

Administrative Procedure 225

VOLUNTEERISM 30 CREDIT

Background

The Division recognizes the value of volunteering. Volunteerism refers to the act of volunteering through community service activities. Volunteerism enhances the well-being of self and others while providing meaningful service to the individual, organization and community.

Procedures

1. Schools shall establish procedures to communicate to parents/guardians and students the availability and the requirements for credit attainment for volunteerism.
 - 1.1 The volunteerism plan template must be completed by the student and approved by the principal or designate prior to the student starting the volunteer work. Volunteerism 30 credits will be awarded following the process outlined in the Volunteerism 30 Policy document.
 - 1.2 All volunteerism credits are to be submitted to the Ministry following the procedures outlined in the Volunteerism Policy document, available from the Ministry of Education.
 - 1.3 Schools shall retain a copy of the volunteerism plan and log and supporting documentation on file for a minimum of five (5) years.
2. To earn a volunteerism credit, the student must be enrolled in a regular twenty-four (24) credit program in the Division.
3. Volunteerism hours must be completed in Grades 10 to 12.
4. Volunteer hours must be undertaken and completed outside of the regular school program hours.
5. The volunteerism credit requires a minimum of one hundred (100) hours of volunteerism for one or more community service activities.
6. Students are not eligible to earn a Volunteerism 30 credit for any activities listed in the Appendix B: *Ineligible Volunteerism Activities* listed in the Ministry of Education's Volunteerism Policy 2023.
7. This policy is not applicable to the Adult 12 program requirements.

References: Sections 4(1), (1.1)(c), 4.02 and 149(1), *The Education Act, The Saskatchewan Employment Act, 2013 Occupational Health and Safety Regulations, 1996*, Section, 14, *Occupational Health and Safety Act, 1993*; Ministry of Education Volunteerism Policy, 2023.

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