

## Administrative Procedure 211

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### DISTANCE LEARNING

#### Background

The Division encourages students to participate in face-to-face instruction. However, in some circumstances it may be beneficial and necessary for students to enroll in distance learning. Students must meet the Ministry of Education student enrollment requirements.

#### Procedures

1. The Division is able to provide access to the Saskatchewan Distance Learning Corporation (Sask DLC) as the only option for distance learning courses with a variety of methods:
  - 1.1 Registration in Sask DLC:
    - 1.1.1 Students can register as full-time students in Sask DLC through their community school. Grades 9-12 Students are required to take a full course load in order to meet the requirements for graduation. Distance learning is offered by Sask DLC, and as such students will have to adhere to the corporation's policies for online learning.
  - 1.2 Secondary registration within Sask DLC:
    - 1.2.1 Students can register with Sask DLC as a secondary school to take courses and remain registered in their school. If students wish to register for a course with Sask DLC, they must contact their school administration to begin the registration process. Once approved by the Superintendent of Schools responsible for distance learning, the principal will arrange for the registration and provide guidance at the school for those students enrolled in any Sask DLC courses.
    - 1.2.2 Approval for this type of request is made by the Superintendent of Schools responsible for distance learning in collaboration with the school administration team. Approval of registration is given only when the school has exhausted their local ability to deliver the programming required at the school level, and the course is a necessary part of the student's graduation requirements or necessary for post-secondary program requirements.
2. Access to SRPSD School Division services for full time Sask DLC students:
  - 2.1. The Division will provide Sask DLC students with access to common educational resources, such as libraries, provided they do not interfere with school-based operations.
  - 2.2. The Division will provide Sask DLC students with access to driver education through the school in their attendance area.
  - 2.3. Upon request of the Sask DLC student support team, the Division may consider providing direct therapeutic services by Division-employed professional service providers if such services are necessary. The direct therapy services shall occur on a prioritized basis at a location chosen by the Division-employed professional services providers.
  - 2.4 Sask DLC students may participate in extracurricular activities providing:
    - 2.4.1 Sask DLC students participate as part of the school in their attendance area.
    - 2.4.2 Travel costs are born by the parent.
    - 2.4.3 Participation is limited to availability of space on teams and clubs. Opportunities to participate will only be granted if there are positions open – positions on teams of clubs will be filled first by students attending the school as regular students.
    - 2.4.4 Participation in any co-curricular or extracurricular activity can be ended at the discretion of the principal.

- 2.4.5 Students in Grades 9 – 12 are subject to the rules and regulations of the SHSAA. Home-based education students begin the process of participating in school sports by contacting the principal.
- 2.5 Sask DLC students may participate in co-curricular events providing:
- 2.5.1 Co-curricular events are activities that support the provincial curricula.
  - 2.5.2 The supervision of the student is the responsibility of the parent.
  - 2.5.3 Fees and travel costs are born by the parent.
  - 2.5.4 Sask DLC students obey the rules and comply with the expectations of all students participating in the event.
  - 2.5.5 Principals have the authority to end the participation of the Sask DLC student in any school-based activity at their discretion. Sask DLC students begin the process of participating in co-curricular events by contacting the principal.
- 2.6 A student may attend graduation ceremonies at their attendance area school by notifying the principal by March 1.

Reference: Section 85, 87, 109, 176, *The Education Act, 1995*  
Section 8 Regulation Act

*Revised: September 8, 2015; August 30, 2021; May 1, 2023: August 28, 2023*