

**THE REGULAR MEETING FOR THE BOARD OF EDUCATION OF THE
SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION**

**Board Room, Education Centre
545 – 11th Street East
Prince Albert, SK S6V 1B1**

Monday, April 3, 2023

Time: 4:00 p.m.

AGENDA (#23R-6)

- 1. Call to order by Board Chair Darlene Rowden**
- 2. Land acknowledgement**
- 3. Declaration of conflict of interest**
- 4. Motion to move into Closed Session**
- 5. Regular session convenes at 5:30 p.m.**
- 6. Adoption of the agenda**
- 7. Accountability reports (if any)**
- 8. Consent items**
 - (a) Adoption of the Regular meeting – March 27, 2023
- 9. Business arising from the previous meeting**
- 10. New business (Board Committee Reports, Trustees' items and Notice of Motions)**
 - (a) Matters and Motions brought forward from Closed Session of April 3, 2023
 - (b) External Board Committees (if any)
 - (c) Provincial Update
 - (d) Saskatchewan Rivers Public School Division Facilities Master Plan 2023 – **D. Rowden**
 - (e) Feedback on SSBA Position Statements – **D. Rowden**
 - (g) Verbal Update on Board Development Sessions – **A. Nunn**

April 3, 2023

11. Reports from administrative staff

- (a) Request from SSBA to Attend a SRPSD Board meeting – **R. Bratvold**
- (b) Director Update – **R. Bratvold**

12. Notice of Motion

13. Three key messages for SCC/public from meeting

14. Board members' forum

15. Adjournment

CALENDAR OF EVENTS	
Wednesday, April 5 and Thursday, April 6, 2023 (evening / day)	SSBA Spring Assembly , Saskatoon, SK
Friday, April 14, 2023 9:00 a.m.	Board Facilitated Learning Session, Board Room, Education Centre, 545 – 11 th Street East
Monday, April 17, 2023 1:00 p.m.	Time Management Session (Virtual)
Monday, April 17, 2023 Time: 4:00 p.m.	Regular meeting, Education Centre, Board Room, 545 – 11 th Street East, Prince Albert, SK
Monday, April 24, 2023 1:00 p.m.	Time Management Session (Virtual)
Monday, April 24, 2023 Time: 5:30 p.m.	First Nations Representatives Gathering, Seminar Room, Education Centre, 545 11 th Street East, Prince Albert, SK

2022-23 Board Annual Work Plan

April 2023

Events/Actions

- SSBA Spring General Assembly
- Public Section Meeting

May 2023

Events/Actions

- Elders Council
- School tours
- SCC Engagement Meeting
- Attend achievement nights and graduation ceremonies

MEETING DATE: April 3, 2023

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>8.8</u>	

FROM: R. Bratvold, Director of Education **ATTACHMENTS** [v]

BACKGROUND

RE: ADOPTION OF THE MINUTES OF THE REGULAR MEETING

- March 27, 2023 Regular Minutes

RECOMMENDATION

That the minutes of the Regular meeting of March 27, 2023 be approved as presented.

NO. #2023R-5 (MONDAY, MARCH 27, 2023)

**MINUTES OF THE REGULAR MEETING OF THE SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION
NO. 119 FOR THE BOARD OF EDUCATION HELD ON MONDAY, FEBRUARY 27, 2023 AT 4:00 P.M. IN
THE BOARD ROOM, EDUCATION CENTRE, 545 11TH STREET EAST, PRINCE ALBERT, SK**

PRESENT:

MEMBERS OF THE BOARD

MRS. C. BLOOM, Trustee

MR. B. GEROW, Trustee

MR. G. GUSTAFSON, Trustee

MR. B. HOLLICK, Trustee

MR. A. LINDBERG, Trustee

MR. A. NUNN, Vice-Chair (*virtual*)

MS. D. ROWDEN, Board Chair

MS. J. SMITH-WINDSOR, Trustee

DR. M. VICKERS, Trustee

MR. B. YEAMAN, Trustee (*virtual*)

SENIOR ADMINISTRATION

Mr. R. Bratvold, Director of Education

Mr. M. Hurd, Superintendent of Facilities

Mr. T. Michaud, Superintendent of Schools

Mr. C. Trann, Superintendent of Schools

Mr. N. Finch, Superintendent of Schools

Mrs. J. Hingley, Superintendent of Schools

Mr. J. Pidborochynski, Chief Financial Officer

Mrs. J. Ward, Administrative Services Officer

D. Rowden, Board Chair, called the meeting to order.

D. Rowden provided the land acknowledgement for the school division. She congratulated two trustees, J. Smith-Windsor and C. Bloom as recipients of Queen Elizabeth Platinum Jubilee Medal for education.

Trustees were given an opportunity to declare a conflict of interest.

MOTION TO MOVE INTO CLOSED SESSION:

#23R-29

Moved by A. Lindberg that the meeting move into Closed Session with Board and Administration present.

Carried.

Regular meeting resumed.

STUDENT TRUSTEE

D. Zacharias (absent)

C. Horan

ADOPTION OF THE AGENDA:

#23R-30

Moved by A. Lindberg that the agenda be approved as presented.

Carried.

CONSENT ITEMS:

#23R-31

Moved by M. Vickers that the following consent items be approved:

- (a) Adoption of the Minutes for Regular of February 27, 2023;*
 - (b) Financial Statement – for the second Quarter Ending February 28, 2023.*
- Carried.*

NEW BUSINESS:

(a) Matters and Motions from the Closed Session of March 27, 2023

#23R-32

Moved by D. Rowden that the following motion be brought forward:

- 1. That the Board affirm the appointment of Neil Finch as Director of Education for Saskatchewan Rivers Public School Division, effective August 1, 2023.*
- Carried.*

(b) Verbal Update on Board Chairs Council

D. Rowden provided a verbal update on the March 13, 2023 Board Chairs Council meeting. Some topics covered included the Curriculum Advisory Committee update, provincial budget, and the professional development planned for the Spring Assembly.

(c) Saskatchewan Rivers Students for Change (SRSC) Report

The report regarding the recent SRSC Executive meeting was reviewed for information. R. Bratvold expressed appreciation to the SRSC group for continuing with their efforts regarding departmental exams. It was noted that the graduation requirements and possible professional development opportunities for the SRSC can be topics added to a future SRSC meeting.

(d) Finalization of Agenda Items with First Nations Representative Gathering

D. Rowden noted that the meeting with First Nation Representative gathering is planned for April 24, 2023 at 5:30 p.m. The trustees provided potential agenda items for the gathering.

(e) Verbal Update on Joint Advocacy with SARM

D. Rowden commented that the resolution to improve connectivity for rural schools received overwhelming support of 97 percent at the Saskatchewan Association of Rural Municipalities Annual Convention. The resolution was introduced by the RM of Prince Albert as a result of the Board's advocacy with rural municipalities, towns and villages.

(f) Review plans for Upcoming SSBA Spring Assembly

D. Rowden provided a verbal update regarding plans for the upcoming SSBA Spring Assembly on April 5 and 6, 2023.

(g) Disenfranchisement Discussion

Considerable discussion was held on the topic of disenfranchisement in the school division. Consensus was to place this item on the upcoming meeting with First Nations Representatives Gathering on April 24, 2023.

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 March 27, 2023

#23R-33

***Moved by M. Vickers that the Board authorize administration to prepare a preliminary report on “non-assessable land” that exists in and around the Saskatchewan Rivers School Division (First Nations, federal park, provincial park, etc.) for the purpose of further discussion on voters, candidates and disenfranchisement.
 Carried.***

(h) Policy Committee Update

The Policy Committee has identified that the Board does not have an identifiable standard of engagement with our SCCs. The Committee will be surveying board members to determine a collective starting point from which to build a more effective SCC engagement. The survey topics were reviewed for information and input.

REPORTS FROM ADMINISTRATIVE STAFF:

(a) Enterprise Risk Management Report

Over the past few years, the Board and Administrative Council have developed an Enterprise Risk Management (ERM) system and that system had its first full year of implementation from January 1, 2022 to December 31, 2022. There continues to be an evolution of familiarity and expertise within the division related to ERM. The SRPSD ERM framework, the SRPSD Risk Register and Heat Map and the Risk Owners Report was shared for information.

#23R-34

***Moved by M. Vickers that the Board approve the Enterprise Risk Management Report as presented.
 Carried.***

(b) Financial Statements – Charity and Scholarship Fund

#23R-35

***Moved by B. Hollick that the Board approve the Financial Statements for the Charity and Scholarship Fund.
 Carried.***

(c) Verbal Update Regarding SCC Gathering – March 28, 2023

G. Tebay provided a verbal update regarding the School Community Councils gathering on March 28, 2023. She provided an overview of the SCC plans for the 2023-2024 school year.

THREE KEY MESSAGES FOR SCC/PUBLIC FROM BOARD MEETING:

- School Community Council gathering;
- Enterprise Risk Management Framework;
- Hoopla 2023.

BOARD MEMBERS’ FORUM:

Trustees were given an opportunity to share information on items of mutual interest.

ADJOURNMENT:

#23R-36

Moved by G.Gustafson that the meeting adjourn. (7:15 p.m.)

Carried.

SIGNATURES:

Board Chair

Administrative Services Officer

Date of Approval

MEETING DATE: April 3, 2023

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: <u>Board Chair</u>	<input type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>10</u>	

FROM: D. Rowden, Board Chair **ATTACHMENTS** []

BACKGROUND

RE: SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION FACILITIES MASTER PLAN 2023

The Facilities Master Plan 2023 was reviewed by AODBT Architecture + Interior Design at a meeting on March 27, 2023. A copy of the final report has been uploaded to our Board Shared Drive in the 2023 04 03 meeting folder.

RECOMMENDATION

That the Saskatchewan Rivers Public School Division Master Facility Plan 2023 be approved as presented.

MEETING DATE: April 3, 2023

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<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
<input type="checkbox"/> Planning Meeting	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: _____	<input type="checkbox"/> Consent Item

Primary Policy Reference: 2

FROM: D. Rowden, Board Chair **ATTACHMENTS**

BACKGROUND

RE: FEEDBACK ON SSBA POSITION STATEMENTS

The SSBA is required to review position statements every five years, the following draft position statements are to be reviewed this year (attached):

- Position statement on “Development of Position Statements”; (resulting from the required cyclical review of existing position statements)
- Position statement on “Education Finance” (resulting from a motion made at the January 2023 Executive Meeting to accelerate the review of the existing position statement)

The SSBA is collecting feedback electronically. The SSBA is requesting feedback as soon as possible, but no later than June 30, 2023. Once feedback from boards has been received, the position statements will be reviewed and updated by the RPD Committee. The revised positions statements will be sent out to Boards in August and then will be voted upon as resolutions at the AGM.

RECOMMENDATION

For Board information and discussion.

Adopted Position 1.1:	Date Approved: November 2018
Development of Position Statements	

Association position statements address key issues for PreK to 12 education and describe the shared beliefs that direct united action by boards of education/Conseil scolaire fransaskois and their Association. Boards of education/Conseil scolaire fransaskois through their Association develop positions on education issues for the benefit of students and to inform the public. Position Statements will guide executive and staff in developing strategic plans that are consistent with and support the position statements.

A. Development of Position Statements

1. An approved resolution from a General Meeting or the Executive may identify the need for the development of a statement of position.
2. The Executive will establish a working committee to gather information, consult the membership and draft the statement of position.
3. The draft statement will be circulated to all member boards for input.
4. Position statements will be considered and voted on at a General Meeting under the sponsorship of the Executive. A vote of not less than two-thirds of the votes cast is required for adoption of a position statement.
5. The Executive may after appropriate consultation with the membership adopt an interim position on any matter under which to operate until an approved statement of position is approved by the membership at the next available opportunity.

B. Review of Position Statements

1. Each position statement will be reviewed on a five-year cycle, however, a position may be reviewed at any time upon the direction of the Executive.
2. A position will be reviewed when a resolution at a General Meeting is adopted which is inconsistent with the current position.

Adopted Position 3.1:

Education Finance

Date Approved: November 2019

Saskatchewan's elected boards of education/ Conseil scolaire fransaskois (CSF) require funding for education to maximize student achievement, develop the potential of all students, affirm the worth of each individual, create responsible citizens and lay the foundation for learning throughout life.

Education funding is best provided unconditionally to boards of education/CSF in order to meet local needs. A balance between the following fundamental principles guides all decisions for education finance:

1. **Sufficiency:** The amount of funding provided to boards of education/CSF by the provincial government must be sufficient to respond to the actual costs of mandated provincial goals and priorities, to provide a high quality education to all students, and to accommodate opportunities for local programming, innovation and initiatives.
2. **Autonomy:** Boards of education/CSF derive their authority from *The Education Act, 1995* which gives them the authority to manage the school division in a way that reflects local needs and priorities. In addition, the CSF derives its authority from section 23 of the *Canadian Charter of Rights and Freedoms*.
3. **Equity:** Funding is allocated so that all elected boards of education/CSF have the resources they need to provide opportunities for each student to achieve at the highest levels regardless of where they live in the province and their personal circumstances.
4. **Engagement:** Boards of education/CSF are equal partners, along with the provincial government, in meaningful decision making regarding funding formulas, accountability processes and resolving issues.
5. **Predictability:** Clearly defined, predictable, and unconditional funding formulas are needed to enable long-term and sustainable program planning by boards of education/CSF.
6. **Reciprocal Accountability:** Elected boards of education/CSF are responsible for achieving mandated provincial goals and priorities and the provincial government is responsible for providing the resources needed to achieve those goals and objectives. The funding model is reviewed on a regular basis to ensure it is functioning as intended.
7. **Sustainability:** Reliable, factual data is used to establish funding.
8. **Transparency:** Straightforward information about education funding is monitored, available to the public, and the process is entirely transparent.

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<i>Primary Policy Reference:</i>	<u>10</u>	

FROM: R. Bratvold, Director of Education **ATTACHMENTS**

BACKGROUND

RE: REQUEST FROM SSBA TO ATTEND A SRPSD BOARD MEETING

The SSBA is coordinating with each school division to have its President, Jaimie Smith-Windsor, Vice-President, Shawn Davidson and Executive Director, Darren McKee to sit in on each of the 27 school division board meetings.

They are requesting to attend our Monday, June 19, 2023 Board meeting in-person. The discussion will follow the same as the previous two years the SSBA has planned this.

RECOMMENDATION

For Board confirmation.

MEETING DATE: April 3, 2023

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<i>Primary Policy Reference:</i>	<u>8.5, 8.6, 13</u>	

FROM: R. Bratvold, Director of Education **ATTACHMENTS** []

BACKGROUND

RE: DIRECTOR UPDATE

1. Student Learning (Early Learning, RWM, FNMI, Graduation, staff PD)

- a. An excerpt from a **teacher’s message to parents about March in Grade 1:**
 We are already into March. Only four more months left in our school year. I am seeing incredible effort in learning coming from the students and an even bigger support coming through from the students’ families. Thank you again for all that you do to support your child’s learning. Students continue to focus on letter blending and sentence structure to help them become more efficient with their reading. Students have new goals to get them through to the end of the year. They will be working on writing sentences with capital letters, proper finger spaces and periods. Please encourage your child at home to sound out each word while they practice writing out sentences. Reading and writing practice at home will always be valuable time spent. We have just wrapped up a math unit on measurement. The students had fun comparing objects that share the same attributes, such as length, area, volume and mass.
 Students are continuing to learn about what makes a good friend and how kindness plays a huge role in our lives and how we respect others. Here’s to a great March.
- b. **Learning through story** was a significant feature last month as Elder Bente Huntley shared stories with students and staff over a live stream virtual presentation where we reached over 80 classrooms throughout the division. She also shared her gift of storytelling at the Education Centre over one lunch hour where staff were invited to sit, listen and reflect on how they can connect story to their role.
 Emerging Elder Joseph Naytowhow also shared his gift of sacred stories and sacred songs over a live stream where 35 classrooms tuned in. Joseph is a gifted singer, songwriter, actor and storyteller who captured his audience with his gentle, heartwarming spirit sharing stories of old times and how/why we continue to use the teachings embedded within oral stories.

2. Partnerships

- a. Recently five of our teachers have been appointed or re-appointed to STF Advisory committees. Several others continue to serve in various capacities on Ministry, STF or other committees. These appointments are not unusual events, but it seemed helpful to remind the Board that our teachers often volunteer their expertise and lend an SRPSD voice to provincial work. We work with those teachers to determine if leave is manageable when the meetings are scheduled during school days and the STF reimburses the division if sub costs are incurred. There are certainly impacts of teachers being away from their classroom to participate or lead these committees, so we work to balance that concern with the benefits of their participation.
- b. Many community partners gathered to plan a two-day Youth Conference that wrapped up with a “Ceremonial, Celebrational, Inclusive, Community Spirit of Reconciliation Round Dance” on Friday, March 31 at Carlton.

3. Ministry and Provincial Happenings

- a. The Ministry has not yet finished their work on our **School Calendar** to declare it compliant with legislation so we cannot yet publish it.
- b. The **Provincial Education Plan** is in the final phase of refinement - leadership teams have been assembled and work to finalize timelines, targets and measures is in progress. There was very little attention to the PEP during the budget media statements and surprisingly little obvious revisiting of the qualified endorsement of the PEP by Boards. More discussion to come.
- c. **Deputy Minister Donna Johnston** has announced her retirement and Clint Repski will be assuming her role. He is returning to Education after several years in other government branches and previously spent several years in the Ministry as an ADM and in Education Finance. New ADM Mike Walter will be the only senior ministry administrator with previous school division leadership experience.
- d. The evolution of the Sask DLC continues to reveal details and challenges (and a few opportunities) for our operations. Current information is summarized below:
 - i. **Financial Impacts** are significant and the Ministry has estimated far more full-time students (3-4 times as many) and far more individual courses (50-60 times as many) than SRPSD projects. The Minister made a media statement that the Sask DLC would free up money for school divisions, but this is clearly not the case in SRPSD as our estimated fees owing to the DLC are greater than any additional revenue. However, the ministry has committed to a full reconciliation of full time DLC students and part time DLC courses provided. There is work to be done on how that reconciliation will occur.
 - ii. **Course Registrations** - All courses requested for students within a SK school will require school administration approval to proceed. The SDLC does not want surprises for administration and given their responsibility around the graduation plans for students, we want to ensure a transparent approval process. Parents who contact the Sask DLC for course registration of an in-school student will be redirected back to their local school for course registration.
 - iii. **Full Time Student Registrations** - The Sask DLC's primary focus is on supporting in-school students with programming opportunities to support their graduation and career plans as well as provide flexibility for school timetables. For those students who choose to go full time online, we will support them with programming as well as supporting their transition back into a face-to-face school when they are ready. Our goal is not to increase the number of full-time online students, but to be a temporary option when needed, or an alternative for those students who require schedule flexibility.
 - iv. **Staffing** the Sask DLC has commenced its recruitment drive and is seeking to fill up to 90 teaching positions as well as support staff and administrators. Teachers will be members of the STF but it is not clear that contracts will be permanent or temporary. The press release is here: <https://www.saskatchewan.ca/government/news-and-media/2023/march/28/saskatchewan-distance-learning-corporation-begins-hiring>. There are plans in place for the Sask DLC to provide online learning facilitators in schools with significant number of Sask DLC students taking classes. The amount of time allocated to each school will depend on past usage - some schools may require a full-time position, while others may only need a .5.
 - v. **Online Suitability** – The Sask DLC recognizes that some students and families are not the best fit for online learning and will be encouraging families to stay with their local school whenever possible. Discussions with divisions are extremely helpful to ensure a good plan for students.
 - vi. **Governance Structure** - The crown CEO reports to a three-person Board, but currently there is only one Board member and that member is the Minister of Education. This crown is more like the Sask Housing Authority crown that exists to deliver a public policy objective of government and less like the SaskTel crown corporation that delivers a commercial service to generate revenue.

4. Emergent Items

RECOMMENDATION

For Board information.