



MISSION: *Strives for excellence in education and seeks to maximize each child's unique learning ability.*

VISION: *Pursuit of excellence, respect of diversity and achievement for all.*

**THE REGULAR MEETING FOR THE BOARD OF EDUCATION OF THE
SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION**

**Board Room, Education Centre
545 – 11th Street East
Prince Albert, SK S6V 1B1**

**Monday, May 1, 2023
Time: 4:00 p.m.**

AGENDA (#23R-8)

- 1. Call to order by Board Chair Darlene Rowden**
- 2. Land acknowledgement**
- 3. Declaration of conflict of interest**
- 4. Motion to move into Closed Session**
- 5. Regular session convenes at 5:30 p.m.**
- 6. Adoption of the agenda**
- 7. Consent items**
 - (a) Adoption of the Regular meeting – April 17, 2023
 - (b) Administrative Procedures Changes
- 8. Business arising from the previous meeting**
- 9. New business (Board Committee Reports, Trustees' items and Notice of Motions)**
 - (a) Matters and Motions brought forward from Closed Session of May 1, 2023
 - (b) External Board Committees (if any)
 - (c) Provincial Update (if any)
 - (e) Recap of the Indigenous Partners Gathering – April 24, 2023 – **D. Rowden**
- 10. Accountability reports**
(if any)
- 11. Reports from administrative staff**
- 12. Notice of Motion**

May 1, 2023

13. Three key messages for SCC/public from meeting

14. Board members' forum

15. Adjournment

CALENDAR OF EVENTS	
Friday, May 5, 2023 (all day)	Day 1 school tours
Monday, May 1, 2023 Time: 4:00 p.m.	Regular meeting, Education Centre, Board Room, 545 – 11th Street East, Prince Albert, SK
Tuesday, May 16, 2023 (all day)	Day 2 school tours
Thursday, May 25, 2023 9:00 a.m.	BCCS/JSCN School Powwow - Agreement signing ceremony – James Smith Cree Nation (optional)
Thursday, June 1 (evening) and Friday, June 2, 2023	Public Section AGM – Regina
Monday, June 5, 2023 Time: 4:00 p.m.	Regular meeting, Education Centre, Board Room, 545 – 11th Street East, Prince Albert, SK

2022-23 Board Annual Work Plan

May 2023

Events/Actions

- Elders Council (*May 1, 2023*)
- School tours (*May 5 and 16, 2023*)
- SCC Engagement Meeting (*March 28, 2023*)
- Attend achievement nights and graduation ceremonies

June 2023

Events/Actions

- Public Section General Meeting (*June 1 and 2, 2023*)
- Attend achievement nights and graduation ceremonies
- Board's Recognition Event and school-based recognition events (*June 12, 2023*)

MEETING DATE: May 1, 2023

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>8.8</u>	

FROM: R. Bratvold, Director of Education **ATTACHMENTS** [v]

BACKGROUND

RE: ADOPTION OF THE MINUTES OF THE REGULAR MEETING

- April 17, 2023 Regular Minutes

RECOMMENDATION

That the minutes of the Regular meeting of April 17, 2023 be approved as presented.

NO. #2023R-7 (MONDAY, APRIL 17, 2023)

MINUTES OF THE REGULAR MEETING OF THE SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION NO. 119 FOR THE BOARD OF EDUCATION HELD ON MONDAY, APRIL 17, 2023 AT 4:00 P.M. IN THE BOARD ROOM, EDUCATION CENTRE, 545 11TH STREET EAST, PRINCE ALBERT, SK

PRESENT:

MEMBERS OF THE BOARD

MRS. C. BLOOM, Trustee

MR. B. GEROW, Trustee

MR. G. GUSTAFSON, Trustee

MR. B. HOLLICK, Trustee

MR. A. LINDBERG, Trustee

MR. A. NUNN, Vice-Chair

MS. D. ROWDEN, Board Chair

MS. J. SMITH-WINDSOR, Trustee

DR. M. VICKERS, Trustee (*virtual*)

MR. B. YEAMAN, Trustee (*virtual*)

SENIOR ADMINISTRATION

Mr. R. Bratvold, Director of Education

Mr. J. Pidborochynski, Chief Financial Officer

Mrs. J. Ward, Administrative Services Officer

Mr. M. Hurd, Superintendent of Facilities

Mrs. G. Tebay, Superintendent of Schools

D. Rowden, Board Chair, called the meeting to order.

D. Rowden provided the land acknowledgement for the school division. Trustees were given an opportunity to declare a conflict of interest.

MOTION TO MOVE INTO CLOSED SESSION:

#23R-42

Moved by A. Nunn that the meeting move into Closed Session with Board and Administration present.

Carried.

Regular meeting resumed.

STUDENT TRUSTEE

D. Zacharias

C. Horan (absent)

ADOPTION OF THE AGENDA:

#23R-43

Moved by G. Gustafson that the agenda be approved as presented.

Carried.

ACCOUNTABILITY REPORTS

(a) Facilities Accountability Report

#23R-44

Moved by B. Hollick that the Board confirm that the intent of Policy 8, Item 8 and Policy 13, Item 6.1 have been met and that the Facilities Accountability Report be referred to the Director Evaluation process.

Carried.

Board discussion took place regarding the governance implications of the Facility Accountability Report.

#23R-45

Moved by A. Lindberg that further Board advocacy occur, provincially and federally, as follows:

- 1) That the Board request a meeting with local Members of Parliament to discuss the taxation of school division capital and maintenance projects and the need to access the Climate Action Incentive Fund for local projects;***
- 2) That the Board Chair write a letter to the Minister responsible for Sask Builds and the Minister of Education to request the removal of PST on capital projects and Preventative Maintenance Renewal program;***
- 3) That the Board Chair write a letter to the Minister of Social Services and the Office of Disability Issues to express interest in project-specific funding for the development and implementation of accessibility plans with the new legislation with the Saskatchewan Accessibility Act.***

Carried.

CONSENT ITEMS:

#23R-46

Moved by B. Hollick that the following consent items be approved:

- (a) Adoption of the Minutes for Regular Meeting of April 3, 2023.***

Carried.

BUSINESS ARISING FROM THE PREVIOUS MEETING

(a) Feedback on SSBA Position Statements

The SSBA is required to review position statements every five years. The Board provided feedback on the following two position statements:

- Development of Position Statements and Education Finance.

NEW BUSINESS:

(a) Matters and Motions from the Closed Session of April 17, 2023

Trustees appreciated the Selection Committee's work that resulted in the selection of Jeff Court as the new Superintendent of Schools, effective August 1, 2023.

(b) Saskatchewan Rivers Students for Change (SRSC) Report

D. Zacharias, student trustee, reviewed the report for information.

#23R-47

Moved by G. Gustafson that the Board support the SRSC in amending the SRSC Constitution to change the role of the student trustee to a revolving role where students sign up for meetings and the Board has the opportunity to hear from a wide range of student voices through SRSC reports, or presentations.

Carried.

April 17, 2023

(d) Debrief of Governance Session – April 14, 2023

Trustees provided their input regarding the governance session and the next steps. This item will be added to a future meeting for further discussion.

(e) Verbal Update on Board Chairs Council Meeting – April 5, 2023

D. Rowden provided a verbal update on the meeting, the majority of the time was devoted to the Impact of budget on school divisions.

(f) Recap of SSBA Spring Assembly

Trustees were given an opportunity to provide their feedback on the SSBA Spring Assembly on April 5 and 6, 2023.

REPORTS FROM ADMINISTRATIVE STAFF:

(a) School Tours 2023 Update

The schedule for the upcoming school tours was provided and reviewed.

(b) Board/School Community Council (SCC) Gathering Feedback

The feedback that was gathered from the March 28, 2023 session with Board, principals and SCC members was shared for information. This feedback will also be shared with SCC Chairs and principals.

THREE KEY MESSAGES FOR SCC/PUBLIC FROM BOARD MEETING:

- Budget 2023-2024 Update;
- Facility Accountability Report;
- Board/School Community Council Gathering Feedback.

BOARD MEMBERS' FORUM:

Trustees were given an opportunity to share information on items of mutual interest.

ADJOURNMENT:

#23R-48

Moved by A. Lindberg that the meeting adjourn. (7:16 p.m.)

Carried.

SIGNATURES:

Board Chair

Administrative Services Officer

Date of Approval

MEETING DATE: May 1, 2023

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>2</u> _____	

FROM: R. Bratvold, Director of Education **ATTACHMENTS**

BACKGROUND

RE: ADMINISTRATIVE PROCEDURES CHANGES

The following Administrative Procedure has been revamped due to the creation of the new Saskatchewan Distance Learning Centre. The previous Administrative Procedure is attached for reference.

- AP 211: Distance Learning

RECOMMENDATION

For Board information.

Administrative Procedure 211

DISTANCE LEARNING

Background

The Division believes that it may be beneficial and necessary at times for students to enroll in distance learning. Students must meet the Ministry of Education student enrollment requirements.

Procedures

1. The Division is able to provide access to the Saskatchewan Distance Learning Corporation (Sask DLC) as the only option for distance learning courses with a variety of methods:
 - 1.1 Registration in Sask DLC:
 - 1.1.1 Students can register as full-time students in Sask DLC through their community school. Grades 9-12 Students are required to take a full course load in order to meet the requirements for graduation. Distance learning is offered by Sask DLC, and as such students will have to adhere to the corporation's policies for online learning.
 - 1.2 Secondary registration within Sask DLC:
 - 1.2.1 Students can register with Sask DLC as a secondary school to take courses and remain registered in their school. If students wish to register for a course with Sask DLC, they must contact their school administration to begin the registration process. Once approved by the Superintendent of Schools responsible for distance learning, the principal will arrange for the registration and provide guidance at the school for those students enrolled in any Sask DLC courses.
 - 1.2.2 Approval for this type of request is made by the Superintendent of Schools responsible for distance learning in collaboration with the school administration team. Approval of registration is given only when the specific course is not offered by the school, and the course is a necessary part of the student's graduation requirements or necessary for post-secondary program requirements.
2. Access to SRPSD School Division services for full time Sask DLC students:
 - 2.1. The Division will provide Sask DLC students with access to common educational resources, such as libraries, provided they do not interfere with school-based operations.
 - 2.2. The Division will provide Sask DLC students with access to driver education through the school in their attendance area.
 - 2.3. Upon request of the Sask DLC student support team, the Division may consider providing direct therapeutic services by Division-employed professional service providers if such services are necessary. The direct therapy services shall occur on a prioritized basis at a location chosen by the Division-employed professional services providers.
 - 2.4 Sask DLC students may participate in extracurricular activities providing:
 - 2.4.1 Sask DLC students participate as part of the school in their attendance area.
 - 2.4.2 Travel costs are born by the parent.
 - 2.4.3 Participation is limited to availability of space on teams and clubs. Opportunities to participate will only be granted if there are positions open – positions on teams of clubs will be filled first by students attending the school as regular students.
 - 2.4.4 Participation in any co-curricular or extracurricular activity can be ended at the discretion of the principal.
 - 2.4.5 Students in Grades 9 – 12 are subject to the rules and regulations of the SHSAA. Home-based education students begin the process of participating in school sports by contacting the principal.

- 2.5 Sask DLC students may participate in co-curricular events providing:
- 2.5.1 Co-curricular events are activities that support the provincial curricula.
 - 2.5.2 The supervision of the student is the responsibility of the parent.
 - 2.5.3 Fees and travel costs are born by the parent.
 - 2.5.4 Sask DLC students obey the rules and comply with the expectations of all students participating in the event.
 - 2.5.5 Principals have the authority to end the participation of the Sask DLC student in any school-based activity at their discretion. Sask DLC students begin the process of participating in co-curricular events by contacting the principal.
- 2.6 A student may attend graduation ceremonies at their attendance area school by notifying the principal by March 1.

Reference: Section 85, 87, 109, 176, *The Education Act, 1995*
Section 8 Regulation Act

Revised: September 8, 2015; August 30, 2021; May 1, 2023

Administrative Procedure 211

DISTANCE LEARNING

Background

The Division believes that it may be beneficial and necessary at times for students to enroll in Distance Learning.

Procedures

1. The Division is able to provide Distance Learning Courses with a variety of methods:
 - 1.1 Registration within SRPSD Distance Learning Centre

Students can register as full-time students within SRPSD's Distance Learning Centre. Grades 9-12 Students are required to take a full course load in order to meet the requirements for graduation. Distance learning is offered synchronously and asynchronously. Attendance is taken for synchronous learning opportunities.
 - 1.2 Secondary registration within SRPSD Distance Learning Centre
 - 1.2.1 Students can register with the SRPSD Distance Learning Centre as a secondary school to take courses as needed and remain registered in their school. If students wish to register for a course with the SRPSD Distance Learning Centre they should contact their school administration to begin the registration process. The school administrator will contact the principal of SRPSD Distance Learning Centre to create a learning plan for the student.
 - 1.2.2 The school division will pay the fee for a student to register at another provincial Distance Learning Centre/Online School if the course is a requirement of graduation and it is not offered at a student's school or within SRPSD Distance Learning Centre. Approval for this type of request is made by the Superintendent of Schools responsible for distance learning in collaboration with the school administration team. Students that register for courses without receiving approval will be responsible for the fees associated with the course.
 - 1.2.3 Students and their families are responsible for the fees of online/distance learning elective courses that they are interested in taking.
2. Outcome recovery is a normal curricular adaptation that each school is expected to provide and is the responsibility of the classroom teacher.

Reference: Section 85, 87, 109, 176, *The Education Act, 1995*
Section 8 Regulation Act

Revised: September 8, 2015; August 30, 2021