



MISSION: *Strives for excellence in education and seeks to maximize each child's unique learning ability.*

VISION: *Pursuit of excellence, respect of diversity and achievement for all.*

**THE REGULAR MEETING FOR THE BOARD OF EDUCATION OF THE
SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION**

**Board Room, Education Centre
545 – 11th Street East
Prince Albert, SK S6V 1B1**

Monday, May 15, 2023

Time: 4:00 p.m.

AGENDA (#23R-9)

1. **Call to order by Board Chair Darlene Rowden**
2. **Land acknowledgement**
3. **Declaration of conflict of interest**
4. **Motion to move into Closed Session**
5. **Regular session convenes at 5:30 p.m.**
6. **Adoption of the agenda**
7. **Consent items**
 - (a) Adoption of the Regular meeting – May 1, 2023
8. **Business arising from the previous meeting**
9. **New business (Board Committee Reports, Trustees' items and Notice of Motions)**
 - (a) Matters and Motions brought forward from Closed Session of May 15, 2023
 - (b) External Board Committees (if any)
 - (c) Provincial Update (if any)
 - (d) Saskatchewan Rivers Students for Change (SRSC) Report – ***Student trustees***
 - (e) Land Acknowledgement – ***D. Rowden***
 - (f) Policy Review Update – ***G. Gustafson***
10. **Accountability reports**
(if any)
11. **Reports from administrative staff**
 - (a) Premier's Award of Excellence – ***R. Bratvold***

- 12. Notice of Motion
- 13. Three key messages for SCC/public from meeting
- 14. Board members’ forum
- 15. Adjournment

CALENDAR OF EVENTS	
Tuesday, May 16, 2023 8:30 a.m. to 3:30 p.m.	Day 2 school tours
Thursday, May 25, 2023 9:00 a.m.	BCCS/JSCN School Powwow - Agreement signing ceremony – James Smith Cree Nation (optional)
Thursday, June 1 (evening) and Friday, June 2, 2023	Public Section AGM – Regina
Monday, June 5, 2023 Time: 4:00 p.m.	Regular meeting, Education Centre, Board Room, 545 – 11th Street East, Prince Albert, SK
Monday, June 12, 2023 Time: 5:45 p.m.	June Recognition Event, Wildlife Federation Facility (north of Prince Albert)
Wednesday, June 14, 2023 Time: 4:00 p.m.	R. Bratvold’s Retirement Function – EA Rawlinson Centre for Arts – 2 nd Floor Lobby

2022-23 Board Annual Work Plan

May 2023

Events/Actions

- Elders Council (May 1, 2023)
- School tours (May 5 and 16, 2023)
- SCC Engagement Meeting (March 28, 2023)
- Attend achievement nights and graduation ceremonies

June 2023

Events/Actions

- Public Section General Meeting (June 1 and 2, 2023)
- Attend achievement nights and graduation ceremonies
- Board’s Recognition Event and school-based recognition events (June 12, 2023)

MEETING DATE: May 15, 2023

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>8.8</u>	

FROM: R. Bratvold, Director of Education **ATTACHMENTS** [v]

BACKGROUND

RE: ADOPTION OF THE MINUTES OF THE REGULAR MEETING

- May 1, 2023 Regular Minutes

RECOMMENDATION

That the minutes of the Regular meeting of May 1, 2023 be approved as presented.



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NO. #2023R-8 (MONDAY, MAY 1, 2023)

MINUTES OF THE REGULAR MEETING OF THE SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION NO. 119 FOR THE BOARD OF EDUCATION HELD ON MONDAY, MAY 1, 2023 AT 4:00 P.M. IN THE BOARD ROOM, EDUCATION CENTRE, 545 11TH STREET EAST, PRINCE ALBERT, SK

PRESENT:

MEMBERS OF THE BOARD

MRS. C. BLOOM, Trustee

MR. B. GEROW, Trustee

MR. G. GUSTAFSON, Trustee

MR. B. HOLLICK, Trustee

MR. A. LINDBERG, Trustee

MR. A. NUNN, Vice-Chair

MS. D. ROWDEN, Board Chair

MS. J. SMITH-WINDSOR, Trustee

DR. M. VICKERS, Trustee

MR. B. YEAMAN, Trustee

SENIOR ADMINISTRATION

Mr. R. Bratvold, Director of Education

Mrs. G. Tebay, Superintendent of Schools

Mr. J. Pidborochynski, Chief Financial Officer

Mrs. J. Ward, Administrative Services Officer

D. Rowden, Board Chair, called the meeting to order.

D. Rowden provided the land acknowledgement for the school division. Trustees were given an opportunity to declare a conflict of interest.

MOTION TO MOVE INTO CLOSED SESSION:

#23R-49

Moved by A. Lindberg that the meeting move into Closed Session with Board and Administration present.

Carried.

Regular meeting resumed.

ADOPTION OF THE AGENDA:

#23R-50

Moved by B. Hollick that the agenda be approved as amended.

Carried.

CONSENT ITEMS:

#23R-51

Moved by G. Gustafson that the following consent items be approved:

(a) Adoption of the Minutes for Regular Meeting of April 17, 2023;

(b) Administrative Procedure Changes.

Carried.

NEW BUSINESS:

(a) Matters and Motions from the Closed Session of May 1, 2023

No motions/matters to be brought forward.

(b) Recap of the Indigenous Partners Gathering

D. Rowden commented that it was great first gathering of our Indigenous partners. It was noted that for the next meeting of this gathering, the agenda may need to be condensed to allow ample time for discussion.

There was also discussion on rotating the land acknowledgement at Board meeting to provide an opportunity for trustees to express their own land acknowledgement.

(c) Board Evaluation

#23R-52

Moved by G. Gustafson that the Board waive the Board self-evaluation for the 2021-2022 school year.

Carried.

Consensus was to complete and compile the Board self-evaluation surveys by June, 2023. The results will be used to develop a Positive Path Forward.

THREE KEY MESSAGES FOR SCC/PUBLIC FROM BOARD MEETING:

- Pipe ceremony at Birch Hills Public School;
- Indigenous partners gathering – April 24, 2023;
- Student special events (Esso Cup and Carlton band concert).

BOARD MEMBERS' FORUM:

Trustees were given an opportunity to share information on items of mutual interest.

ADJOURNMENT:

#23R- 53

Moved by A. Lindberg that the meeting adjourn. (6:45 p.m.)

Carried.

SIGNATURES:

Board Chair

Administrative Services Officer

Date of Approval

MEETING DATE: May 15, 2023

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<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Consent Item

Primary Policy Reference: 1.2,4, 2.2.7

FROM: D. Rowden, Board Chair

ATTACHMENTS []

BACKGROUND

RE: LAND ACKNOWLEDGMENT

The Division and Board is very clear on the importance of acknowledging the original citizens and rightsholders of the land on which the Division operates. The Chair, other officials or designates will normally acknowledge that land at division events but the Board has discussed providing trustees with the opportunity to acknowledge the land at board meetings. There seemed to be desire to learn more about land acknowledgments and to establish a process for various trustees to offer the acknowledgment.

There are many and varied perspectives on land acknowledgements and trustees are encouraged to explore some of those through their own relationships with Indigenous leaders, through the Office of the Treaty Commissioner or other sources. Most agree that including a personal comment is more meaningful than only reading a script, but most also appreciate that everyone is at different place in their journey of reconciliation. Some of the more common elements in most land acknowledgements include:

1. Recognition of the original citizens of the land. Learn the history and be specific about the Nations (not just generally Indigenous people).
2. Recognition of Treaty.
3. Acknowledge the importance treaty and relationship.
4. Acknowledge the importance of Reconciliation AND the specific actions you (or the Board) are taking to move closer to reconciliation.
5. Sharing some personal beliefs, story, actions that illustrate the value you place on land, land acknowledgment and reconciliation.

The division has provided the following as a guide/starting place for those offering a land acknowledgement on the page 2 of the memorandum

We want the acknowledgement to be more personal/genuine and less script-like so please feel free to modify the words or add your own personal perspectives and story. Below are two similar statements that you can use as a guide.

- 1. I would like to acknowledge that we are situated on the traditional homelands of the Métis and the ancestral lands of the Cree, Dene, Dakota, Lakota, Nakoda and Sauteaux (SOH-toh) peoples. Saskatchewan Rivers Public School division is within Treaty 6 Territory and we are committed to honouring the spirit and intent of that Treaty and taking action that brings us to full reconciliation.*

OR

- 2. The Saskatchewan Rivers Public School Division serves students and families in an area that has been home to Indigenous peoples since time immemorial. We are located on ancestral lands of the Cree, Dene, Dakota, Lakota, Nakoda and Sauteaux (SOH-toh) peoples, and on the traditional Homelands of the Métis. We are within part of Treaty 6 Territory and we honour Indigenous peoples as a vibrant part of our past, present and future. With this acknowledgement we also signify our commitment to actions that bring us towards reconciliation.*

It may not be appropriate to require each trustee to take a turn to provide the land acknowledgement, but we might also remember that effective reconciliation may require us to move out of our comfort zone and become “disrupters” of the status quo. The Board can discuss how to proceed and then consider the motion below.

RECOMMENDATION

That the Board authorize the Chair to establish a schedule of trustees to provide the land acknowledgment at Regular Board meetings beginning in the 2023-24 school year.

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<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: <u>Policy Committee Report</u>	<input type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>2.4, 11</u>	
FROM: G. Gustafson, Committee Chair		ATTACHMENTS []

BACKGROUND

RE: POLICY REVIEW UPDATE

The Policy Committee has continued the work of review and policy development and most recently facilitated the whole board review of policy. Trustees submitted 25 different policy suggestions, redocumentations and questions. All have been considered by the Policy Committee; some adjustments seem clear; some require more work at the Committee level before coming to the full board; and some suggestions need some further discussion at the Board level. Some further details and opportunity for discussion will be available at the table and a summary is provided below.

1) Policy 1 – Foundations Statements

- a) Should we include an image of Pride colored logo and under “Logo”. Change the last line to “this logo may not be duplicated or modified without the express permission from the school division.”
- b) **Status:** leave as is; address use of logo with Administrative Procedures

2) Policy 2 – Role of the Board

- a) 7.2 – Board evaluation – review formal Board/director evaluation cycle and flexibility. Determines Positive Path Forward. Done last year? Or planned for this year? Does it continue? **Status:** In progress. Discussions as part of committee structure and governance discussions
- b) 8.7 – Monitor revenue and expenditures ... monthly – now practice is quarterly. **Status:** Motion to change Policy to match current practice
- c) Selected responsibilities number 7.– approval of early resignation incentive formula (should see evidence of this being done or change how it is done.) Should the Board have a motion since this is a selected responsibility. The format of this section should also change to be consistent with other policy numbering (i.e. title this section as number 9 and reformat the articles within) **Status:** Motion below to change formatting. Content of Policy 2 is in progress at committee level. Administration is gathering further information.

3) Policy 3 – Trustee Code of Conduct – Appendix A

- a) Should him/herself be changed to represent gender neutral.

Status: motion below to achieve the housekeeping change

4) Policy 5 – Role of the Board Chair

- a) Forward harassment complaints to the Board?

- b) **Status:** In Progress. Administration gathering information for committee to identify best practice and potential third party neutral to hear complaints as needed.

5) Policy 8 – Board Operations

- a) 2nd paragraph – requests for reports ... by Board “resolution” – change to consensus or Board motion?

Status: *In need of Board Discussion and direction.* We occasionally do this by motion but often by consensus and occasionally by request from an individual trustee.

- b) 4.1.2 – re: consent in writing – should there be provision for consent by electronic means? (Email? Text?) – consistent with 7.

Status: In Progress. Administration gathering information about mechanisms for access and for security/privacy.

- c) 15.2 Review in context of SSBA bylaws and Board discussion re: attending as voting/non-voting.

Status: In Progress. Referral to a fall Board/Director Seminar for more discussion.

- d) Should consideration be given to livestreaming or recording public Board meetings?

Status: In Progress. Referral to a fall Board/Director Seminar for more discussion.

6) Policy 10 – Board Representatives

- a) 6.2 Change to reflect current practice (for City/School Board Liaison (CSB) committee)? Currently we have 2 urban trustees and Board Chair on committees as stated in policy.

Status: *Seeking Board and CSB committee input.* Has there been discussion, are the terms of reference amenable to change?

7) Policy 11 – Policy Making

- a) Need to incorporate role/function of the Policy Committee into this policy.

Status: In progress. This item is on the Policy Committee’s work plan.

8) Policy 14 – Appeals and Hearings Regarding Student Matters

- a) Update this incorporating Student Discipline Committee acting on behalf of the Board of Education.

Status: In progress. This item is on the Policy Committee’s work plan.

9) Policy 16 Recruitment & Selection of Personnel

- a) Should make specific references to the Saskatchewan Human Rights Code as part of the legislative context that the Board needs to comply with when undertaking recruitment & selection of personnel. Consideration should also be given to equal opportunity of employment or at least principles of diversity in statements about recruitment practices.

RE: Policy Review Update

- b) If our Foundational Statements commit to “respect for human diversity”, shouldn’t this value also be reflected in Policy 16? and, measurable?
- c) Another approach to this could be connecting this Policy to the DEI policy under development.
- d) If Board members are sitting on a Selection Committee, what training should support them in this role?
- e) 5.1 – non-complaint regarding latest director contract, should be done before contract signing.

Status: In progress. These suggestions have not been a significant discussion yet at the Policy Committee but will be included in next year’s work plan

10) Policy 17 – Transportation

- a) Should transportation manual have anything regarding students on city buses?

Status: Referred to Administration for consideration.

11) New suggested policy

- a) A Safe & Caring Schools Policy could be developed that speaks to school safety, belonging, violence, consent, bullying, discrimination, etc.

Status: Future policy committee discussion, potential connections to current Equity, Diversity and Inclusion Policy development.

RECOMMENDATIONS

- 1. That the Board amend Policy article 2.8.7 to reflect the previous board motion to receive the financial reports quarterly.**
- 2. That the Board change language throughout policy documents to use gender neutral terms.**
- 3. That the Board change the format of the “Selected Responsibilities” section of Policy 2 to be consistent with format of other policy documents.**

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	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Consent Item

Primary Policy Reference: 2.2, 3.9

FROM: R. Bratvold, Director of Education **ATTACHMENTS** []

BACKGROUND

RE: PREMIER'S AWARD OF EXCELLENCE

At a previous meeting, the Board identified the program for submission and administration has begun the initial work to review and prepare for the submission of the application. It is necessary to have the Board identify trustees for board direction and participation through a committee. Superintendent Garette Tebay will lead the administrative support for the committee.

RECOMMENDATION

*That the Board appoint trustees (names of trustees) to the committee to develop the Board's application for the SSBA's Premier's Award of Excellence; and further,
That the committee develop its terms of reference for Board consideration at a June 2023 meeting and that the committee continue its work until the application is submitted prior to September 30, 2024.*