

**THE REGULAR MEETING FOR THE BOARD OF EDUCATION OF THE
SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION**

**Board Room, Education Centre
545 – 11th Street East
Prince Albert, SK S6V 1B1**

Monday, April 4, 2022

Time: 4:00 p.m.

AGENDA (#22R-6)

- 1. Call to order by Board Chair B. Hollick**
- 2. Land acknowledgement**
- 3. Declaration of conflict of interest**
- 4. Motion to move into Closed Session**
- 5. Regular session convenes at 5:30 p.m.**
- 6. Adoption of the agenda**
- 7. Consent items**
 - (a) Adoption of the Regular meetings minutes – March 14, 2022
 - (b) Board Committee/Representative Updated Terms of Reference for 2021-2022
- 8. Business arising from the previous meeting**
- 9. New business (Board Committee Reports, Trustees' items and Notice of Motions)**
 - (a) Motions brought forward from Closed Session of April 4, 2022
 - (b) External Board Committees (if any)
 - (c) Provincial Update
 - (d) Saskatchewan Rivers Students for Change (SRSC) Report – **T. McCallum / D. Vidal**
 - (e) Verbal update regarding Rural Congress – **B. Hollick**
 - (f) Canadian School Boards Association Conference – July 2022 – **B. Hollick**
 - (g) Verbal Update of Policy Committee – **G. Gustafson**
- 10. Accountability reports**
 - (a) Facilities Accountability Report – **M. Hurd**

April 4, 2022

11. Reports from administrative staff

- (a) 2021-22 SRPSD School Community Council Annual Gathering – **C. Trann**
- (b) Director’s Update – **R. Bratvold**

12. Notice of Motion

13. Three key messages for SCC/Public from meeting

14. Board members’ forum

15. Adjournment

CALENDAR OF EVENTS	
Thursday, April 7 (pm) and Friday, April 8 (all day)	SSBA Spring Assembly, Saskatoon, SK – in person and virtual
Wednesday, April 20, 2022 Time: 6:00 p.m.	RM/Villages/Towns Gathering, Seminar Room, Education Centre, 545 -11 th Street East, Prince Albert
Monday, April 25, 2022 Time: 1:00 to 3:00 p.m.	Elders Council, Education Centre, 545 -11 th Street East, Prince Albert
Monday, April 25, 2022 Time: 3:00 to 5:00 p.m.	Planning Meeting, Education Centre, 545 – 11 th Street East, Prince Albert
Sunday, May 1 to Tuesday, May 2, 2022 (pm)	2022 Capsle Virtual Conference (Optional - Note Eastern time zone
Thursday, May 5, 2022 All day	School Tours – Day 1
Monday, May 9, 2022 Time: 4:00 p.m.	Board Meeting, Education Centre, 545 – 11 th Street East, Prince Albert
Wednesday, May 11, 2022 All day	Speaking with Confidence workshop, Saskatchewan Polytechnic – PA Campus Optional
Thursday, May 12, 2022 10:00 a.m. to 3:00 p.m.	SCC Annual Gathering, Education Centre, 545 – 11 th Street East
Monday, May 16 to Tuesday, May 17	Indigenous Education Symposium – Saskatoon, SK (Optional) More information to come
Wednesday, May 18, 2022 All day	School Tours – Day 2
Monday, May 30, 2022 Time: 3:00 to 5:00 p.m.	Planning Meeting, Education Centre, 545 – 11 th Street East, Prince Albert
Thursday, June 2 (evening) and Friday, June 3, 2022	Public Section AGM - Saskatoon
Monday, June 6, 2022 Time: 4:00 p.m.	Board Meeting, Education Centre, 545 – 11 th Street East, Prince Albert
Monday, June 13, 2022 Time: 5:30 p.m.	June Recognition Event, Wildlife Federation
Monday, June 20, 2022 Time: 4:00 p.m.	Board Meeting, Education Centre, 545 – 11 th Street East, Prince Albert

MEETING DATE: April 4, 2022

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>8.8</u>	

FROM: R. Bratvold, Director of Education **ATTACHMENTS** [v]

BACKGROUND

RE: ADOPTION OF THE MINUTES OF THE REGULAR MEETING

- March 14, 2022 Regular Minutes

RECOMMENDATION

That the minutes of the Regular meeting of March 14, 2022 be approved as presented.

NO. #2022R-5 (MONDAY, MARCH 14, 2022)

**MINUTES OF THE REGULAR MEETING OF THE SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION
NO. 119 FOR THE BOARD OF EDUCATION HELD ON MONDAY, MARCH 14, 2022 AT 4:00 P.M. IN
THE SEMINAR ROOM, EDUCATION CENTRE, 545 11TH STREET EAST, PRINCE ALBERT, SK**

PRESENT:

MEMBERS OF THE BOARD

MRS. C. BLOOM, Trustee

MR. B. GEROW, Trustee

MR. G. GUSTAFSON, Trustee

MR. B. HOLLICK, Board Chair

MR. A. LINDBERG, Trustee

MR. A. NUNN, Trustee

MS. D. ROWDEN, Vice-Chair

MS. J. SMITH-WINDSOR, Trustee (virtual)

DR. M. VICKERS, Trustee (virtual – left meeting at 5:30 pm)

MR. B. YEAMAN, Trustee

SENIOR ADMINISTRATION

Mr. R. Bratvold, Director of Education

Mrs. J. Ward, Administrative Services Officer

Mr. J. Pidborochynski, Chief Financial Officer

B. Hollick, Board Chair, called the meeting to order.

B. Hollick acknowledged the traditional homelands of the Métis and the ancestral lands of the Cree, Dene, Dakota, Lakota, Nakoda and Saulteaux peoples and that the division is within Treaty 6 Territory.

Trustees were given an opportunity to declare a conflict of interest.

MOTION TO MOVE INTO CLOSED SESSION:

#22R-24

Moved by G. Gustafson that the meeting move into Closed Session with Board and Administration present.

Carried.

Regular meeting resumed.

STUDENT TRUSTEES

T. McCallum

D.Vidal (absent)

OTHERS

M. Oleksyn, Daily Herald reporter (virtual)

ADOPTION OF THE AGENDA:

#21R-25

Moved by G. Gustafson that the agenda be approved as amended.

Carried.

CONSENT ITEMS:

#22R-26

Moved by A. Lindberg that the following consent items be approved:

- (a) Adoption of the Minutes for the Regular meeting of February 28, 2022;*
- (b) Board Committee/Representative Updated Terms of Reference for 2021-2022;*
- (c) Financial Statements – for the Period Ended February 28, 2022.*

Carried.

BUSINESS ARISING FROM A PREVIOUS MEETING:

(a) Injury Report

The Safety Program of the division is wide ranging and includes things ranging from fire safety and WHMIS to OHS and our Return-to-Work program. The division safety team consists of the Superintendent of Facilities, Human Resources Manager and Director of Education. This team meets on a regular basis (quarterly at minimum) to

- Review data from WCB, OHS, and internal sources.
- Connect with representatives from WCB, OHS and WorkSafe.
- Plan, implement and monitor actions designed to improve safety across the division.
- Identify emerging issues and plan a response.
- Create reports or other forms of communication to share with the Board, administration and others.

The purpose of the Injury Report was to highlight some of the key indicators that provide a snapshot of injury data currently and over time.

NEW BUSINESS:

(a) Motions from the Closed Session of March 14, 2022:

No motions brought forward from the Closed Session.

(b) External Board Committees:

• Public Section

A. Nunn provided a verbal overview of the March 3 Public Section Executive meeting – Public Section promotional video, meetings with Minister of Education and Education Critic and student citizenship awards.

• Facilities Committee

B. Yeaman reported that a letter had been sent to S. Moe in his role as the MLA for Shellbrook and the Town of Shellbrook regarding the Division's major capital project for a new school in Shellbrook.

(c) Verbal Update – SRSC Committee

T. McCallum provided a verbal report on the individual schools' activities that have taken place to date.

March 14, 2022

(d) Verbal update Regarding a RM/Town Gathering

B. Hollick noted that planning is in place to organize a meeting with the rural municipalities, town and villages. He noted that proposed dates will be shared with trustees for input.

(c) Board Development Committee Update

D. Rowden reviewed the progress of the Board Development Plan. She noted that the Board should plan to meet with its local Members of Legislative Assembly in the next few months. It was noted that a meeting with the Ministry of Education along with our division and Prince Albert Separate School Division is in the works.

REPORTS FROM ADMINISTRATIVE STAFF:

(a) Director's Update

R. Bratvold provided an update on:

- Student learning - excerpts from a few school newsletters provides some insight into the kinds of activities students are engaged in and the move to a comprehensive reporting system has been mostly successful as the division transitions away from reliance on a few major events (report cards and parent teacher interviews) towards a more frequent and diverse approach to assess and report student progress to students and families.
- Partnership with Dumont Technical Institute (DTI) to provide additional support for students seeking Adult Basic Education. At least two local organizations are considering the purchase of the Margo Fournier Centre and both have reached out to SRPSD to explore possible partnerships and shared programming if they are successful in their venture.
- Feedback on the Interim Provincial Education Plan was well-received by the Ministry and expectations to have the IPEP finalized in the coming month.
- The Invitational Shared Service Initiative partnerships will continue to be an application-based process. The good work with our active ISSI First Nation partners (Wahpeton, One Arrow, Muskoday, Saskatoon Tribal Council) is anticipated to roll-over as it was a three-year plan with annual renewal.
- There will be a special report from the Children's Advocate regarding mental health support. It will have several recommendations specific to school divisions and is expected to be released before the end of March.
- There have been additional discussions since the last budget discussion with the Board but we are awaiting the provincial budget allocation before considering next decisions. Schools shares significant appreciation for the Board's decision to support the literacy coaching and staff development project.
- The decision to transfer high school transportation to city transit has received both positive and negative feedback. The first few weeks of September are significantly challenging and can anticipate some of the same challenges to occur for the city transit as well. Schools currently provide support to vulnerable families by providing city bus passes and expect that to continue. It was noted that despite the substantial growth in enrolment in our city high schools, the ridership on buses remains relatively low.

(b) School Tours

Consensus of the Board was to plan for two days of in-person school tours this spring.

(c) June Recognition Event

J. Ward provided a verbal update regarding details for the June 13 Recognition Event for information.

THREE KEY MESSAGES FOR SCC/PUBLIC FROM BOARD MEETING:

- New Superintendent of Schools;
- Partnership with Dumont Technical Institute;
- SRSC update – school initiatives.

BOARD MEMBERS' FORUM:

Trustees were given an opportunity to share information on items of mutual interest.

ADJOURNMENT:

#22R-27

Moved by A. Lindberg that the meeting adjourn. (7:00 p.m.)

Carried.

SIGNATURES:

Board Chair

Administrative Services Officer

Date of Approval

MEETING DATE: April 4, 2022

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	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>9, 10</u>	

FROM: R. Bratvold, Director of Education

ATTACHMENTS

BACKGROUND

RE: BOARD COMMITTEE/REPRESENTATIVES UPDATED TERMS OF REFERENCE FOR 2021-2022

The following committees/Board representative has revised Terms of Reference for 2021-2022:

- Board Development Committee

RECOMMENDATION

That the 2021-22 Terms of Reference for the Board Development Committee be approved.

Board Development Committee

2021-2022

Terms of Reference

1. Purpose of the Committee:

The purpose of the Board Development Committee is to:

- a. Review the Office of the Provincial Auditor's findings related to *Equipping the Board with the Knowledge and Competencies to Govern* (Chapter 13, 2015 Report, Volume 1, June 3, 2015 and Chapter 28, 2018 Report, Volume 1, June 7, 2018)
- b. Review existing self-assessment tools utilized by Boards of Education and/or the SSBA.
- c. Develop and recommend an effective tool and process to self-assess and monitor knowledge, competencies, and strengths in governance.

2. Background

The K-12 Education Governance Review 2016-2017, as well as process audits in the area of Board Governance undertaken between 2015-2018, has underscored the importance of developing effective self-assessment and monitoring processes that support Board development, knowledge acquisition and skills development in the complex area of governance. This work responds to and supports the Board Development Plan 2021-22:

3. Member Expectations

Committee members are expected to demonstrate a commitment to:

- Work collaboratively to achieve the committee's purpose.
- Provide perspective of what is best for the Division.
- Attend committee meetings and follow through in a timely manner on any commitments.
- Support the success of the project.
- Implementing strong governance practices.
- Reading and being familiar with the documents.

4. Composition of the Committee:

The committee shall be composed of three trustees, including:

Darlene Rowden (Chair)

Bill Gerow (Committee Member)

Jaimie Smith-Windsor (Committee Member)

And administrative support as determined by the Director of Education.

5. Roles and Responsibilities:

- The committee chair (or designate) is responsible for
 - calling the meetings, setting the agenda and sending notice to committee members
 - chairing the meetings and recording minutes
 - ensuring the purpose/deliverables of the committee are achieved
- Committee members are responsible for reading, preparation and contributing to the committee work.

6. Meetings:

- Meetings will be called by notice of the committee chair, at a location agreed upon by the Committee.
- Meetings schedule:

September 7, 2021	4:00-5:00 PM
October 19, 2021	4:00-5:00 PM
December 7, 2021	4:00-5:00 PM
March 22, 2022	4:00-5:00 PM
June 14, 2022	4:00-5:00 PM

7. Expenses:

- Costs of the committee are borne by the Board.
- Meetings are expected to be arranged in a manner that reasonably minimizes costs (at locations that are conveniently central to members and rent-free, at times connected to other Board events if possible, when meal costs are not required, etc.)
- Other than necessary mileage and expenses, committee work is included in monthly trustee remuneration, unless otherwise determined by motion of the Board.

8. Term of the Committee:

The term of the Committee shall be from November 2021 to September 2022.

9. Reporting/Communication:

- The committee chair (or designate) will report on the progress of the committee to the Board and prepare a final written report (with recommendations if appropriate) for Board consideration at one of the June Board meetings.

10. Decision Making

- The committee will endeavor to work to consensus in decisions around the work undertaken but chair will call for a vote on decisions, as he/she deems appropriate.

Board approved:

MEETING DATE: April 4, 2022

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<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: <u>Accountability Report</u>	<input type="checkbox"/> Consent Item

Primary Policy Reference: 2

FROM: M. Hurd, Superintendent of Facilities **ATTACHMENTS**

BACKGROUND

RE: FACILITIES ACCOUNTABILITY REPORT

The attached Facilities Accountability Report will be reviewed at the Board table. There will be an opportunity for trustees' feedback and questions during the presentation.

RECOMMENDATION

That the Board confirm that the intent of Policy 8, Item 8 and Policy 13, Item 6.1 have been met and that the Facilities Accountability Report be referred to the Director Evaluation process.



Accountability Report

Facilities

Mike Hurd, Superintendent of Facilities

April 4, 2022

Accountability Report

SOURCE DOCUMENTS:

- SRPSD Policy 8: Board Operations, item 8 states the following:

“8.0 Fiscal Accountability

8.2 Annually approve the five-year capital plan and review facilities master plan. Submit the five-year capital plan to the Ministry of Education by the due date.

8.4 Approve the submission of capital projects to the Ministry of Education, including emergency block capital projects.”

- SRPSD Policy 13: Role of the Director of Education

“6.0 Continuous Improvement Planning and Reporting

6.1 Leads the strategic planning process including the development of Division goals, budget, student learning, facilities and transportation plans and implements plans as approved.

Involves the Board appropriately (Board identification of priorities and outcomes, opportunity for Board input early in the process, final Board approval).”

- SRPSD 2021 -2024 Strategic Plan

Core value related to the infrastructure and facilities indicates:

“Effective Infrastructure and Facilities”

Long Term Outcome

Students will be supported in their learning by appropriate infrastructure and engaged communities.

Broad Strategies

- Use of Asset Planner for facility management.
- Engagement with community partners for shared facility usage.

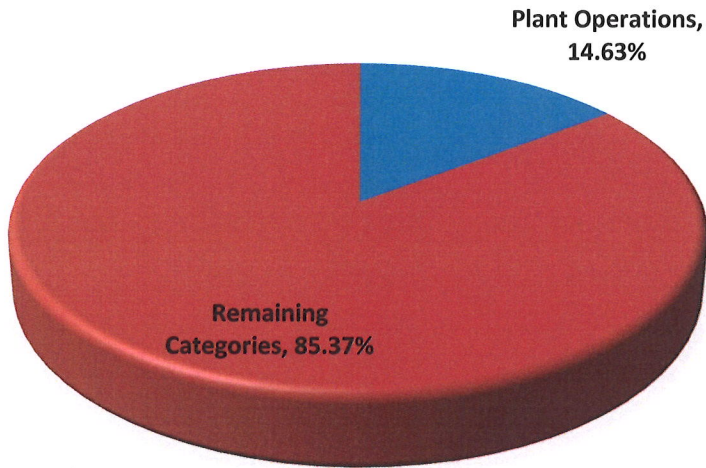
- There are several Administrative Procedures that guide the work of the Facilities Department.

EVIDENCE:

A. Budget

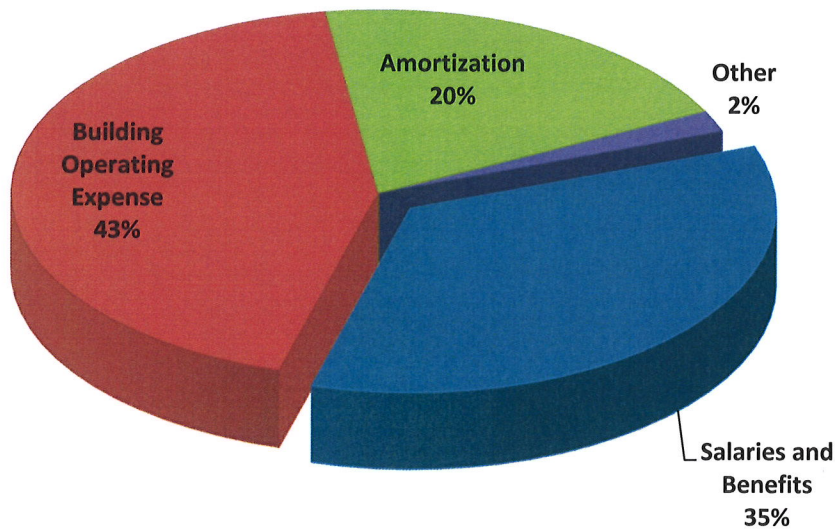
- Facilities operating budget is \$14.5 million.
- This includes PMR and capital expenditures.

PLANT OPERATIONS AND MAINTENANCE AS A PERCENTAGE OF BUDGET



Source: Budget 2020-21

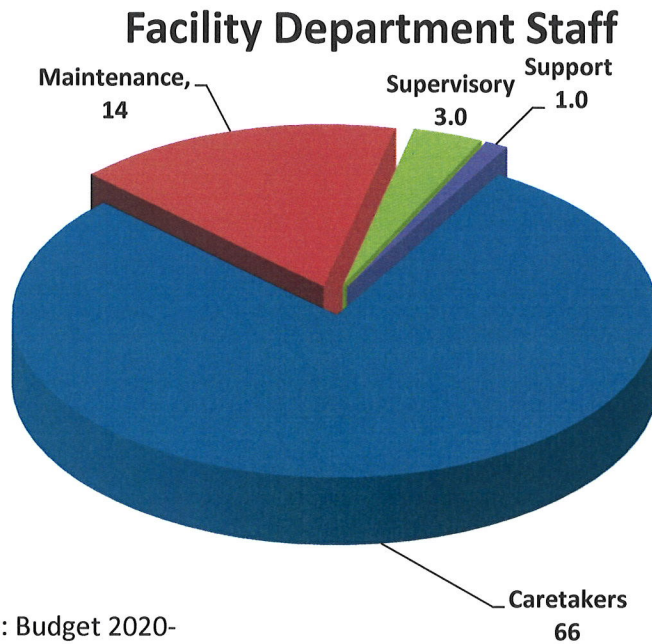
Operating Budget



Source: Budget 2020-21

B. Staff

- Total number of staff in the department – see below.



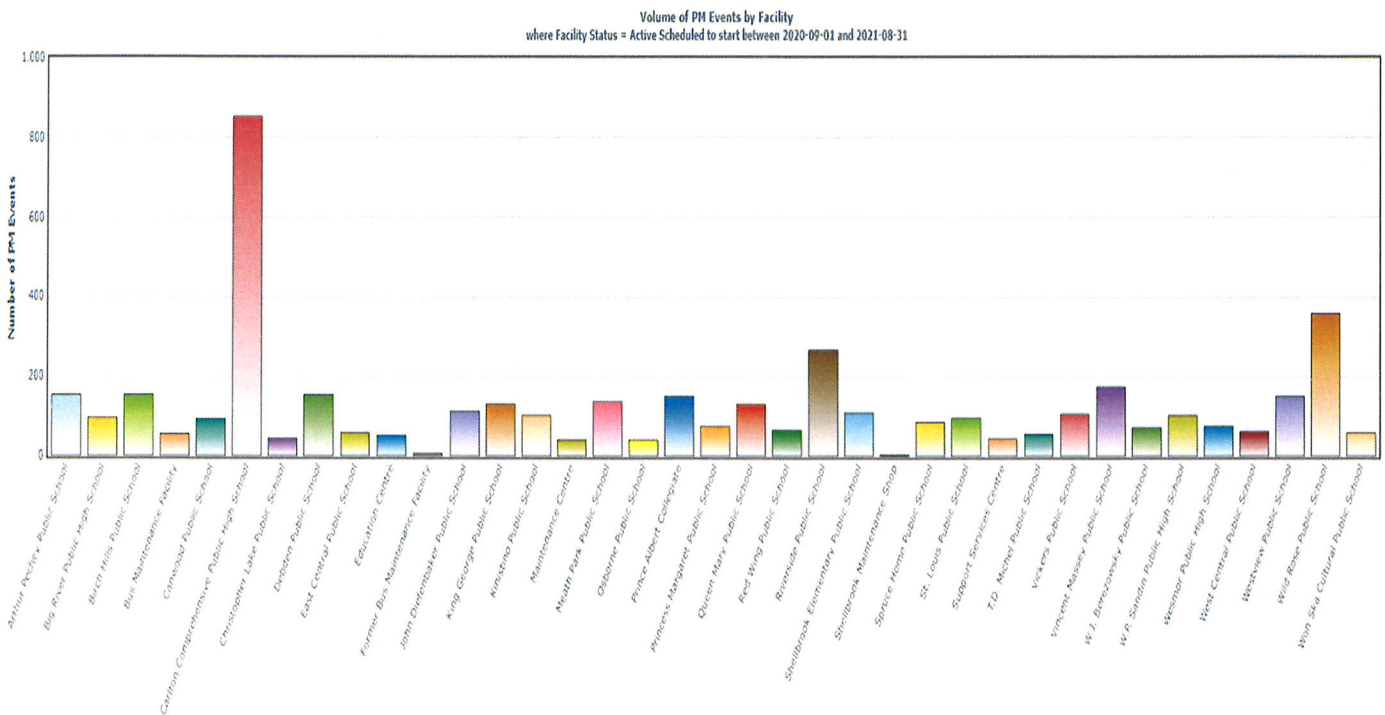
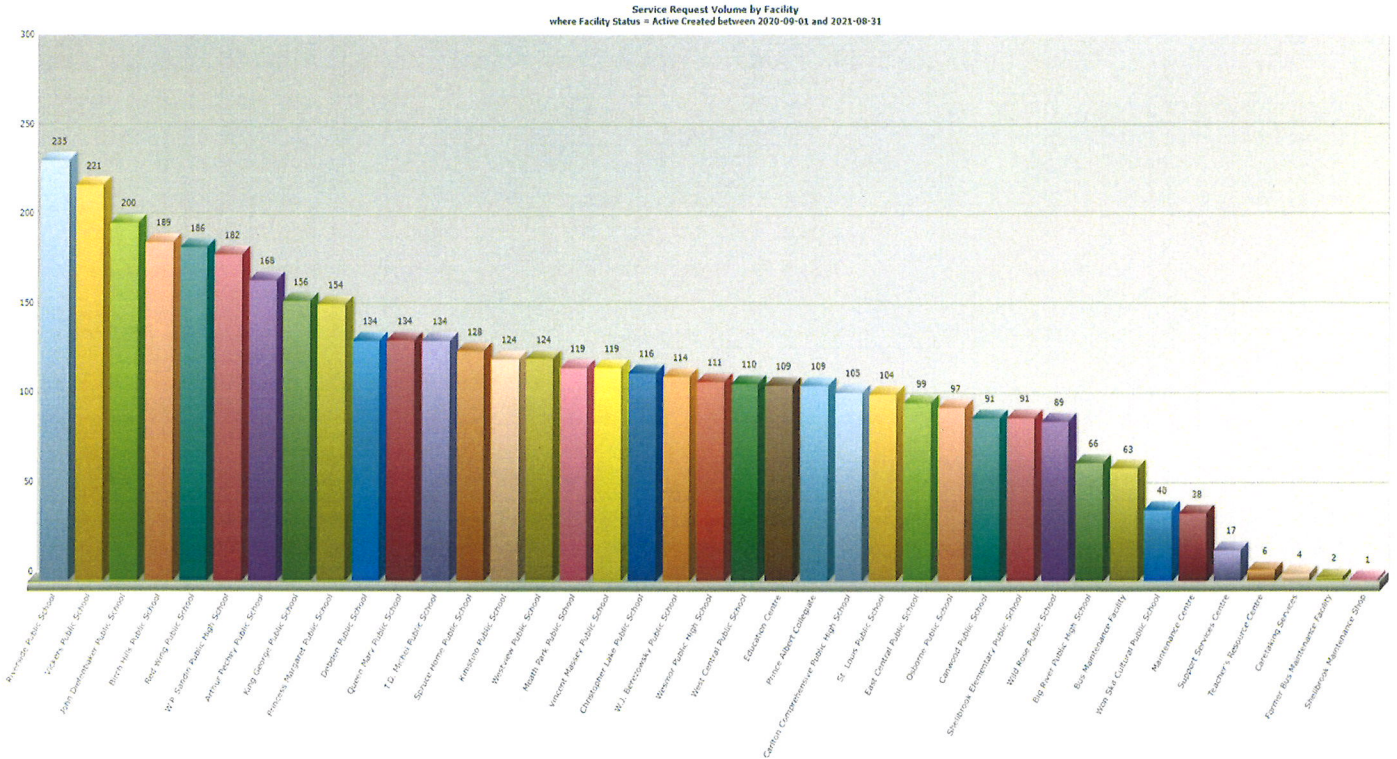
- Caretakers assigned to schools based on the size of the facility.
- Maintenance tradespersons (carpenters, plumbers, electrician, and welder) are assigned to the Maintenance Centre and service all facilities in the Division.
- Due to the size of facility, Carlton Comprehensive Public High School has three full time maintenance staff assigned to it permanently.

C. Maintenance Services Delivery Methods

- **Service Requests**
 - Service requests submitted electronically through the Asset Planner software by school administration and caretakers. The support person distributes the requests to the appropriate maintenance staff.
 - Approximately 250 service requests monthly.
 - Service requests reviewed quarterly to ensure targets for completion are being met.
- **Preventative Maintenance Requests**
 - Maintenance staff performs regularly scheduled maintenance on facility and components, i.e., boilers, furnaces, air-handling units.
 - Approximately 230 preventative maintenance requests monthly.
 - Preventative maintenance requests reviewed quarterly to ensure targets for completion are being met and discuss equipment that may be reaching the end of its lifecycle.

Accountability Report

NOTE: The images below are intended to show the range in Service Requests and Preventative Maintenance requests. Details may be visible by zooming in on electronic devices.



D. Projects

- **Annual Small Projects**

- Work is determined by regular facility inspections and annual review meetings with principals and the use of the Asset Planner audit module.
- Maintenance Centre staff undertook a large number of projects this past year some examples are as follows:
 - Gym floor sanding and recoating Riverside and St Louis schools.
 - Replaced suspended ceilings TD Michel.
 - Refresh painting Arthur Pechey.
 - Refresh painting WJ Berezowsky.
 - Refresh painting high school wing Birch Hills.
 - Refresh painting high school wing St. Louis.
 - Refresh painting exterior Westview.
 - Replaced sidewalks and step Birch Hills.
 - Replaced flooring in classrooms, hallways and washrooms in number of schools.
 - Replaced blinds in a number of schools.
 - Outdoor Learning space Ecole Vickers, Christopher Lake, Red Wing.
 - Wireless network upgrades Shellbrook Elementary.
 - CCTV systems and main door security systems Ecole Debden, TD Michel.
 - Installation of bottle fill stations phase II
 - Installation of sheds and fencing for Pre-K at Ecole Vickers, Ecole Arthur Pechey.
 - Construction of sensory rooms Kinistino, John Diefenbaker, Ecole Arthur Pechey, Riverside.
 - Replaced lockers and toilet partitions in a number of schools.
 - Installation of playground equipment in a number of schools.
 - Replaced doors and hardware in a number of schools.

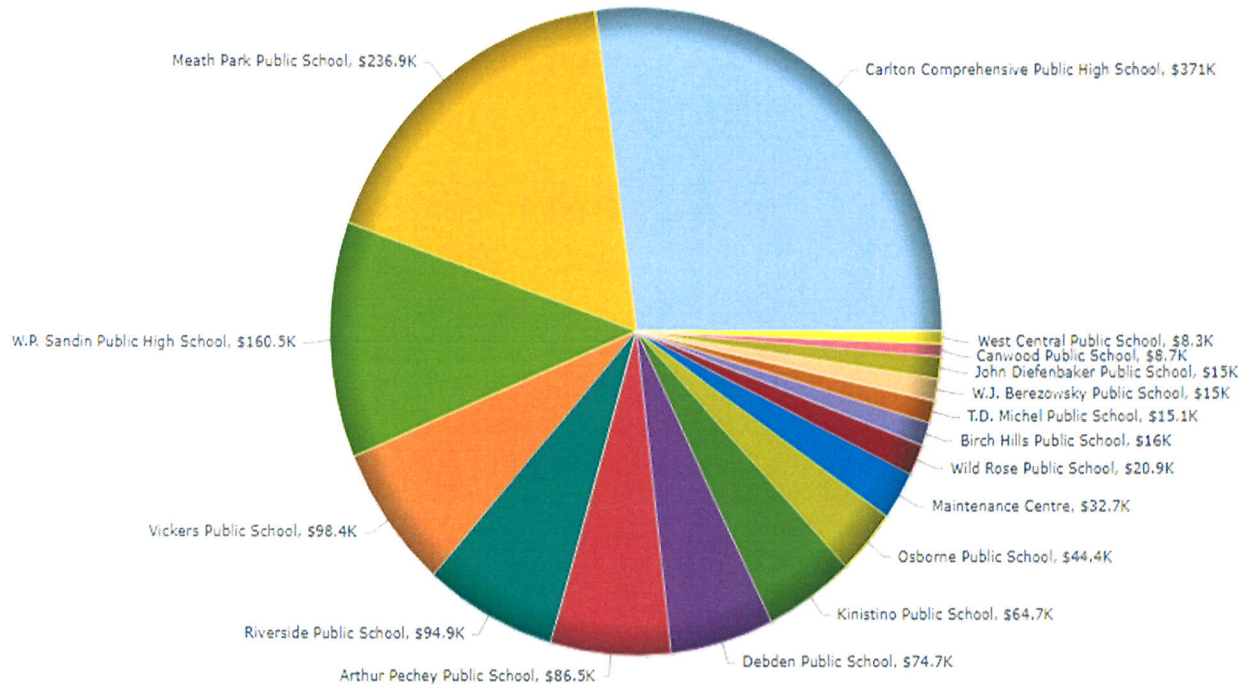
- **Preventative Maintenance and Renewal (PMR)**

- Ministry funding in addition to operating budget.
- Based on square footage of facilities.
- Board approves updated three-year PMR plan prior to May 31 of each year.
- The division received \$2,630,00.00 in 2020-2021.
- Preventative Maintenance and Renewal Projects tracked on the Asset Planner software.

Accountability Report

Project Cost by Facility

where Status is Work in Progress or Completed and where Facility Status = Active Scheduled to start between 2020-09-01 and 2021-08-31



- **Major Projects**

- Replacement of roof top units Spruce Home, Meath Park, Wild Rose.
- Replacement of roofs WP Sandin (library), Riverside (library).
- Modernization of washrooms PH I Carlton.
- Replaced windows King George South West wing.
- Replaced windows Wild Rose.
- Mold remediation Kinistino tunnels.
- Renovations to administration office, staff room and kitchen École Arthur Pechey.
- Installation of Bi Polar Ionization units in all air handling equipment throughout SRPSD.
- Re-engineered parking lot and paved Bus Maintenance Facility.

E. Capital Planning

- **Summary**

The present level of the deferred maintenance backlog and facility renewal for the SRPSD portfolio is about \$82 million. The replacement value of the assets estimated to be \$410 million based on cost per square foot analysis projections (in current year dollars). Using these two numbers, without funding, we find that the overall portfolio is in the "Poor" range (20.1% FCI) based on industry standards.

The current portfolio FCI of 20.1% is common among school boards & public infrastructure in Canada and can be effectively managed with adequate funding and the application of capital planning strategies. Without funding the portfolio migrates to "Critical" by 2025 but with current funding the portfolio will reach "Critical" by 2054. The current estimated annual funding of \$5.3 Million extends the life of the portfolio by 29 years.

Accountability Report

- **Detailed Findings**

- Age Profile

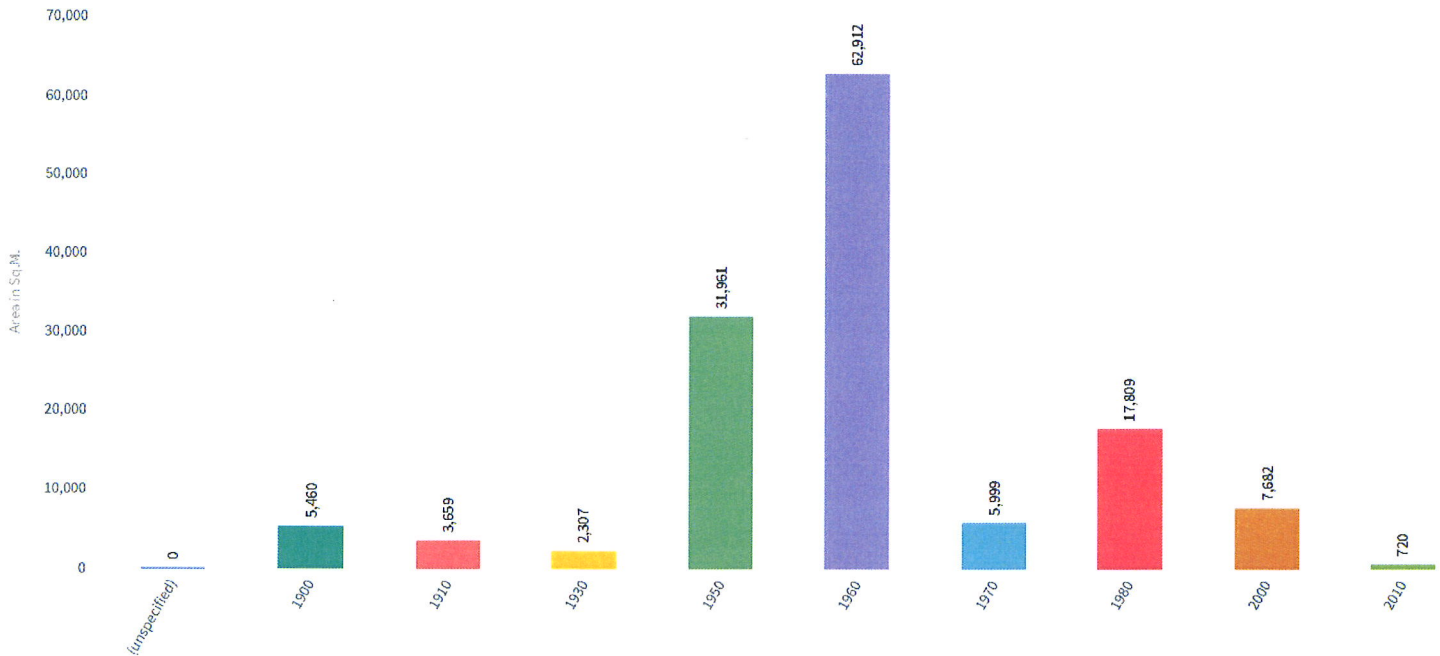


Figure 1: Age Profile of SRPSD Portfolio by Decade

The building ages vary from 1900 to 2012 with a weighted average portfolio age of 52 years (circa 1964). Over half of the portfolio – 25 facilities – representing 76% of the total portfolio size were constructed prior to 1970 while the remaining 19 facilities were constructed between 1970 and 2012.

As facilities age, they require increased maintenance and upkeep. The overall condition of the portfolio is directly attributable to the level of funding required for maintenance and building renewal.

Life Cycle Projections

Based on preliminary estimates of life cycle timing and costs, the present level of the “Deferred Maintenance Backlog” is estimated at approximately \$82 million prior to any funding as shown in Figure 2 below. Life cycle renewal costs for the major building elements have been established for each building to determine the Capital Renewal budget requirements over the next 30 years. These repair and replacement values are in current year dollars.

Accountability Report

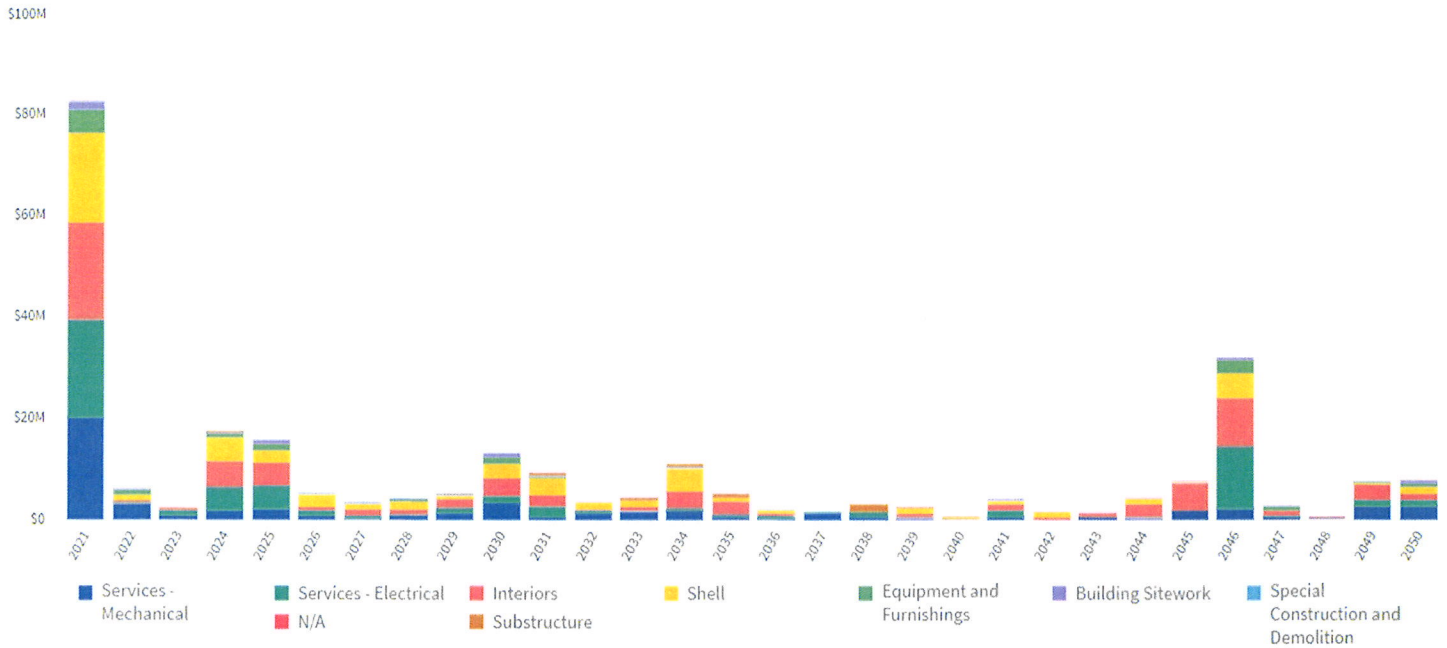


Figure 2: Current Deferred Backlog and 30-year Renewal Cost for all SRPSD Facilities

○ Capital Funding Analysis

How much funding is required?

Industry guidelines recommend an annual funding amount between 2% to 4% of the facility replacement value to adequately maintain them. In addition to an annual funding amount, special funds should be allocated to reduce the backlog of deferred maintenance.

Excluding special funds, the renewal funding required for SRPSD portfolio would translate to \$8.2 million annually (2% of \$410M replacement value).

Presently, the average funding for the SRPSD portfolio, allocated to deferred maintenance and capital renewal, is estimated to be \$5.3 million per year.

Figure 3 below provides a graphical comparison of the cumulative renewal costs (top line) and the cumulative assumed current funding allocation (dark blue). The unfunded liability gap (light blue) in 30 years is approximately \$100 million.

Accountability Report

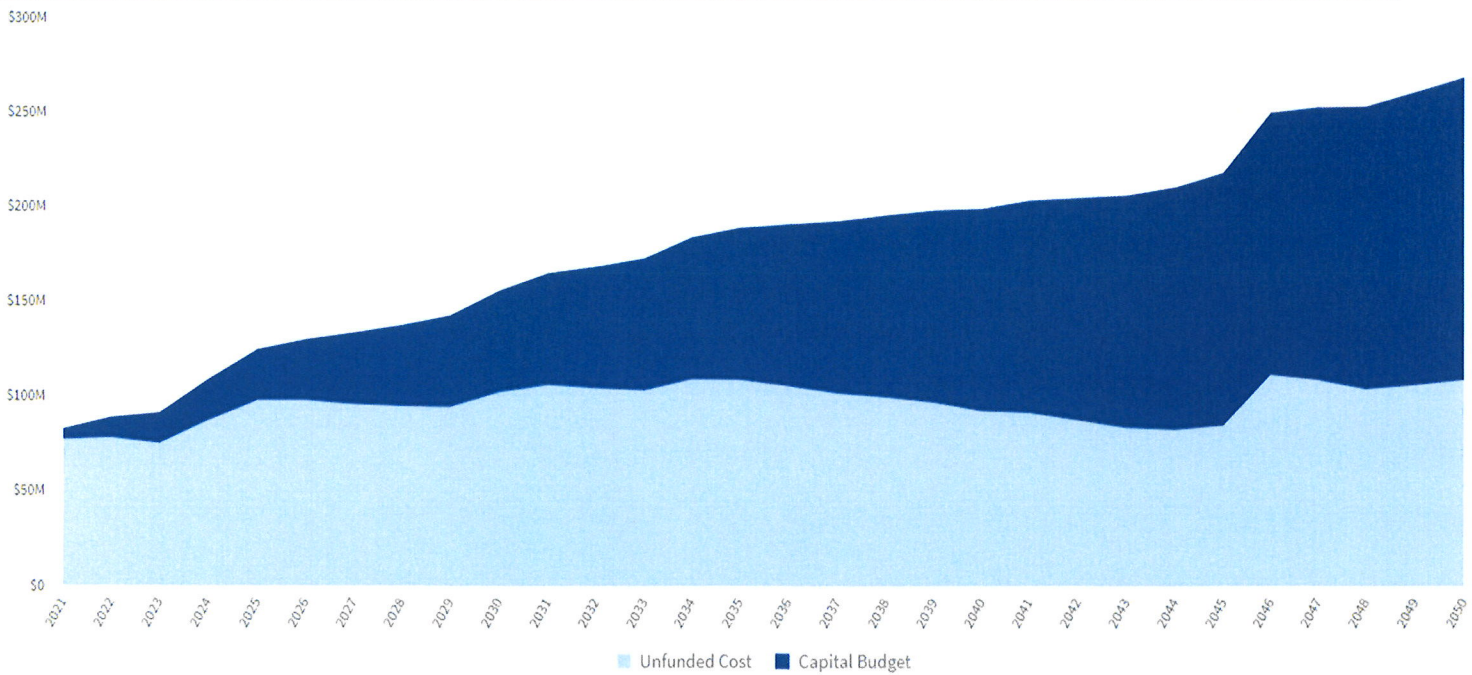


Figure 3: Cumulative Needs (top line) vs Available Funds (dark blue)

The unfunded figures represent the findings and results obtained from the life cycle renewal cost analysis.

Facility Condition Index (FCI)

The term Facility Condition Index (or FCI) is “a ratio of the cost of remedying capital deficiencies listed in the deferred maintenance backlog to the current replacement value”. The formula used for determining the FCI for a facility, or a component of the facility, is as follows:

$$F.C.I = \frac{\text{Unfunded Liability (\$)}}{\text{Current Replacement Value (\$)}}$$

Where the “Unfunded liability” represents the sum value of all capital deficiencies and renewal costs (at any given point in time) less the funding applied to the asset(s) for capital renewal.

“Current Replacement Value” is defined as the total amount of expenditure in current dollars that would be required to replace the institution's facilities to its optimal condition.

As the FCI rating increases, facilities will experience:

- Increased failure risk to components
- Increased maintenance and operating costs of facilities
- Negative impacts on building occupants; Quality of Teaching & Learning

Figure 4 below illustrates that the SRPSD Campus Portfolio has a deferred unfunded liability of 20.1% in the current year, which places the portfolio in the “Poor” range based on its current FCI rating and will migrate to the “Critical” range by 2025 (**black line**). With \$5.3 million in annual funding the current FCI is 18.9% and will migrate to the “Critical” range by 2054 (**blue line**).

Accountability Report

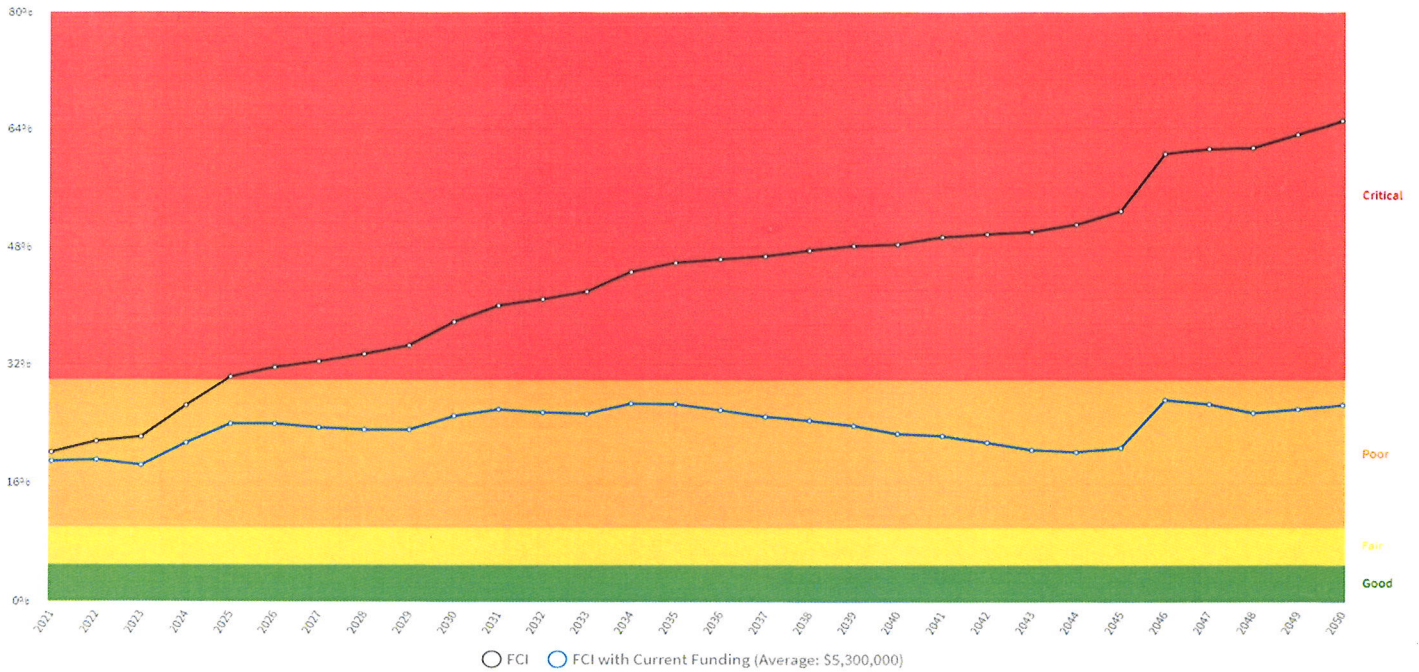
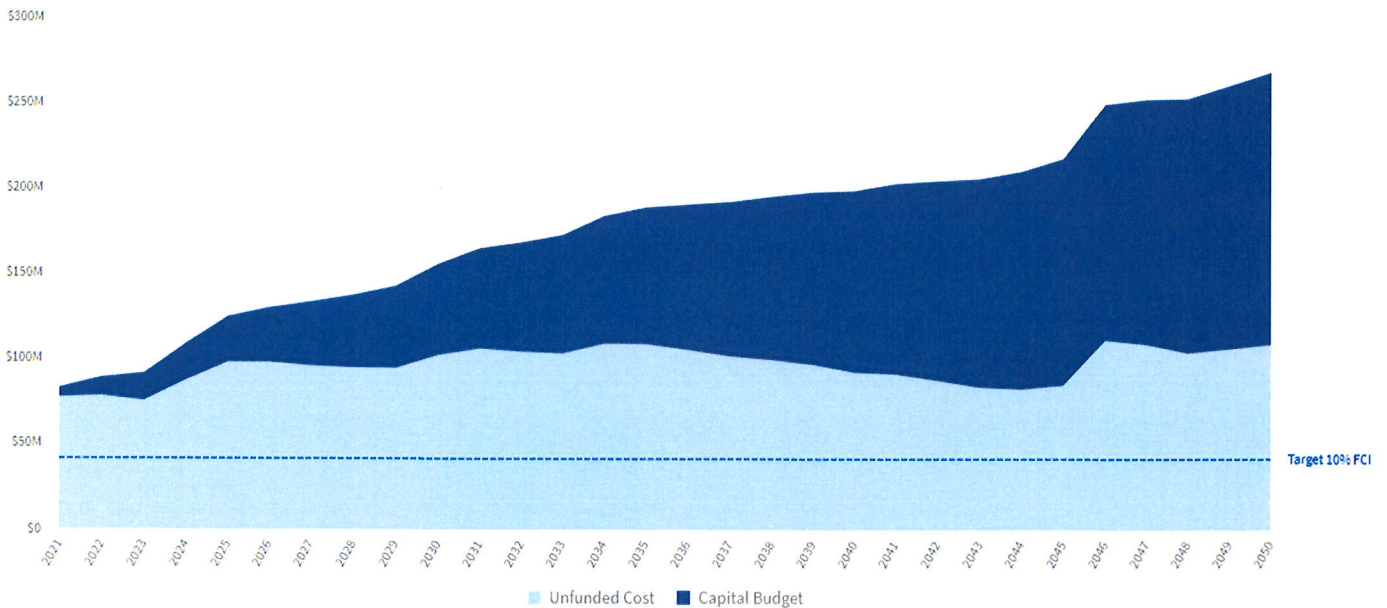


Figure 4: FCI & Backlog Funding Model for SRPSD Portfolio

Sustainability Target

Many Real Property Owners have begun using 10% as an appropriate FCI level for their portfolios, stating that it is acceptable to carry a deferred backlog of up to 10% of the replacement value of the asset.

If the deferred backlog can remain around 10%, then the assets will be continually “sustained” at an acceptable level of risk that preserves the initial capital investment and minimizes impacts to campus occupants. This Sustainability Target compared to the Unfunded Liability is shown below in Figure 5.



Accountability Report

Figure 5: Unfunded Liability & Sustainability Target for SRPSD Portfolio

The sustainability target funding levels are illustrated below in Figure 6 in what is known as the Backlog Funding Model. Based on the projected future funding level a Facilities Condition Index (FCI) is calculated. To maintain the facilities in a “Fair” state of repair (based on a 10% FCI rating), about \$7.5 million will need to be applied annually for the next 30 years.

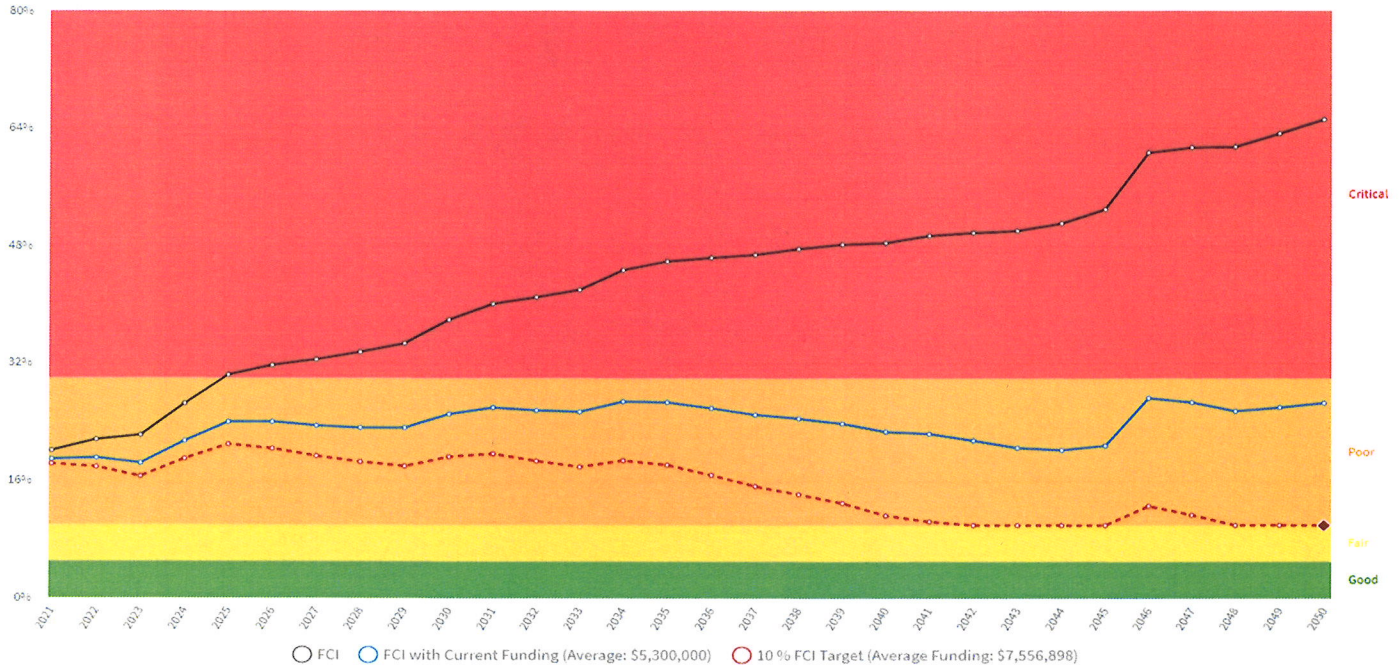


Figure 6: FCI and Funding Required to Maintain Assets

These levels of funding for capital and repair will ensure the building stock will be maintained at an acceptable level of risk preserving the initial capital investment. If the level of facility renewal funding is reduced, the exposure to risk will increase and the probability of premium renewal expenditures will increase.

Impact Analysis of Current Funding

In addition to demonstrating the need for additional funding, we have performed an impact analysis to demonstrate the impact of the current funding level. The analysis demonstrates that the \$5.3 million in annual capital funds does make a significant impact on the portfolio FCI and unfunded liability. The impact analysis is outlined below and demonstrated in Figure 7.

With funding, the current FCI is 18.9% and the portfolio approaches critical in 2054;
 Without funding, the current FCI is 20.1% and the portfolio approaches critical in 2025;

This demonstrates that the current funding of \$5.3 million annually extends the portfolio useful service life by 29 years, by utilizing the Critical range as our facility lifecycle benchmark (30% FCI).

Accountability Report

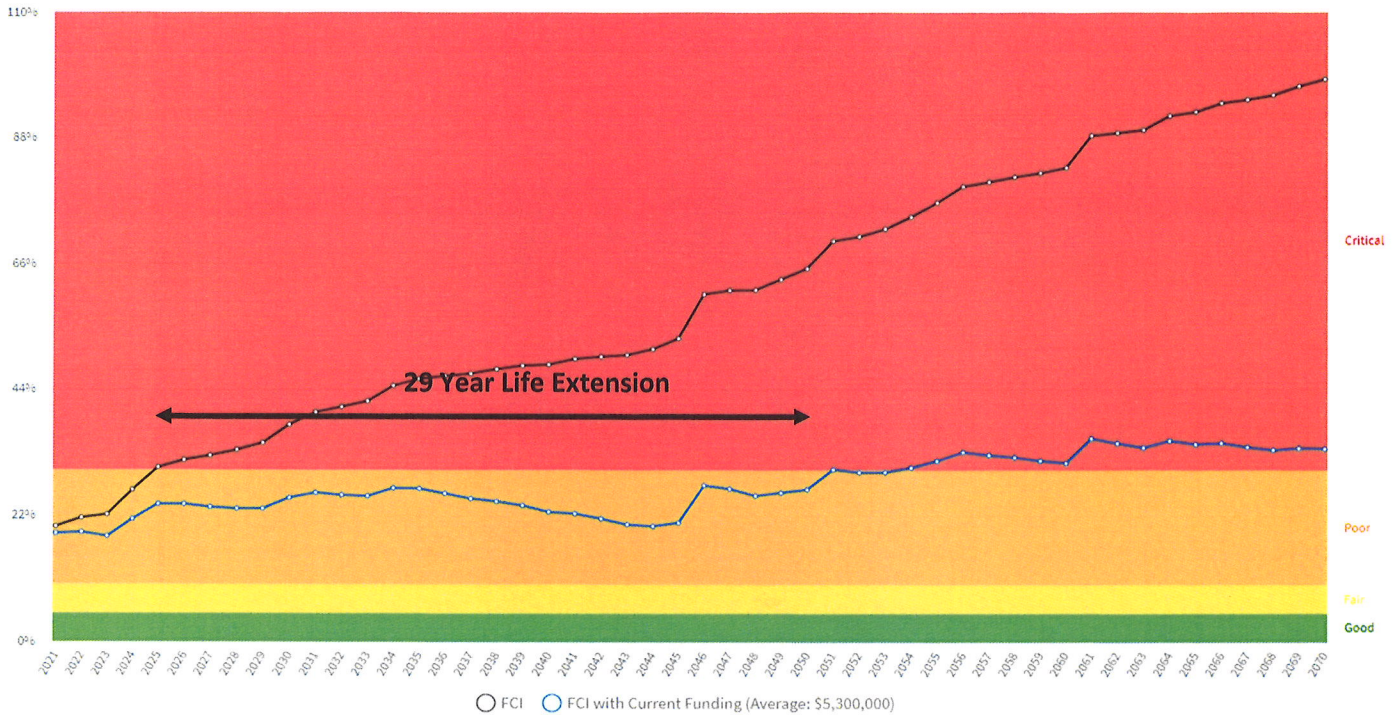


Figure 7: Impact Analysis & Useful Service Life Extension for SRPSD Portfolio

While additional funding would help to improve the FCI and sustain a 10% FCI, it is important to note that the current funding level does make a significant impact on the portfolio condition and the expected life of the facilities. If this funding level were to be reduced, it would have a clear impact on the FCI and the lifecycle of the SRPSD facilities.

F. Safety

- Active SRPSD safety program.
- COR status (Certificate of Recognition) for Maintenance Department.
- An internal audit was completed on the Maintenance Department in November 2020.
- Safe work practices and job procedures reviewed annually (October).
- Ongoing safety training for facilities staff.
- Weekly toolbox meetings – safety is always first and foremost.

Division safety initiatives

- Review of asbestos management plan
 - Reviewed existing asbestos audit and upgraded maintenance plan. Undertook removal where recommended by asbestos management consultant.
 - Asbestos awareness training provided to all maintenance and caretaking staff and supervisors.
- Occupational, Health and Safety
 - Ensuring that all schools and support facilities have an active Occupational Health and Safety Committees and that the Co-Chairs are trained with Level I and II for compliance with the OH&S Regulations.

Accountability Report

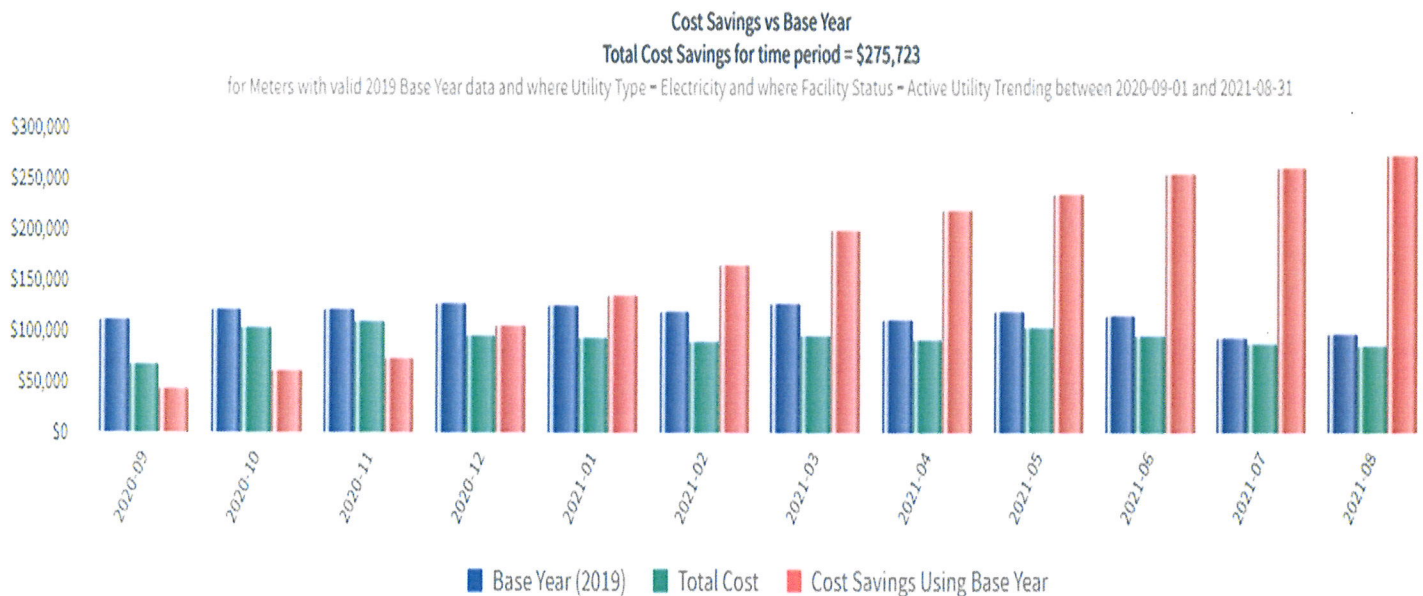
- Review of the Fire Safety Guidelines for Schools
 - Fire officials and risk managers inspect all schools annually.
 - Implementation of recommendations from the Fire Safety Audit and Inspections.

G. Professional Development

- Facility staff receives professional development in areas relating to their job – health and safety, first aid, etc.
- Mechanical controls and building automation training (mechanical and electrical trades).

H. Facility Department Initiatives

- The division addressed air quality in all of its facilities by expediting the installation of Ionization units in all of the air handling equipment, simply put an electronic charge in the air stream creates + and – ions. These ions agglomerate fine sub micron particles so they can be picked up in the equipment filters thus providing clean air to the facility. The cost of this project was \$1.1 million and was Ministry funded.
- In 2019 -2020 the division undertook a major LED lighting retrofit project in all facilities. We have tracked the electrical consumption over the past year using our energy module in Asset Planner using pre project data from a baseline year 2019. The chart below shows the savings last year compared to the baseline year allowing us to reduce our electrical budget accordingly. This project was funded federally and with the first-year savings is about 95% paid off. This project has proven to perform as projected and should continue to do so in years to come with the savings going back into the classrooms.



ADMINISTRATIVE IMPLICATIONS:

A. Successes

- Regularly scheduled maintenance and repair of SRPSD facilities allows for the delivery of educational programming in a safe and well-maintained environment.
- Consistent funding in PMR will assist in funding future projects.
- Increase in funding levels of PMR and the Board's commitment to maintaining its facilities have allowed us to undertake projects that will help in extending the life of the division facilities.
- Mechanical systems in many of our schools have been or are on list for replacement.
- Addressing building envelope projects such as window replacements.

B. Challenges

- The age of SRPSD facilities (14 to 113 years).
- Lack of funding for capital projects (i.e. W.P. Sandin Public High School).
- The supply chain for major components i.e., roof top units, boilers etc. is backed up for almost a year, therefore, pre tendering projects a year in advance has become the norm.

GOVERNANCE IMPLICATIONS

1. Based upon the report, it is recommended the Board maintain current direction for ensuring the facilities budget remains at the level that best serves our facilities.

MEETING DATE: April 4, 2022

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>2, 10</u>	

FROM: C. Trann, Superintendent of Schools **ATTACHMENTS** []

BACKGROUND:

RE: 2021-22 SRPSD SCHOOL COMMUNITY COUNCIL ANNUAL GATHERING

When: Thursday, May 12, 2022
Time: 10:00 a.m. to 3:00 p.m.
Where: Saskatchewan Rivers Public School Division Education Centre
 545 11th Street East, Prince Albert, SK

The SCC annual gathering this year will be an opportunity for SCC Chairs, SRPSD trustees and School Principals to reconnect and learn about programs and initiatives occurring in SRPSD and how they impact our students and community.

Agenda:

- 10:00 a.m. Welcome, Introductions, and Land Acknowledgement
- 10:15 –10:45 Strategic Plan Overview
- 10:45 –11:45 Learning Circuit rotation 1 (1 hour each)
 - Seminar East – Assessment (Monette)
 - Seminar West - Inclusion (L Schwartzberger, Bruner, C Kuzma)
 - Boardroom – Resilience (Gerhardt)
- 11:45 –12:30 Lunch
- 12:30 – 2:30 Learning Circuits 2 and 3 (1 hour each)
 - Seminar East – Assessment (Monette)
 - Seminar West - Inclusion (L Schwartzberger, Bruner, C Kuzma)
 - Boardroom – Resilience (Gerhardt)
- 2:30 – 3:00 Wrap – up

RECOMMENDATION

Invitation for Board Chair and trustees to welcome participants and lead discussion and overview pertaining to the new SRPSD Strategic Plan.

MEETING DATE: April 4, 2022

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>8.5, 8.6, 13</u>	

FROM: R. Bratvold, Director of Education **ATTACHMENTS** []

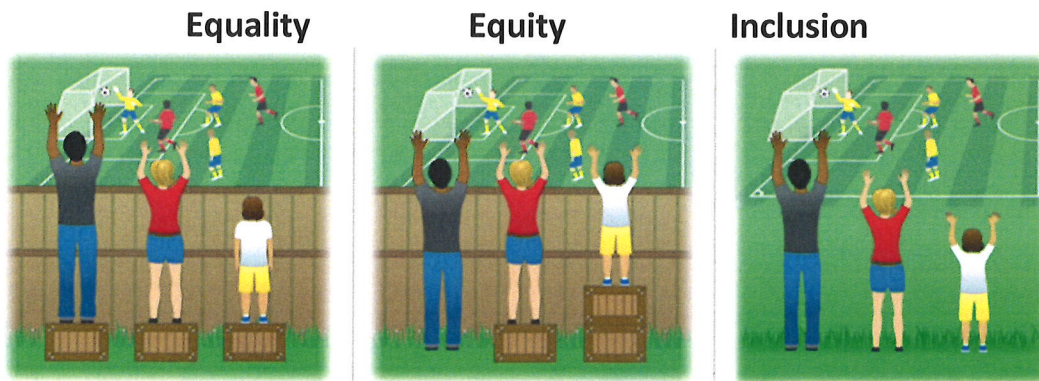
BACKGROUND

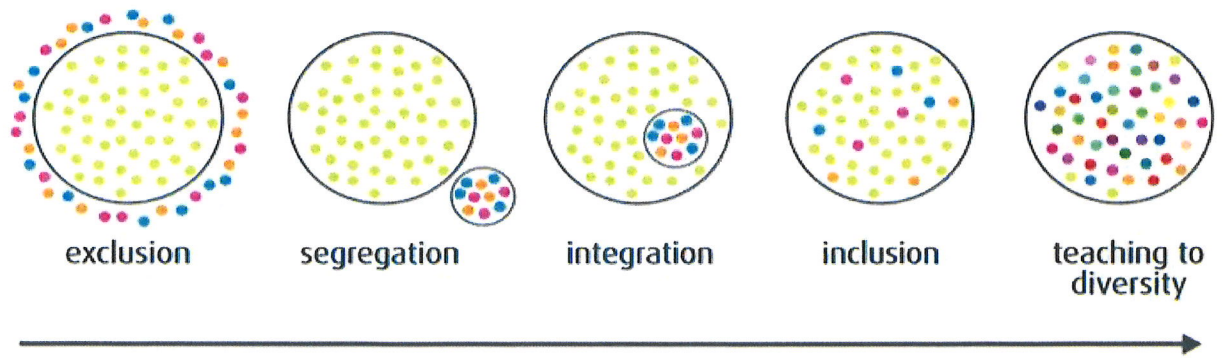
RE: DIRECTOR UPDATE

1. Student Learning

- a. As part of the ISSI work we track several pieces of data, and some initial credit attainment data from blocks 1-3 shows some improvement compared to last year. Note this data is for students from two of our ISSI partners and since the number is small some volatility in data is expected. Still good news:
 - i. Wesmor: Block 1-3 average credit attainment: 75% (up 28% from 2020-21 totals)
 - ii. PACI: Block 1-3 average credit attainment: 75% (only 2 students, comparison not meaningful)
 - iii. Carlton: Block 1-3 average credit attainment: 64% (up 9% from 2020-21 totals)

- b. The review and renewal of SRPSD Framework for Inclusive Education is well underway. This year is used to identify current successes and challenges with regards to our processes and services to support inclusive education and next year (2022-23) will include the development of an action plan. Shelley Moore’s work is one of the leading sources of research in this area and it is used to guide SRPSD in providing foundational professional development with administration and staff. Some of this starts with developing a common understanding of equity, inclusion and diversity.





(My apologies for not finding an image that fully includes those with colour vision differences.)

Considering and acting on Moore’s “5Ps of inclusion” help to remove systemic barriers to inclusion:

1. Presumed Competence: All students are presumed competent.
 - Do we believe that all learners can learn in this community?
2. Placement: students are placed in inclusive classrooms.
 - How do all learners belong in this community?
3. Proximity to and Participating in: Students are within proximity to peers and participating in learning with them.
 - How are all learners organized in the division, school and classroom?
 - How are all learners interacting and learning with each other?
4. Purpose: All students have meaningful purpose.
 - What makes this place meaningful for all learners?
 - How do all learners contribute to this community?
5. Planned for: All students are planned for.
 - How are all learners considered and designed for in this community?

2. Partnerships

- a. Transition of high school busing continues to proceed as City Transit updates us on their progress. There are few specific adjustments in progress at this time as the City focuses on the return of their fleet to full service. We continue to share our expertise and experience.
- b. Childcare partnerships continue to grow. **Prince Albert Cooperative Childcare** has been the new operator at King George Public School for several months and have expressed appreciation for the growing relationships. They have also been awarded 40 new spots and approached SRPSD as a potential partner for locations. We are exploring sites in several schools.
- c. Conversations to operationalize the partnership with **Dumont Technical Institute** are scheduled for later this week. There is some anticipation of greater service to students seeking Adult Basic Education in the area, but there are some processes to clarify before the intake begins next fall.

3. OHS and Safety Update

External Safety audit to confirm COR certification is underway. This is a process that we participate in every third year as a third party reviews our safety documentation and spends time on sight observing staff during their work. Results are expected in the coming weeks.

4. Ministry and Provincial Happenings

- a. The **2022-23 Interim Education Plan** is nearing completion as the teams have finalized the plans for presentation to the PEP leadership in the coming weeks. The work on the three priorities (Learning Supports, Reading and Mental Health & Wellbeing) is focused on responding to the pandemic needs, but a portion is aimed at a smooth transition to the long-term PEP.
- b. Implementation of the **MySchoolSask** software is proceeding as all provincial school systems are now implementing the platform. It continues to provide some positive benefits, but over-all it continues to require more time from technical and leadership staff and costs more per-student to deploy. Several other software solutions are required for things it does not do as effectively.
- c. We have received official word that the Ministry of Education will be **resuming provincial examinations** (departmentals) as per the pre-pandemic state for the 2022-23 school year.

5. Budget and Related

The March 23 **provincial budget** contained what was expected: coverage for teacher salary increase, support for PMR but not much else. It is concerning that the province continues to fail to recognize school division’s fixed cost increases for non-teaching staff, fuel, and various other operational needs. It was also surprising and disturbing that there was no recognition of the pressure schools are facing to address the mental health and well-being needs of staff and students. Still, because of the difficult cuts we made in the last two years and because of our enrolment increase, our budget will be manageable. Principals have provided school staff and operations voice and the SRSC will provide student perspective and current status is in a separate item in the board package.

6. Facilities and Related

SRPSD did not get any of our capital projects listed as approved or in the top 10 next projects. Frustrations persist with the absence of our projects on the provincial priority list, especially with the potential WP Sandin & Shellbrook Elementary consolidation. The community and both schools’ SCC have expressed support for the project and conversations with Ministry officials have not identified any missing elements in our documentation or background information. In fact, there was acknowledgement of the original and updated feasibility study for the consolidation. Further conversations with Ministry officials are underway.

7. Emergent Items

RECOMMENDATION

For Board information and discussion as warranted.