

Administrative Procedure 324

TEMPORARY EXCLUSION OF STUDENTS FOR SAFETY OR MEDICAL REASONS

Background

In the process of accommodating students with a disability who have medical restrictions, a temporary exclusion from school may need to be enacted until the division receives appropriate medical information clearly setting out any medical restrictions faced by the student, and the student is stabilized and able to access an education. The division will do the following to support this accommodation process:

- Commit to creating environments that are physically and emotionally safe.
- Consult with parents or guardians, staff, and students, as well as any outside agencies that may be involved, on an ongoing basis to ensure that learning occurs in a safe, orderly, and nurturing environment.
- Collaborate with medical professionals and agencies to identify medical restrictions in determining accommodations for students.

Procedures

1. The Superintendent of Schools, in consultation with the principal and the Intensive Supports Consultant in connection with the student's programming, may exclude a student from school for a temporary period of time if the team reasonably believes that:
 - 1.1. The student's behavior is of such a nature that the school cannot ensure the safety of the student and/or the safety of others due to the behaviour of the student; or
 - 1.2. The student has a disability as defined under *The Saskatchewan Human Rights Code* and the school does not have sufficient medical information to put appropriate supports in place to assure the safety of the student.
 - 1.2.1. An exclusion of a student for safety or medical reasons shall immediately trigger application of *The Accommodation Process for Students*.
2. The temporary exclusion may continue only until such time as:
 - 2.1. The Division receives appropriate medical information clearly setting out any medical restrictions faced by the student; and
 - 2.2. The Division has prepared a plan for the safe return of the student to the school or program with any required accommodations in place.
3. The Superintendent of Schools shall ensure the parent or guardian is immediately informed of the temporary exclusion and that a formal letter is sent to the parent or guardian which addresses:
 - 3.1. The reason for the temporary exclusion;
 - 3.2. What medical information they are required to provide to the Division
 - 3.2.1. Use [Appendix A - Physician's Report: Student's Medical Restrictions](#) as the initial request for information;
 - 3.2.2. The school division may require additional medical information in order to clarify or provide details with regard to the medical restrictions or if the medical information initially supplied is not sufficient to identify the medical restrictions requiring accommodation.

- 3.3. The ways in which they can provide input to the plan so that the school can best prepare for the safe return of the student; and
 - 3.4. The ways in which educational supports may be available during period of exclusion.
4. The Division will make its best effort to provide education supports to the student while the student is excluded from the school, which may include but are not limited to:
 - 4.1. Providing access to distance education;
 - 4.2. Providing parents or guardians with information, assignments and other instructional materials for the student; and
 - 4.3. Providing parents or guardians with access to a teacher to discuss student work and assignments.
5. Immediate Serious Threat:
 - 5.1. In situations where the principal reasonably believes that the behaviour of a student is causing an immediate and serious threat which endangers the safety of students and/or staff, the student may be immediately removed from school, pre-empting the Temporary Exclusion process.
 - 5.2. The principal will then follow appropriate actions contained within [Administrative Procedure 153 Student and Staff Safety](#), specifically Section 5 Emergency Response Plan - Violence Threat Risk Assessment.

References: Section 2, 13, [The Saskatchewan Human Rights Code, 2018](#);
Section 141, 142, 157, 178, 192 [The Education Act, 1995](#);
Section 53, 54, 55, 56, [The Ministry of Education Regulations, 2007](#)
The Accommodation Process for Students, Saskatchewan School Boards Association (available upon request)
Duty to Accommodate Students Guide, Saskatchewan School Boards Association (available upon request)

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