council)
    - 4.1 Purpose
      - Attend meetings of the SSBA Board Chairs Council.
      - Represent the Board's views and communicate to the Board Chairs Council the Board's perspectives.
      - Communicate to the Board the work of Board Chairs Council.
    - 4.2 Membership
      - Board Chair or designate.
    - 4.3 Meetings
      - As determined and scheduled by the SSBA.
  5. Saskatchewan Rivers School Division #119 Foundation Corporation
    - 5.1 Purpose
      - Attend Foundation Board meetings.
      - Communicate to the Board the work of the Foundation Corporation.
    - 5.2 Membership
      - At least two elected members of the Board (requires three members until the Foundation Board is operational).
    - 5.3 Meetings
      - At the call of the SRSD Foundation Corporation.
  6. City and School Boards Liaison Committee
    - 6.1 Purpose
      - Attend meetings of the City and School Boards Liaison Committee.
      - Represent the Board's views and communicate to the Committee the Board's issues and concerns.
      - Makes recommendations to City Council and or the respective School Boards in relevant matters to all parties.
      - Communicate to the Board the work of City and School Boards Liaison Committee.

- 6.2 Membership
  - Board Chair and one urban trustee.
- 6.3 Meetings
  - As determined and scheduled by the City of Prince Albert.
- 7. School Community Council Cluster Representatives
  - 7.1 Purpose
    - Trustees are selected to act as SCC cluster representatives to build and maintain effective two-way communication between SCCs and the Board
    - The role of the representative is to accurately represent Board decisions and directions to the Council and to accurately represent Council recommendations and issues to the Board.
  - 7.2 Membership
    - Trustees are assigned to clusters at the annual organizational meeting. Current cluster assignments are as follows [SRPSD Board Committee Structure](#).
  - 7.3 Meetings
    - At the call of the SCC. Typically, the schedule for the year is determined in September.

Reference: Sections 85, *The Education Act, 1995*

Approved: May 5, 2014

Revised: November 26, 2018; June 8, 2020; March 8, 2021