

**Administrative Procedure 325 – Appendix A****PRESCRIBED MEDICATION FORM**

Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ School: \_\_\_\_\_

Name of Family/Agency: \_\_\_\_\_

Home Address: \_\_\_\_\_

Telephone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

**REQUEST AND AUTHORIZATION:**

*I hereby authorize and request the administration of the following prescribed medication for my child, \_\_\_\_\_, by non-medically trained staff at \_\_\_\_\_ School.*

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Name of Student's Doctor: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name of Student's Pharmacist: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Medication Prescribed****Dosage****Side Effects**

1. \_\_\_\_\_

2. \_\_\_\_\_

Other Pertinent Information (time of day, 2 weeks, etc.):

\_\_\_\_\_

\_\_\_\_\_

**Annual Validation**

This authorization is valid from \_\_\_\_\_ to \_\_\_\_\_  
 (maximum of 12 months)

**NOTE:** Parents may be requested to provide pertinent written medical data to be obtained from the pharmacist before the administration of medication can occur. (e.g. information sheets on specific medication)

I hereby acknowledge receipt of a copy of this form.

Signature of Student's Physician: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE:**

1. Families/agencies are required to contact the principal of the school if there is a change in medication and/or dosage.
2. It is expected that only small quantities of medication will be sent to school.