



MISSION: *Strives for excellence in education and seeks to maximize each child's unique learning ability.*

VISION: *Pursuit of excellence, respect of diversity and achievement for all.*

**THE REGULAR MEETING FOR THE BOARD OF EDUCATION OF THE
SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION**

**Board Room, Education Centre
545 – 11th Street East
Prince Albert, SK S6V 1B1**

**Monday, February 27, 2023
Time: 4:00 p.m.**

AGENDA (#23R-4)

- 1. Call to order by Board Chair Darlene Rowden**
- 2. Land acknowledgement**
- 3. Declaration of conflict of interest**
- 4. Motion to move into Closed Session**
- 5. Regular session convenes at 5:30 p.m.**
- 6. Adoption of the agenda**
- 7. Accountability reports (if any)**
- 8. Consent items**
 - (a) Adoption of the Regular meeting – February 6, 2023
 - (b) SSBA Legal Services Process Change
- 9. Business arising from the previous meeting**
- 10. New business (Board Committee Reports, Trustees' items and Notice of Motions)**
 - (a) Matters and Motions brought forward from Closed Session of February 27, 2023
 - (b) External Board Committees (if any)
 - (c) Provincial Update
 - (d) Saskatchewan Rivers Students for Change (SRSC) Report – *C. Horan / D. Zacharias*
 - (e) Verbal Update on Change to Agenda Format – *D. Rowden*
 - (f) Verbal Update on Board Chairs Council – *D. Rowden*
 - (g) Board Facilitated Learning Session on April 14, 2023 Verbal Update – *D. Rowden*

11. Reports from administrative staff

- (a) 2024-2027 Preventative Maintenance and Renewal Plan and 2022-2023 Preventative Maintenance and Renewal Amendment – **M. Hurd**
- (b) 2024-2025 Major and Minor Capital Projects Submission – **M. Hurd**
- (c) Program Updates – Indigenous Languages / Global Sports Academy – **J. Hingley / C. Trann**
- (d) 2021-2024 SRPSD Strategic Plan Review – **R. Bratvold**

12. Notice of Motion

13. Three key messages for SCC/public from meeting

14. Board members’ forum

15. Adjournment

CALENDAR OF EVENTS	
Monday, March 6, 2023 Time: 4:00 p.m.	Regular meeting, Education Centre, Board Room, 545 – 11 th Street East, Prince Albert, SK
Monday, March 20, 2023 Time: 6:00 p.m.	PARCSD #3 Joint Meeting, Education Centre, Board Room, 545 – 11 th Street East, Prince Albert, SK
Monday, March 27, 2023 Time: 4:00 p.m.	Regular meeting, Education Centre, Board Room, 545 – 11 th Street East, Prince Albert, SK

2022-23 Board Annual Work Plan

March 2023

Events/Action

- Rural Congress

April 2023

Events/Actions

- SSBA Spring General Assembly
- Public Section Meeting

MEETING DATE: February 27, 2023

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>8.8</u>	

FROM: R. Bratvold, Director of Education **ATTACHMENTS**

BACKGROUND

RE: ADOPTION OF THE MINUTES OF THE REGULAR MEETING

- February 6, 2023 Regular Minutes

RECOMMENDATION

That the minutes of the Regular meeting of February 6, 2023 be approved as presented.



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NO. #2023R-3 (MONDAY, FEBRUARY 6, 2023)

MINUTES OF THE REGULAR MEETING OF THE SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION NO. 119 FOR THE BOARD OF EDUCATION HELD ON MONDAY, FEBRUARY 6, 2023 AT 4:00 P.M. IN THE BOARD ROOM, EDUCATION CENTRE, 545 11TH STREET EAST, PRINCE ALBERT, SK

PRESENT:

MEMBERS OF THE BOARD

MRS. C. BLOOM, Trustee

MR. B. GEROW, Trustee

MR. G. GUSTAFSON, Trustee

MR. B. HOLLICK, Trustee

MR. A. LINDBERG, Trustee (absent)

MR. A. NUNN, Vice-Chair

MS. D. ROWDEN, Board Chair

MS. J. SMITH-WINDSOR, Trustee (absent)

DR. M. VICKERS, Trustee (absent)

MR. B. YEAMAN, Trustee

SENIOR ADMINISTRATION

Mr. R. Bratvold, Director of Education

Mrs. G. Tebay, Superintendent of Schools

Mr. J. Pidborochynski, Chief Financial Officer

Mrs. J. Ward, Administrative Services Officer

D. Rowden, Board Chair, called the meeting to order.

D. Rowden stated the land acknowledgement for the school division.

Trustees were given an opportunity to declare a conflict of interest.

MOTION TO MOVE INTO CLOSED SESSION:

#23R-13

Moved by G. Gustafson that the meeting move into Closed Session with Board and Administration present.

Carried.

Regular meeting resumed.

STUDENT TRUSTEE

D. Zacharias

C. Horan (absent)

ADOPTION OF THE AGENDA:

#23R-14

Moved by A. Nunn that the agenda be approved as presented.

Carried.

ACCOUNTABILITY REPORTS:

(a) Transportation Services Accountability Report

J. Pidborochynski reviewed the Transportation Services Accountability Report that provides timely, sufficient, and relevant information on pupil transportation on a semi-annual basis.

#23R-15

*Moved by B. Hollick that the Board approve the Semi-Annual Transportation Services Report as presented.
Carried.*

CONSENT ITEMS:

#23R-16

*Moved by G. Gustafson that the following consent items be approved:
(a) Adoption of the Minutes for Regular of January 23, 2023;
(b) Administrative Procedures Changes;
Carried.*

NEW BUSINESS:

(a) Motions from the Closed Session of February 6, 2023

#23R-17

*Moved by D. Rowden that the following motions be brought forward:
1. That the Out of Scope Report be approved.
Carried.*

(b) Saskatchewan Rivers Students for Change (SRSC) Report

The report regarding the recent SRSC Executive meeting was reviewed for information. The Board will be having the SRSC as an agenda item on its upcoming Board Director Seminar on February 13, 2023.

(c) Report on SSBA Trustee Academy

G. Gustafson, A. Nunn and J. Smith-Windsor attended the virtual Trustee Academy in January. The main topic of the session was Robert's Rules of Order and a "Cheat Sheet" for meeting participants was shared.

REPORTS FROM ADMINISTRATIVE STAFF:

(a) 2023-2024 School Year Calendar

#23R-18

*Moved by B. Hollick that the Board approve the 2023-2024 school year calendar as presented and request administration to distribute the calendar following Ministry confirmation of legislative compliance.
Carried.*

(b) Consideration of the Provincial Education Plan (PEP)

Discussion was held regarding the Provincial Education Plan. It was noted that the Ministry is requesting boards endorsement of the plan.

#23R-19

*Moved by G. Gustafson that the Board endorse the priorities actions and milestones of the Provincial Education Plan (PEP) as presented and convey to the Ministry that this endorsement is dependent on the Ministry's provision of the additional sufficient, stable and predictable funding that is necessary to effectively implement the PEP.
Carried.*

THREE KEY MESSAGES FOR SCC/PUBLIC FROM BOARD MEETING:

- Transportation Services Accountability Report/pilot of an electric bus;
- Conditional endorsement of the Provincial Education Plan;
- 2023-2024 School Year Calendar.

BOARD MEMBERS' FORUM:

Trustees were given an opportunity to share information on items of mutual interest.

ADJOURNMENT:

#23R-20

Moved by B. Gerow that the meeting adjourn. (6:47 p.m.)

Carried.

SIGNATURES:

Board Chair

Administrative Services Officer

Date of Approval

MEETING DATE: February 27, 2023

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>2</u> _____	

FROM: R. Bratvold, Director of Education **ATTACHMENTS** [v]

BACKGROUND

RE: SASKATCHEWAN SCHOOL BOARDS ASSOCIATION LEGAL SERVICES PROCESS CHANGE

D. McKee, Executive Director communicated that SSBA has administrative changes to its Legal Services to ensure that they are better able to prioritize, respond in a timely way, and determine the most appropriate legal counsel to handle the issue based on expertise and workload for school divisions who access the legal counsel.

The new process for initiating contact with SSBA Legal Counsel is that school divisions use the new general email legalservices@saskschoolboards.ca rather than going directly to legal counsel and include a bit of context around the issue or topic. Response back is expected within 24 hours.

RECOMMENDATION

For Board information.

MEETING DATE: February 27, 2023

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<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>2.8.2</u>	

FROM: M. Hurd, Superintendent of Facilities **ATTACHMENTS**

BACKGROUND

RE: 2024 – 2027 PREVENTATIVE MAINTENANCE AND RENEWAL PLAN AND 2022-2023 PREVENTATIVE MAINTENANCE AND RENEWAL AMENDMENT

The Ministry requires school divisions to submit a three year PMR plan annually by May 31st of each year, the 2024-2027 PMR is attached.

Also included is the Preventative Maintenance and Renewal Amendment form that outlines changes to the current year's plan.

RECOMMENDATION

- 1. That the 2024-2027 Preventative Maintenance and Renewal Plan be approved as presented.***
- 2. That the 2022-2023 Preventative Maintenance and Renewal Amendment be approved as presented.***

Request	Project	Audit	Facility #	IBN	Facility Name	Summary	Activity Type	Construction Start	Cost
FR011837	1507.001		5651703	911909	Vickers Public School	Replace existing hot water boilers with new condensing or near condensing type HDA Engineering Consultant	Mechanical Systems - HVAC	2025-05-01	\$236,391
FR011134	322.002		5670104	911905	Carlton Comprehensive Public High School	This project involved the removal of existing roof and replacing approx 1121m2 with new inverted roof c/w ct insulation . This roof replacement was over the lecture theatre and library. Replacement of this roof in 2025 will not be inverted rather two pl	Architectural Systems - Roofing	2025-05-05	\$301,712
FR011955	1519.001				Education Centre	Removal and replacement of roof on north wing of building	Architectural Systems - Roofing	2025-05-05	\$179,375
FR006833	314.002		5670104	911905	Carlton Comprehensive Public High School	Project involved the installation of dust collection sysytem in carpentry shop.Work was performed by Thorpe Brothers Ltd. Amec Design was consultant.Drawing in file	Mechanical Systems - Specialty	2025-06-30	\$91,839
								Total:	\$809,317

Request	Project	Audit	Facility #	IBN	Facility Name	Summary	Activity Type	Construction Start	Cost
FR005722	1297.001		5651303	911915	Prince Albert Collegiate	Replace existing hardwood floor in gymnasium	Architectural Systems - Interior Finishes	2026-05-04	\$98,239
FR003469	1115.001	130	6310143	911902	Big River Public High School	Replacement of both boilers with new high efficient condensating boilers. Installation of building management system to control boilers and air handlers (Metasys software)	Mechanical Systems - HVAC	2026-05-04	\$344,390
FR004303	1203.001		5610611	911921	Spruce Home Public School	Continue operation of current element, providing regular inspections and maintenance to ensure service expectations are met.	Mechanical Systems - HVAC	2026-05-04	\$220,763
FR009191	320.002		5670104	911905	Carlton Comprehensive Public High School	This project consisted of the removal of existing roofs on two gymnasiums approx. 1271m2.	Architectural Systems - Roofing	2026-06-03	\$400,000
								Total:	\$1,063,392

Request	Project	Audit	Facility #	IBN	Facility Name	Summary	Activity Type	Construction Start	Cost
FR011839	1508.001		5510343	911912	Kinistino Public School	Replace existing hot water boiler with new condensing or near condensing type HDA Engineering Consultant	Mechanical Systems - HVAC	2027-04-01	\$242,300
FR011956	1520.001		5610411	911930	Wild Rose Public School	Removal of existing boiler , replace with new near condensating hi efficient boiler	Mechanical Systems - HVAC	2027-05-03	\$193,167
FR011957	1521.001		5510343	911912	Kinistino Public School	Removal and replacement of existing two ply SBS roof. This roof is at end of life cycle and has held up very well.	Architectural Systems - Roofing	2027-05-03	\$248,358
								Total:	\$683,826

MEETING DATE: February 27, 2023

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<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Consent Item

FROM: M. Hurd, Superintendent of Facilities **ATTACHMENTS**

BACKGROUND

RE: 2024-2025 MAJOR AND MINOR CAPITAL PROJECTS SUBMISSION

The Ministry of Education - Infrastructure Branch invites school divisions to submit its top three capital funding requests and its top two minor capital funding requests by March 8 2023. All submissions are reviewed, prioritized and placed on the Major and Minor Capital Request list. Decisions on the awarding of funding will be announced on Budget Day 2024.

Capital Priorities :

- Construction of a new K-12 school to replace W.P. Sandin Public High School and Shellbrook Public Elementary School;
- Construction of a new school to replace Princess Margaret Public School;
- Construction of a new school to replace École Arthur Pechey Public School.

Minor Capital Priorities:

- Carlton Comprehensive Public High School renovations and renewal;
- Christopher Lake Public School renovations and renewal.

RECOMMENDATION

The Board approve the top three 2024-2025 major capital priorities and the top two minor capital priorities to be submitted to the Ministry of Education.

MEETING DATE: February 27, 2023

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<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
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<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>1.1, 1.3, 2.3, 9, 10</u>	
FROM: J. Hingley, Superintendent of Schools C. Trann, Superintendent of Schools		ATTACHMENTS []

BACKGROUND

RE: PROGRAM UPDATE – INDIGENOUS LANGUAGES / GLOBAL SPORTS ACADEMY

Superintendents Hingley and Trann will be providing program updates for the following:

- Global Sports Academy
- Cree Language Program
- Michif Language Program

RECOMMENDATION

For Board information.

MEETING DATE: February 27, 2023

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>2.2; 2.3</u>	

FROM: R. Bratvold, Director of Education **ATTACHMENTS** []

BACKGROUND

RE: 2021-2024 STRATEGIC PLAN REVIEW

Background

The Board developed and approved the current Strategic Plan to guide the Board and Division staff for 2021 - 2024. Since then, it received strong support from staff and it is visibly evident within newly developed division-wide models of instruction, within division-based professional development and in school-based Instructional Change Matrix documents and PLC plans. It is also becoming more evident within the classrooms and teaching practices and in other ways across the division. The Board's plan, and the process of its implementation, has become a unifying and clarifying force within the division.

In June 2022, the Board endorsed a series of measures and metrics that would be used to monitor the success of the new Strategic Plan. It also endorsed the concept of ensuring the metrics are embedded as much as possible into the formal accountability reports as the primary mechanism for monitoring, rather than creating an additional set of monitoring reports. Many of those metrics have been embedded into accountability reports and some remain as part of other reports to the Board.

Summary of Metrics and Monitoring

Learning and Innovation Metrics	Accountability Report	Other Report
Credit attainment; graduation rates, selected high school marks,	Student Learning	
Early Years Evaluation results	Student Learning	
Reading achievement (DRA in various grade levels)	Student Learning	
Math achievement (Math Common Assessment or final grades)	Student Learning	
Achievement of school goals outlined in schools' Learning Improvement Plans	School learning Improvement Plans	

Number and description of innovative programs (Global Sport Academy, Cree, Michif, Emergency Services Training, Land-based Education)		Program Review
Dual Credit course offerings and credits attained	Student Learning	

Mental Health & Well Being Metrics	Accountability Report	Other Report
Staff surveys (safety, satisfaction, well-being)	Human Resources	
OurSchool survey – student self-reported depression, anxiety and self-esteem measures	Inclusive Education	OurSCHOOL
Supports in Family Treatment Centre & Child and Youth Mental Health Services Unit	Inclusive Education	
Staffing levels for staff aligned with providing mental health and wellbeing supports	Inclusive Education and Human Resources	
Actions to support gender and sexual diverse students	Inclusive Education	
Training and support for student and staff in suicide prevention, crisis intervention & response	Inclusive Education	

Inclusion & Cultural Responsiveness Metrics	Accountability Report	Other Report
Numbers of Indigenous staff in teaching, school Admin, division-based, leadership roles	Human Resources	
Description of responses to TRC's 94 Calls to Action	Student Learning	Response to the TRC's Calls to Action
Description of LGBTQ2+ support including division support for school reps and activity of school groups	Inclusive Education	
Cree & Michif program enrolment, retention and student success	Student Learning	Innovative Programs
Description of facilities with limitations to being fully accessible buildings and those with no or partially accessible washrooms	Facilities	
Description of training in anti-racist, anti-oppressive education	Inclusive Education	
Progress on Equity, Diversity and Inclusion policy and admin procedure development	<i>(N/A; EDI policy in development)</i>	

Citizenship & Relationships Metrics	Accountability Report	Other Report
SRSC updates and reports (meeting participant numbers, actions planned and complete)		SRSC Student Report and SRSC Committee Report

Description of Financial Literacy opportunities for students – courses/outcomes and extra-curricular	<i>In development, some in Student Learning Accountability Report</i>	
Number of schools/classrooms implementing of Consentus Citizenship Education materials (or similar) and level of implementation	<i>In development, some in Student Learning Accountability Report</i>	
OurSchool data on engagement and relationships		Our School Report
Description of staff participation and support for community events	<i>In development</i>	

Governance & Leadership Metrics	Accountability Report	Other Report
Elders Council meetings and actions		Elders Council
SCC data – schools without active SCC, SCC meeting count, SCC membership (staff and non-staff) and numbers of members; survey of SCC actions, successes, challenges	Stakeholders Engagement <i>(New in June 2023)</i>	
Annual Report and Audited Financial report		Annual Report Auditors Report
Summary of professional development participation (school leaders and Trustees)		Board Development Committee <i>(No school leaders included)</i>
ISSI partnerships (shared leadership)		Response to the TRC's Calls to Action Directors Updates
Facilities condition, management and planning	Facilities	
Description of IT infrastructure conditions	<i>In development</i>	
Enterprise Risk Management risk matrix & response		ERM Report (New in March 2023)

Summary

The renewal of the Strategic Plan has provided an impetus for schools and staff to refresh their focus and renew their commitment to student learning and excellence. There have been challenges in collecting data to support some of the metrics and measures (particularly in the Citizenship Priority, but the Board's expectation to promote, discuss, internalize and actualize the Strategic Plan is well underway.

RECOMMENDATION

For Board information and discussion as warranted