Superintendents' Responsibilities – 2023-24

Saskatchewan Rivers Public School Division — Excellence for Every Learner

SRPSD Commitment to Student Achievement

Strategic Leadership
- Ensure Alignment with Provincial Education Plan
- Engage in SRPSD Strategic Plan Development and Implementation
- Implement Policy and Administrative Procedures
- Provide Organizational Management
  - Change Management
  - Project Management
  - Risk Management
  - Business Continuity Plan
  - Enterprise Risk Management

Instructional Leadership
- Promote Inclusive Education
- Enhance Professional Learning Communities
- Supervise Teacher Growth and Evaluation
- Supervise Principal Growth and Evaluation
- Support School Clusters

Community Relations
- Enhance Communications and Community Relations

Ethical Leadership
- Promote SRPSD Core Values
- Promote Staff and Student Wellness
- Promote Occupational Health and Safety
- Promote Truth and Reconciliation

Fiscal Responsibility
- Practice Sound Fiscal Management
- Assist Budget Development

Jennifer Hingley	Tom Michaud	Cory Trann	Jeff Court	Garette Tebay

Curriculum (PreK -12)
• Provincial connection
• Division implementation
• Inclusive Learning Team (with Tom Michaud)
  ○ Consultants & coaches
 	
Assessment
• Division Common Assessments
• Provincial & National Assessments
• Student Data and Reporting system
 	
Staff Development
• Teacher Accreditation
• Leadership Learning Community
• Teacher Learning Communities
 	
Indigenous Education Initiatives
• ISSI and other Partnerships
• Nominal role verification
• Jordan's Principle
• Following Their Voices
	Inclusive Education & Supports
	• Inclusive Learning Team (with Jennifer Hingley)
	• Consultants, SLPs, Ed Psychs, OTs, Audiologist, Social Workers, ESTs
	• Gender and sexual diversity
	
	Specialized Learning Centres
	
	French Immersion
	
	English as an Additional Language
	
	Wellness
	• Mental Health Framework
	• Public Health
	
	Partnerships
	Eagle's Nest, Ranch Ehrlo, Health, Prince Albert Youth Ranch, Early Childhood Intervention Program, Early Learning Council, SWIS, Community Crisis Response Team, Hub
	
	Crisis/Risk Management
	• Emergency Response Plan (with Mike Hurd)
	• Violence Threat Risk Assessment
	• SRPSD Traumatic Event Response
		Human Resources
		• Hiring & Transfers
		• Bargaining
		  ○ Grievances
		  ○ Labour Management
		  ○ Contract Implementation
		• Substitutes & leaves
		• Benefits
		• Recognition of Experience/Seniority
		• Classification and Reclassification
		• Professional Practicum Placement
		• Job Descriptions
		• Teacher Secondments
		• Education Leaves and Bursaries
		• Interpretation of HR legislation and collective agreements
		• Work calendar development
		• Educational Assistants & Librarians Professional Development
		
		Student Enrolment Reports (with Joyce Ward and Jerrold Pidborochynski)
			First & Second Year Teacher Support
			
			Community Partnerships
			• Childcare
			• Early Childhood Council (ECC)
			• Kids First
			• Dreambroker (SaskSport)
			• Summer Literacy Camps
			• Police, Youth in Custody, Corrections
			• Before and After School Programs
			• Community Network Coalition
			• Feeding our Future
			• Family Resource Centre
			• Public Health (School Immunizations, Dental)
			
			Administrator Meetings
			
			Privacy Officer (LAFOIP)
			• Access Requests
			• Breach Investigations
			
			Copyright
			
			Athletics
			• Safety Guidelines
			• SHSAA and P4A
				Stakeholder Engagement
				• Enrolment Enhancement
				• Communications and Community Relations
				• School Community Councils Student Voice (SRSC)
				• OurSchool Survey
				• Home Based Education
				• Art Show
				
				Educational Technology
				• Instructional Integration
				  ○ Software & Apps
				• Distance Learning
				
				Safe and Caring Schools
				• First Aid, CPR and AEDs
				• Bully Prevention and Intervention
				• Nutrition & Physical Activity
				• Tobacco & Drug Abuse Prevention
				
				Libraries
				• School Libraries
				• Teacher Resource Centre