

**THE REGULAR MEETING FOR THE BOARD OF EDUCATION OF THE
SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION**

**Board Room, Education Centre
545 – 11th Street East
Prince Albert, SK S6V 1B1
Monday, November 20, 2023
Time: 2:00 p.m.**

AGENDA (#23R-15)

- 1. Call to order by Board Chair**
- 2. Land acknowledgement – Trustee Grant Gustafson**
- 3. Declaration of conflict of interest**
- 4. Motion to move into Closed Session**
- 5. Regular session convenes at 3:30 p.m.**
- 6. Adoption of the agenda**
- 7. Consent items**
 - (a) Adoption of the Regular meeting – October 16, 2023
 - (b) Administrative Procedure Changes
- 8. Business arising from the previous meeting**
- 9. New business (Board Committee Reports, Trustees' items and Notice of Motions)**
 - (a) Matters and Motions brought forward from Closed Session of November 20, 2023
 - (b) External Board Committees
 - (c) Provincial Update
 - (d) SRSC Report – Student Board Representative
 - (e) Verbal Update on SSBA AGM from November 12 to 14, 2023 – **D. Rowden**
 - (f) Verbal Update regarding Education Minister Cockrill Visit – **D. Rowden**
 - (g) SRPSD Trustee Schedule for Land Acknowledgement at Board Meetings – **D. Rowden**
 - (h) Verbal Update on the Public Section – November 13, 2023 – **A. Nunn**
 - (i) P.A. BizConnect – Tuesday, November 21, 2023 – **M. Vickers**
 - (j) Verbal Update Regarding Linkage Meetings – January 29, 2024 – **D. Rowden**
- 10. Accountability reports**
(if any)

11. Reports from administrative staff

(a) Revision to the 2023-2024 Board Annual Work Plan – *N. Finch*

12. Notice of Motion

13. Three key messages for SCC/public from meeting

14. Board members’ forum

15. Adjournment

CALENDAR OF EVENTS	
Thursday, November 23, 2023 Time: 6:00 p.m.	SCC Regional (Rural) – Optional – Spruce Home Public School
Monday, November 27, 2023 Time: 2:00 p.m.	Regular meeting, Education Centre, Board Room, 545 – 11th Street East, Prince Albert, SK
Monday, December 4, 2023 Time: 9:30 a.m. to 12:30 p.m.	EDI Workshop, Education Centre, Board Room, 545 – 11 th Street East, Prince Albert, SK
Monday, December 11, 2023 Time: 11:00 a.m.	Board/Director Check In, Education Centre, Board Room, 545 – 11 th Street East, Prince Albert, SK
Monday, December 11, 2023 Time: 2:00 p.m.	Regular meeting, Education Centre, Board Room, 545 – 11th Street East, Prince Albert, SK

NOVEMBER

Regular Board Meeting Agenda Items

- Hold Organizational Meeting – Elections, Appointments and Establish Committees
- Appoint Voting Delegates and Allocate Votes for the SSBA Convention
- Approve Annual Report for Submission to Ministry of Education
- Approve Board Development Plan
- Approve the Audited Financial Statements
- Review Audit Report and Management Letter (ensure deficiencies from previous year have been remedied to the satisfaction of the auditor)

Events/Action

- SSBA Fall General Assembly
- Public Section General Meeting
- Elders Council / Fall Pipe Ceremony
- SCC Regional Meeting – rural (*pilot*)

Budget Considerations

- Review operations and priorities for next fiscal year

DECEMBER

Regular Board Meeting Agenda Items

- Review TRC – Call to Action Priority Progress

Events/Action

- Board/Director Check In

MEETING DATE: November 20, 2023

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>8.8</u>	

FROM: N. Finch, Director of Education **ATTACHMENTS**

BACKGROUND

RE: ADOPTION OF THE MINUTES OF THE REGULAR MEETING

- October 16, 2023 Regular Minutes

RECOMMENDATION

That the minutes of the Regular meeting of October 16, 2023 be approved as presented.

NO. #2023R-14 (MONDAY, OCTOBER 16, 2023)

**MINUTES OF THE REGULAR MEETING OF THE SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION
NO. 119 FOR THE BOARD OF EDUCATION HELD ON MONDAY, OCTOBER 16, 2023 AT 2:00 P.M. IN
THE BOARD ROOM, EDUCATION CENTRE, 545 11TH STREET EAST, PRINCE ALBERT, SK**

PRESENT:

MEMBERS OF THE BOARD

MRS. C. BLOOM, Trustee

MR. B. GEROW, Trustee

MR. G. GUSTAFSON, Trustee

MR. B. HOLLICK, Trustee (absent)

MR. A. LINDBERG, Trustee

MR. A. NUNN, Vice-Chair

MS. D. ROWDEN, Board Chair

MS. J. SMITH-WINDSOR, Trustee

DR. M. VICKERS, Trustee (absent)

MR. B. YEAMAN, Trustee

SENIOR ADMINISTRATION

Mr. N. Finch, Director of Education

Mr. J. Pidborochynski, Chief Financial Officer

Mrs. J. Ward, Administrative Services Officer

Mrs. J. Hingley, Superintendent of Schools

Dr. G. Tebay, Superintendent of Schools

D. Rowden, Board Chair, called the meeting to order. A. Nunn, Vice-Chair, provided the verbal and acknowledgement for the school division.

Trustees were given an opportunity to declare a conflict of interest.

MOTION TO MOVE INTO CLOSED SESSION:

#23R-98

Moved by G. Gustafson that the meeting move into Closed Session with Board and Administration present.

Carried.

Regular meeting resumed.

OTHERS:

C. Lysyk, Student Board Representative (rural)

M. Oleksyn, Prince Albert Daily Herald

J. Green, Principal and C. Bergen, Vice-principal, École Vickers

D. Harding, Consultant

ADOPTION OF THE AGENDA:

#23R-99

Moved by A. Lindberg that the agenda be approved as amended.

Carried.

CONSENT ITEMS:

#23R-100

Moved by A. Nunn the following consent items be approved:

(a) Adoption of the Regular meeting – September 18, 2023;

(b) Correspondence.

Carried.

NEW BUSINESS:

(a) Motions from the Closed Session of October 16, 2023:

#23R-101

Moved by D. Rowden that the following motions be brought forward:

1. That the Board approve the recommendation of the Renaming Committee for Won Ska Cultural School to Victor Thunderchild Public High School.

Carried.

2. That the Board approve the updated 2023-2024 Board Advocacy Plan as amended.

Carried.

(b) SRSC Report – Student Board Representative

C. Lysyk, student board representative (rural), reviewed the SRSC Report for information. She highlighted the work of the committee to date.

(c) Verbal Update – Victor Thunderchild Public High School Renaming and Carlton Powwow Celebration

D. Rowden provided a verbal update regarding the recent celebrations that took place in our schools in the division. Trustees were also given an opportunity to provide their feedback on these events.

(d) 2023 SSBA Annual General Meeting – Ballot Information

#23R-102

Moved by J. Smith-Windsor that the Board waive Policy 8, 15.2 regarding SSBA ballot voting delegates.

Carried.

#23R-103

Moved by A. Lindberg that the Board Chair be Saskatchewan Rivers' designated voting delegate and that the Vice-Chair be the alternate voting delegate for the 2023 SSBA Annual General Meeting.

Carried.

(e) Verbal Update on Indigenous Gathering

Consensus of the Board was to postpone the gathering until January 2024.

(f) Verbal Update on RM Gathering

Consensus of the Board was to rescheduled this meeting until January 2024 due to the SARM Convention at the beginning of November in Regina. Some suggested agenda items were shared.

(g) Verbal Update on Land Acknowledgement for Trustees

D. Rowden will develop a schedule for trustees to voice the land acknowledge at Board meetings starting in November, excluding A. Nunn who did the land acknowledgement at this meeting.

(h) **Board Chairs Council Verbal Update**

D. Rowden provided a verbal update of the Board Chairs Council. It was noted that the SSBA Code of conduct and the document of public engagement at board meetings will be placed on a future meeting.

A trustee inquired if an invitation was issued to the Minister of Education Cockrill to visit the division. D. Rowden responded that a letter was sent shortly after the Minister's announcement.

(i) **Revision to Board Policies**

#23R-104

Moved by G. Gustafson that Policy 8: Board Operations and Policy 10: Board Operations be approved as presented.

Carried.

(j) **Board Annual Work Plan**

It was noted that the Board Annual Work Plan for the 2024-25 for September will be revised to include trustees' preferences for Board Committees for use at the Organizational meeting.

(k) **Running for Other Offices**

J. Smith-Windsor brought forth a suggestion with respect to board policy regarding running for other offices. This will be added to a future Board meeting for discussion.

ACCOUNTABILITY REPORTS:

(a) **Learning Improvement Plans (LIP) Accountability Report**

J. Hingley provided the Accountability Report on Learning Improvement Plans for information. Note: École Vickers Public School Principal J. Green and Vice-principal Bergen shared their school story on their school improvement plan at the beginning of the regular meeting.

#23R-105

Moved by G. Gustafson that the Board confirm that the intent of Policy 1, Policy 2, Section 3 and the Board's Strategic Plan expectation for Learning Improvement Plans have been met and that the Learning Improvement Plan Accountability Report be referred to the Director Evaluation process.

Carried.

(b) **Student Learning Accountability Report**

J. Hingley reviewed the Accountability Report on student learning for information.

#23R-106

Moved by J. Smith-Windsor that the Board confirm that the intent of Policy 2, item 3.2 and the Board's Strategic Plan expectation for monitoring of student achievement have been met and that the Student Achievement Accountability Report be referred to the Director Evaluation process.

Carried.

It was suggested that a virtual meeting be arranged with the local Members of Parliament – Randy Hoback and Gary Vidal in February, 2024.

REPORTS FROM ADMINISTRATIVE STAFF:

(a) Budget, Priorities, Guidelines and Timelines

Discussion was held regarding the development of a budget scenario of high level/ideal plan of expenditures (estimated costs) to meet division needs and actualize the Provincial Education Plan. This type of document will be for Board use only and helpful in its advocacy efforts. A target date for this document was the April 2024.

(b) Update regarding 2024 Board Director Seminar

N. Finch noted that the April 10, 2023 date will not work for the 2024 Board/Director Seminar as it conflicts with the Director’s provincial meeting. Consensus was to remain with the April 22, 2024 date but investigate other out of office venues.

THREE KEY MESSAGES FOR SCC/PUBLIC FROM BOARD MEETING:

- Partnerships with local businesses for emergency lunches in urban schools;
- Student Board representative;
- Learning Improvement Plans and Student Accountability Reports.

BOARD MEMBERS’ FORUM:

Trustees were given an opportunity to share information on items of mutual interest.

ADJOURNMENT:

#23R-107

Moved by A. Lindberg that the meeting adjourn. (5:25 p.m.)

Carried.

SIGNATURES:

Board Chair

Administrative Services Officer

Date of Approval

MEETING DATE: September 18, 2023

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>2</u> _____	

FROM: N. Finch, Director of Education **ATTACHMENTS**

BACKGROUND

RE: ADMINISTRATIVE PROCEDURES CHANGES

The following Administrative Procedure has been revised to align with Bill 137 – Parent’s Bill of Rights. Due to changes, the previous and the revised Administrative Procedure are attached for reference.

- AP 316: Communicating with Parents/Guardians – note title name changed.

RECOMMENDATION

For Board information.

Administrative Procedure 316

COMMUNICATING WITH PARENTS/GUARDIANS

Background

Effective communication between parents/guardians and the school is a fundamental pillar of a successful and nurturing educational environment. Strong home-school communication enhances student outcomes, promotes collaborative partnerships, and ensures the holistic development of students.

Procedures

Student Progress Reporting

1. A report card will be made available to parents twice during the course of an unsemestered school year and at the end of the term of a semestered/blocked/continuous intake course. Ongoing reporting will occur throughout the school year through the use of the school division's learning management system. Portfolios, anecdotal records and direct student participation are valid and necessary components of the reporting process.
2. The principal will determine the dates and times of report card distribution and progress conferences as outlined by the reporting windows

Parent/Guardian Consent for the Use of Preferred First Name and Pronouns by Students

1. When a student requests a change from use of the given name that is identified in the registration form to the use of their preferred name, gender identity, and/or gender expression in the school environment, parent/guardian consent will be required for students under the age of 16.
2. Parent/guardian consent can be confirmed with:
 - 2.1 The submission of an updated and signed Student Registration Form.
 - 2.2 The submission of a signed Parent/Guardian Consent Form – Appendix A.
3. For students 16 years of age and over, parent/guardian consent is not required.
 - 3.1 The principal will ensure that students over the age of 16 have submitted a signed consent form – Appendix A.
4. Consent forms (Appendix A) will be stored securely in keeping with the division's records management procedures and *The Local Authority Freedom of Information and Protection of Privacy Act*.
5. Once consent is received, school administration shall inform school staff of the use of the student's preferred first name and pronouns.
6. If a student requests assistance in gaining parent/guardian consent, supports will be provided to assist the student in developing a plan to speak with their parents/guardians.
 - 6.1 The plan to gain parent/guardian consent will be created with a primary commitment to the student's needs and interests.
 - 6.2 The student should be made aware that, until parent/guardian consent is confirmed, their preferred name and pronouns cannot be used in the school environment.

7. Once a signed consent form is received, the student's official record will be changed to reflect their preferred name and pronouns. All school forms and records shall be changed to ensure that a student's preferred name and gender markers are current on class lists, timetables, student files, identification cards,

Reference: Section 85, 87, 109, 175, 227, 231, *The Education Act, 1995*;
Government of Saskatchewan, Use of Preferred First Name and Pronouns by Students

Approved: May 12, 2014; Revised: November 20, 2023

Administrative Procedure 316 – Appendix A

PARENT/GUARDIAN CONSENT FOR USE OF STUDENT'S PREFERRED FIRST NAME AND PRONOUNS



I (We), the undersigned, consent that _____
(Student's Legal Name)

I (We), the undersigned, consent that _____
{Student's Legal Name}

be referred to by the following name(s):

{Student's Preferred Name(s)}

AND / OR

be referred to by the following pronoun(s):

{Student's Preferred Pronoun(s)}

and authorize that the above change(s) be reflected on the student's official record.

Signature of student (if 16 years of age or older):

(Student Signature)

(Date)

Signature of parent(s)/guardian(s) (if student is younger than 16 years of age):

Administrative Procedure 316

REPORTING TO PARENTS

Background

Regular reporting of the progress of each student to parents and guardians is an important responsibility of teachers.

Formal reporting to parents shall occur at least three times during the course of an unsemestered school year and at least twice during the course of each term of a semestered course.

Procedures

1. Formal reporting requires that:
 - 1.1 Written reports to parents shall include but are not restricted to a formal report card. Portfolios, anecdotal records and direct student participation are seen as valid components of the reporting process.
 - 1.2 For the first and second reporting period in unsemestered settings and the first reporting period in semestered settings, an opportunity for parent-teacher interviews shall be provided.
 - 1.3 The principal in consultation with their superintendent shall determine the dates and times of report card distribution and parent interview days before informing their staff, parents and SCCs.

Reference: Section 85, 87, 109, 175, 227, 231, *The Education Act, 1995*

Approved: May 12, 2014

MEETING DATE: November 20, 2023

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: <u>SRSC Report</u>	<input type="checkbox"/> Consent Item

FROM: SRSC

ATTACHMENTS []

BACKGROUND:

The SRSC met with the full group on November 15th, 2023.

Highlights of Recent SRSC Meeting:

We began our meeting with ice breaker activities led by our President Abi. These were enjoyed by all. We still do not have an answer to the question: are there more doors or wheels in the world?

Mrs. Bibby presented to the group about Adults as Allies. We learned about adultism, different strategies adults can use to establish a partnership with youth, as well as created our own understanding and explanation of adult allies. We would like to thank Mrs. Bibby for her wonderful presentation and discussion with the group!

We also got photos of the school representatives for media purposes.

School Highlights (2-3 schools at each meeting so each is highlighted at least once/year):

- All schools shared about their Halloween activities, such as school dances, carnivals, and haunted houses, and are excited to start planning for Christmas
- Carlton shared about their Indigenous Day
- Schools shared about their Remembrance Day Assemblies
- Big River shared the increased student participation in activities

Board Directed Topics (Trustees to request topic of interest from the Board for the SRSC to consider:

Consent Education:

After viewing videos regarding the subject, the group had a discussion that focused on consent and consent education.

- What is consent?
 - Consent is an ongoing conversation about something that two or more people are agreeing upon. If one person disagrees, there is no consent
 - There is no gray area in consent. It should be a confident yes, and is not up to interpretation.

- When should consent education begin?
 - Consent education begins at birth but evolves as communication skills and relationships advance
 - Be aware of ageism in consent- you have authority over yourself!

- How can consent be expressed in a polite way?
 - Neutral tone, through understanding and conversation, modeled by adults in early years
 - Express “yes” with confidence and assertively
 - Be aware of body language as well as the words in the conversation- an unclear “yes” means no!

- **Executive Planning, does the board want any feedback from the group?**
 - Teachers’ job action, students are concerned about the effects of this
 - How can teachers continue to provide safe space for students?

RECOMMENDATION

That the Board consider the information in this report and take appropriate action as needed.

MEETING DATE: November 20, 2023

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<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
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<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Consent Item

Primary Policy Reference: 8

FROM: D. Rowden

ATTACHMENTS [v]

BACKGROUND

RE: SRPSD TRUSTEE SCHEDULE FOR LAND ACKNOWLEDGEMENT AT BOARD MEETINGS

As per Board direction at its May 15, 2023 meeting, attached is a schedule of meeting dates for SRPSD trustees to provide their land acknowledgement for the 2023-24 school year. If a trustee is unable to do the land acknowledgement at the scheduled meeting, the responsibility to find a replacement is up to that individual trustee.

RECOMMENDATION

For Board information.

**Schedule for Land Acknowledgement – Trustees
November, 2023 to June, 2024**

Date	Trustee
• Monday, November 20, 2023	Grant Gustafson
• Monday, November 27, 2023	(tentative)
• Monday, December 11, 2023	Bill Gerow
• Monday, January 15, 2024	Jaimie Smith-Windsor
• Monday, February 12, 2024	Arne Lindberg
• Monday, March 18, 2024	Michelle Vickers
• Monday, April 15, 2024	Barry Hollick
• Monday, May 13, 2024	Bill Yeaman
• Monday, June 17, 2024	Cher Bloom

MEETING DATE: November 20, 2023

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: <u>Board Report</u>	<input type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>2</u>	

FROM: M. Vickers, Trustee **ATTACHMENTS**

BACKGROUND

RE: P.A. BIZCONNECT – TUESDAY, NOVEMBER 21, 2023

Attached is a meeting invite that was organized by City Councillors Dawn Kilmer and Blake Edwards for Tuesday, November 21, 2023 at 7:00 p.m. at Ches Leach Room. Police Chief Nogier and the City’s Director of Planning and Development Services Guidinger are the speakers at the session. It may be beneficial for trustees or Administrative Council members to attend if available.

RECOMMENDATION

For Board information.

P.A. BIZCONNECT

NAVIGATING
OPPORTUNITIES

OVERCOMING
CHALLENGES

TOGETHER IN P.A.

OUR SPEAKERS

**POLICE CHIEF NOGIER
CRAIG GUIDINGER**

*Director - Planning & Development
Services*



RSVP

BLAKE EDWARDS
ward6@citypa.com

DAWN KILMER
ward7@citypa.com

**21 NOV
7 PM**

CHES LEACH ROOM

This is an opportunity to connect and collaborate to address our business concerns in Prince Albert, while also highlighting the City's sense of community and resilience in facing challenges.

MEETING DATE: November 20, 2023

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
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<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Consent Item
Primary Policy Reference:	<u>2</u>	

FROM: N. Finch, Director of Education **ATTACHMENTS** [v]

BACKGROUND

RE: REVISION TO THE 2023-2024 BOARD ANNUAL WORK PLAN

The attached 2023-2024 Board Annual Work Plan has been revised to reflect the following changes:

- TRC Calls to Action progress report to include one reporting period in June to summarize the year;
- Update to the school year calendar – January and February;
- Rescheduled First Nations Representatives Gathering and RM Gathering to January 2024

The revised Annual Work Plan is attached.

RECOMMENDATION

That the 2023-2024 Board Annual Work Plan be approved as revised.

BOARD ANNUAL WORK PLAN – 2023-2024

The Board believes the annual work plan should accurately reflect the work of the Board and may be amended any time during the year by motion of the Board.

AUGUST/SEPTEMBER

Regular Board Meeting Agenda Items

- Consider nomination of a program for the Premier's Award for Innovation
- Review Board Development Plan
- Review Board Advocacy Plan
- Draft Resolutions for Submission to the SSBA Convention
- Review Auditor's Plan
- Review Human Resources Accountability Report

Events/Action

- Saskatchewan Rivers Student Voice Workshop (include Strategic Plan review)
- Elders Council / Summer Pipe Ceremony
- MLAs Meeting

Budget Considerations

- Budget Work Plan

OCTOBER

Regular Board Meeting Agenda Items

- Approve Board Advocacy Plan
- Approve Resolutions (if any) for Saskatchewan School Boards Association Annual Convention
- Review Legal Update of any outstanding cases
- Review Draft Annual Report and Provide Direction, if any
- Review Student Learning Accountability Report
- Review School Learning Improvement Plans Accountability Report
- Complete the Board Competency Matrix

Events/Action

- P.A.A.T.A. New Teacher Induction Event
- SCC Orientation Session

Budget Considerations

- Review, amend or adopt budget development timelines, principles and guidelines

NOVEMBER

Regular Board Meeting Agenda Items

- Hold Organizational Meeting – Elections, Appointments and Establish Committees
- Appoint Voting Delegates and Allocate Votes for the SSBA Convention
- Approve Annual Report for Submission to Ministry of Education
- Approve Board Development Plan
- Approve the Audited Financial Statements
- Review Audit Report and Management Letter (ensure deficiencies from previous year have been remedied to the satisfaction of the auditor)

Events/Action

- SSBA Fall General Assembly
- Public Section General Meeting
- Elders Council / Fall Pipe Ceremony
- SCC Regional Meeting – rural (*pilot*)

Budget Considerations

- Review operations and priorities for next fiscal year

DECEMBER

Regular Board Meeting Agenda Items

- Review TRC – Call to Action Priority Progress

Events/Action

- Board/Director Check In

JANUARY

Regular Board Meeting Agenda Items

- Review Parameters and Consider Approval for Draft School Year Calendar
- Review Inclusive Education Accountability Report
- Review Initial Projected Enrollment for Next Year
- Review Quarterly Statement of Financial Position and Operations
- Finalize Board and Director Evaluation Date and Plans

Events/Action

- P.A.A.T.A. Executive Joint Meeting
- P.A. Separate School Division Joint Board meeting
- School tours
- First Nations Representatives Gathering
- RMs Gathering

Budget Considerations

- Review Potential Budget Additions or Deletions for Next Budget Year

FEBRUARY

Regular Board Meeting Agenda Items

- Renewal of the Strategic Plan
- Review Capital Project Priorities
- Approve School Year Calendar if required
- Review Semi-annual Transportation Report
- Review Selected Program Initiatives (Global Sports Academy, Cree Language Program, Michif Language Program and others)
- Review OurSchool Report

Budget Considerations

- Review budget development progress

Events/Action

- Elders Council / Winter Pipe Ceremony
- SCC / SRSC Engagement Meeting

MARCH

Regular Board Meeting Agenda Items

- Review Progress of Board Advocacy Plan
- Review Legal Update of any outstanding cases
- Review Quarterly Statement of Financial Position and Operations
- Enterprise Risk Management Summary Report
- Review agenda items for the City/School Board Liaison Committee

Events/Action

Budget Considerations

- Review Budget Development Progress

APRIL

Regular Board Meeting Agenda

- Review Progress of Board Development Plan
- Review Maintenance Accountability Report

Events/Actions

- SSBA Spring General Assembly
- Public Section Meeting
- SCC Regional Meeting – urban (*pilot*)

Budget Considerations

- Review Budget Development Progress

MAY

Regular Board Meeting Agenda Items

- Approve Preventative Maintenance and Renewal Program and amendments
- Establish School Community Council Clusters for the Next Year

Events/Action

- Board/Director Evaluation
- Elders Council / Spring Pipe Ceremony
- School tours
- Attend achievement nights and graduation ceremonies
- SCC Regional Meeting – rural (*pilot*)

Budget Considerations

- Review Preliminary Budget

JUNE

Regular Board Meeting Agenda Items

- Approve Annual Work Plan
- Approve Board Meeting Schedule for the Next Year
- Final Budget Approval, unless previously approved
- Review Quarterly Statement of Financial Position and Operations
- Review Semi-annual Transportation Report
- Review TRC – Call to Action Priority Progress
- Review Stakeholders Engagement Accountability Report
- Establish Dates for Board/Director Seminar

Events/Action

- Public Section General Meeting
- Attend achievement nights and graduation ceremonies
- Board's Recognition Event and school-based recognition events

JULY***Events/Action***

- Canadian School Boards Association (CSBA) Congress

ONGOING

- Consider new developments and directions from Ministry of Education.
- Attend meetings as determined by the Board.
- Engage in individual trustee development approved.
- Engage in celebration/recognition of students, staff and community.
- Attend School Community Council meetings as scheduled and upon invitation.
- Attend standing and ad hoc committee meetings as assigned.
- Update legacy document in the second and final year of the Board's term of office.
- Review the electoral boundaries and representation in the second year of the Board's term of office.