

**THE REGULAR MEETING FOR THE BOARD OF EDUCATION OF THE  
SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION**

**Seminar Room, Education Centre  
545 – 11<sup>th</sup> Street East  
Prince Albert, SK S6V 1B1**

**Monday, June 22, 2020  
Time: 4:00 p.m.**

**AGENDA (#20R-7)**

- 1. Call to order by Board Chair B. Hollick**
- 2. Motion to move into Closed Session**
- 3. Regular session convenes at 5:00 p.m.**
- 4. Adoption of the agenda**
- 5. Consent Items**
  - (a) Adoption of the Minutes for Regular meeting of June 8, 2020
  - (b) Financial Statements – for the Period Ended May 31, 2020
- 6. Business arising from the previous meeting**
- 7. New Business (Board Committee Reports, Trustees' items and Notice of Motions)**
  - (a) Motions brought forward from Closed Session from June 22, 2020
  - (b) External Board Committees
    - Policy Review Committee Verbal Update – Committee Chair
  - (c) Provincial Update (if any)
  - (d) Saskatchewan Rivers Students for Change (SRSC) Report
- 8. Accountability reports**
  - (a) Communications Accountability Report – ***R. Bratvold***
- 9. Reports from administrative staff**
  - (a) 2020-2021 Board Meeting Schedule – ***R. Bratvold***
  - (b) 2020-2021 Board Annual Work Plan – ***R. Bratvold***
  - (c) SRPSD Responses to the TRC's 94 Calls to Action – ***R. Bratvold***
  - (d) Board Member Technology – ***R. Bratvold***
  - (e) 2020-2021 School Calendar Adjustments – ***R. Bratvold***

- 10. **Three key messages for SCC/Public from meeting**
- 11. **Board members' forum**
- 12. **Adjournment**

<b>CALENDAR OF EVENTS</b>	
<b>TBD – Fall 2020</b>	Board meeting, Board Room, Education Centre, 545 – 11 <sup>th</sup> Street East, Prince Albert, SK

**MEETING DATE: June 22, 2020**

<b>Type of Meeting</b>	<b>Agenda Items</b>	<b>Intent</b>
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>8.8</u>	

**FROM: R. Bratvold, Director of Education** **ATTACHMENTS** [v]

**BACKGROUND**

**RE: ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF JUNE 8, 2020**

- Minutes attached.

**RECOMMENDATION**

*That the minutes of the Regular meeting of June 8, 2020 be approved as presented.*



**MISSION:** *Strives for excellence in education and seeks to maximize each child's unique learning ability.*

**VISION:** *Pursuit of excellence, respect of diversity and achievement for all.*

**NO. #2020R-6 (MONDAY, JUNE 8, 2020)**

**MINUTES OF THE REGULAR MEETING OF THE SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION, BOARD OF EDUCATION HELD ON MONDAY, JUNE 8, 2020 AT 5:15 P.M. VIA TELECONFERENCE**

**PRESENT:**

**MEMBERS OF THE BOARD**

**MR. B. GEROW**, Trustee  
**MR. G. GUSTAFSON**, Trustee  
**MR. B. HOLLICK**, Board Chair  
**MR. A. LINDBERG**, Trustee  
**MR. J. MCIVOR**, Trustee

**MS. D. ROWDEN**, Trustee  
**MS. J. SMITH-WINDSOR**, Vice-Chair  
**DR. M. VICKERS**, Trustee  
**MR. B. YEAMAN**, Trustee

**SENIOR ADMINISTRATION**

Mr. R. Bratvold, Director of Education  
Mr. C. Trann, Superintendent of Schools  
Mr. M. Hurd, Superintendent of Facilities

Mr. J. Pidborochynski, Chief Financial Officer  
Mrs. J. Ward, Administrative Services Officer

B. Hollick, Board Chair, called the meeting to order.

**MOTION TO MOVE INTO CLOSED SESSION:**

**#20R-46**

***Moved by A. Lindberg that the meeting move into Closed Session with Board and Administration present.***

***Carried.***

Regular meeting resumed.

**ADOPTION OF THE AGENDA:**

**#20R-47**

***Moved by D. Rowden that the agenda be approved as amended.***

***Carried.***

**CONSENT ITEMS:**

**#20R-48**

***Moved by A. Lindberg that the following consent items be approved:***

- (a) Adoption of the Minutes for the Regular meeting of May 4, 2020;***
- (b) Financial Statements – for the Period Ended April 30, 2020.***
- (c) Correspondence.***

***Carried.***



**BUSINESS ARISING FROM THE PREVIOUS MEETING:**

(a) **Terms of Reference – School Board Election Review Committee**

**#20R-49**

***Moved by B. Gerow that the Terms of Reference for School Board Election Review Committee be approved as outlined.***

***Carried.***

(b) **Terms of Reference – Transportation Committee**

**#20R-50**

***Moved by B. Yeaman that the Terms of Reference for Transportation Committee be approved as outlined.***

***Carried.***

**NEW BUSINESS:**

(a) **Motions from the Closed Session of June 8, 2020:**

**#20R-51**

***Moved by B. Hollick that the following motions be brought forward:***

***1. That the Board:***

- ***Confirm Policy 1 – Foundational Statements, Policy 3 – Role of the Trustee, Policy 11 – Policy Making, Policy 12 – Board Delegation of Authority, and Policy 13 – Role of the Director remain unchanged;***
- ***Approve the changes to Policy 6 – Role of the Vice-Chair and Policy 10 – Board Representatives as presented;***
- ***Direct the Out of Scope committee to review its Terms of Reference and practices, relative to Policy 2 – Role of the Board and Policy 9 – Board Committees, and bring recommendation back to the Board Prior to October 31, 2020;***
- ***Direct the Board Chair to investigate and bring a recommendation to the Board relative to Policy 5 – Role of the Board Chair prior to June 30, 2020;***
- ***Strike a Policy Committee to review further Policy 4 – Trustee Code of Conduct, Policy 7 – Role of the Deputy Chair and Policy 8 – Board Operations as outlined in the report.***

***Carried.***

- 2. That G. Gustafson, J. Smith-Windsor, M. Vickers be named to the Policy Review Committee and that administrative support be determined by the Director of Education, and that committee elect its chair at the first meeting.***

***Carried.***

- 3. That the Board choose to receive the distribution of the General Insurance Plan as a payment in June 2020.***

***Carried.***

- 4. That the financial statements for the Kids First Project be approved.***

***Carried.***

May 4, 2020

**(b) Public Section Executive Meeting**

R. Bratvold provided a verbal update regarding the Public Section teleconference meeting held on June 5. Some topics included next year's budget, discouragement of Executive AGM not being able to be held and a challenge with finalizing calendar for next year.

**(c) Provincial Update**

J. Smith-Windsor informed the Board that the SSBA is doing a trial on a proposed electronic voting system to be used at the annual general meeting. B. Hollick will be the division's representative for this simulation that will take on June 17, 2020.

**(d) Saskatchewan Rivers Students for Change (SRSC) Report**

C. Trann indicated that E. Pala was unable to attend this meeting but provided a summary of her recent Provincial Student Council meeting. The Student Council made a presentation to Minister of Education that focused on three areas – teacher and staff availability, mental health and culture.

J. Smith-Windsor noted that appreciation certificates have been mailed to all SRSC members.

**(e) June Recognition Event**

Consensus of the Board was to send a card to all retirees. If possible, a banquet may be held in the fall to celebrate this milestone.

**(f) Format for June 22 Board Meeting**

B.. Hollick commented that the June 22 Board meeting will be held in the Seminar Room at the Education Centre and will allow for social distancing and respecting the limit of 15 people inside a facility. The option of a teleconference will also be available for trustees.

**(g) 2020-2021 Program Enhancement Grant (PEG) Report**

B. Gerow provided a report on the PEG Committee and the selection of the five projects. The major themes of the applications included outdoor learning environments and Indigenous perspective projects to support reconciliation.

**(g) Board Professional Development – 4 Seasons of Reconciliation**

M. Vickers reviewed the proposal for 4 Seasons of Reconciliation for information.

**#20R-51**

***Moved by J. Smith-Windsor that the Board approve \$550.00 of the professional development budget for licensing of the 4 Seasons of Reconciliation for trustee and senior administration use.***

***Carried.***

June 8, 2020

**#20R-52**

***Moved by J. McIvor that the Director review the 4 Seasons of Reconciliation professional development modules and bring back a recommendation to the Board at its June 22 meeting that considers implementation for all SRPSD staff.***

***Carried.***

**REPORTS FROM ADMINISTRATIVE STAFF:**

**(a) TRC – Calls to Action**

The Board reviewed the recommendations for TRC – Calls to Action and identified a priority and will be included in the 2020-2021 Annual Work Plan.

**#20R-53**

***Moved by J. Smith-Windsor that the Board of Education affirm its commitment to TRC – Calls to Action 10iv (Protecting the right to Aboriginal languages, including the teaching of Aboriginal languages as credit courses) and 63ii (Sharing information and best practices on teaching curriculum related to residential schools and Aboriginal history) and prioritize TRC – Calls to Action 63iii by committing to building student capacity for intercultural understanding, empathy and mutual respect.***

***Carried.***

**(b) 2020-2021 Board Annual Draft Work Plan**

The draft Board Annual Work Plan for 2020-2021 was reviewed. The addition of Elders Council meetings will be added in December, February and June along with the TRC – Calls to Action priority.

**(c) 2021-2024 Preventative Maintenance and Renewal Plan and the 2019-2020 Preventive Maintenance and Renewal Amendment**

**#20R-54**

***Moved by G. Gustafson that the 2021-2024 Preventative Maintenance and Renewal Plan be approved as presented.***

***Carried.***

**#20R-55**

***Moved by D. Rowden that the 2019-2020 Preventative Maintenance and Renewal Amendment be approved as presented.***

***Carried.***

**(d) Annual Budget 2020-2021**

Administration reviewed the 2020-2021 budget for information.

**#20R-56**

***Moved by A. Lindberg that the Board approve the Annual Budget for 2020-2021 as presented.***

***Carried.***

**THREE KEY MESSAGES FOR SCC/PUBLIC FROM BOARD MEETING**

- Approval of the 2020-2021 Budget.
- Appointment of the new Superintendent of Schools.
- TRC – Calls to Action.

**BOARD MEMBERS' FORUM:**

Trustees were given an opportunity to share information on items of mutual interest.

**ADJOURNMENT:**

**#20R-57**

***Moved by J. McIvor that the meeting adjourn.***

***Carried.***

**SIGNATURES:**

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Administrative Services Officer

\_\_\_\_\_  
Date of Approval



**MEETING DATE: June 22, 2020**

<b>Type of Meeting</b>	<b>Agenda Items</b>	<b>Intent</b>
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>2.8</u>	

**FROM: J. Pidborochynski, Chief Financial Officer**      **ATTACHMENTS**     

**BACKGROUND**

**RE: FINANCIAL STATEMENTS – for the Period Ended May 31, 2020**

The Statements of Financial Position and Operations have been prepared in accordance with the Canadian public sector accounting standards and the format specified in the Financial Reporting Manual issued by the Ministry of Education. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The accompanying financial statements are provided in detail with specific reference to the budget percentage remaining for the period. For comparative purposes 25.0% or three months remain in the fiscal year.

Details of major variances in actual to budgeted revenue are detailed as follows:

1. Tuition and Related Fees – Tuition fees billed for the period ending June 30, 2020
2. Complementary Services – Additional ELIS grant not budgeted for
3. Other – Additional miscellaneous reimbursements

Details of major variances in actual to budgeted expenditure are detailed as follows:

1. Plant Operations – majority of large capital project expense incurred in the summer
2. Complementary Services – Additional expenses associated with ELIS grant

Capital Purchases

1. Arthur Pechey Daycare - \$410K, Computer equip - \$234K, other equipment - \$88K.

**RECOMMENDATION**

***That the Board approve the Financial Statements for the period ending May 31, 2020.***



**Saskatchewan Rivers School Division No. 119**  
**Statement of Financial Position**  
**As at May 31, 2020**

	Current Year Actual	Prior Year Actual	Variance
<b>Financial Assets</b>			
Cash and Cash Equivalents	14,703,907	22,641,128	(7,937,221)
Other Receivables	891,901	1,312,078	(420,177)
Portfolio Investment	5,000,000	-	5,000,000
<b>Total Financial Assets</b>	<b>20,595,808</b>	<b>23,953,206</b>	<b>(3,357,398)</b>
<b>Liabilities</b>			
Accounts Payable and Accrued Liabilities	5,544,488	1,708,665	3,835,823
Liability for Employee Future Benefits	3,268,500	3,268,500	-
Deferred Revenue	867,808	951,551	(83,743)
<b>Total Liabilities</b>	<b>9,680,796</b>	<b>5,928,716</b>	<b>3,752,080</b>
<b>Net Financial Assets</b>	<b>10,915,012</b>	<b>18,024,490</b>	<b>(7,109,478)</b>
<b>Non-Financial Assets</b>			
Tangible Capital Assets	64,493,460	68,222,399	(3,728,939)
Inventory of Supplies for Consumption	130,280	130,280	-
Prepaid Expenses	429,247	556,627	(127,380)
<b>Total Non-Financial Assets</b>	<b>65,052,987</b>	<b>68,909,306</b>	<b>(3,856,319)</b>
<b>Net Assets</b>	<b>75,967,999</b>	<b>86,933,796</b>	<b>(83,743)</b>
<b>Accumulated Surplus</b>			
Accumulated Surplus - Beginning of the Year	86,933,796	92,803,558	(5,869,762)
(Loss) earnings from Operations	(10,965,797)	(5,869,762)	(5,096,035)
<b>Accumulated Surplus</b>	<b>75,967,999</b>	<b>86,933,796</b>	<b>(10,965,797)</b>

**Saskatchewan Rivers School Division No. 119**  
**Statement of Operations and Accumulated Surplus**  
**For the Period from September 1, 2019 to May 31, 2020**

	Current Year Actual	Current Year Budget	Budget Remaining	Budget % Remaining	Prior Year Actual	Actual Variance
<b>REVENUE</b>						
Property Taxation	5,218	-	(5,218)	#DIV/0!	54,254	(49,036)
Grants	66,904,884	90,074,052	23,169,168	25.72%	89,251,381	(22,346,497)
Tuition and Related Fees	3,134,526	2,469,621	(664,905)	-26.92%	2,498,297	636,229
School Generated Funds	1,762,627	2,280,000	517,373	22.69%	2,221,030	(458,403)
Complementary Services	1,468,752	1,558,335	89,583	5.75%	1,742,988	(274,236)
External Services	3,472,874	5,235,964	1,763,090	33.67%	5,816,423	(2,343,549)
Other	1,087,024	1,005,358	(81,666)	-8.12%	1,148,894	(61,870)
<b>Total Revenue</b>	<b>77,835,905</b>	<b>102,623,330</b>	<b>24,787,425</b>		<b>102,733,267</b>	<b>(24,897,362)</b>
<b>EXPENSES</b>						
Governance	307,801	470,410	162,609	34.57%	352,996	(45,195)
Administration	2,492,627	3,303,338	810,711	24.54%	3,230,629	(738,002)
Instruction	63,267,986	71,742,896	8,474,910	11.81%	72,326,160	(9,058,174)
Plant	9,712,114	16,083,526	6,371,412	39.61%	14,963,554	(5,251,440)
Transportation	5,761,622	7,457,819	1,696,197	22.74%	7,194,494	(1,432,872)
Tuition and Related Fees	17,000	69,072	52,072	75.39%	56,413	(39,413)
School Generated Funds	1,446,199	2,305,000	858,801	37.26%	2,292,637	(846,438)
Complementary Services	1,565,681	1,688,169	122,488	7.26%	1,658,690	(93,009)
External Services	4,201,972	4,939,200	737,228	14.93%	6,291,532	(2,089,560)
Other Expenses	28,700	500	(28,200)	-5640.00%	235,924	(207,224)
<b>Total Expenses</b>	<b>88,801,702</b>	<b>108,059,930</b>	<b>19,258,228</b>		<b>108,603,029</b>	<b>(19,801,327)</b>
<b>(Deficit) surplus for the Period</b>	<b>(10,965,797)</b>	<b>(5,436,600)</b>	<b>(5,529,197)</b>		<b>(5,869,762)</b>	<b>(5,096,035)</b>
<b>Accumulated Surplus, Beginning of Year</b>	<b>86,933,796</b>	<b>86,933,796</b>			<b>92,803,558</b>	<b>(5,869,762)</b>
<b>Accumulated Surplus, End of Period</b>	<b>75,967,999</b>	<b>81,497,196</b>			<b>86,933,796</b>	<b>(10,965,797)</b>
<b>Tangible Capital Assets - Beginning of Year</b>	<b>68,222,399</b>	<b>68,222,399</b>	<b>-</b>	<b>0.00%</b>	<b>72,256,316</b>	
Tangible Capital Asset Purchases	731,686	1,135,900	404,214	35.59%	(74,938)	
Amortization	(4,460,625)	(5,947,500)	(1,486,875)	25.00%	(3,958,979)	
<b>Tangible Capital Assets - End of Period</b>	<b>64,493,460</b>	<b>63,410,799</b>	<b>(1,082,661)</b>		<b>68,222,399</b>	

**MEETING DATE: June 22, 2020**

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<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
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<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Consent Item
<i>Primary Policy Reference:</i>	<u>2,13</u>	

**FROM: Robert Bratvold, Director of Education**      **ATTACHMENTS**     

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**BACKGROUND**

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**RE: ACCOUNTABILITY REPORT - COMMUNICATIONS**

Director Bratvold will review the attached SRPSD Accountability Communications Report. There will be an opportunity for trustees' feedback, questions, and direction at the conclusion of the presentation.

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**RECOMMENDATION**

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***That the Board confirm that the intent of Policy 2, item 2.2, Policy 8, item 8.5, and Policy 13, item 8.1 have been met and that the Communication Accountability Report be referred to the Director Evaluation process.***



# Accountability Report

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## Communications

2020 06 22



# Accountability Report

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## **SOURCE DOCUMENTS:**

1. Saskatchewan Rivers Public School Division (SRPSD) Board Policy 1 speaks to Community Engagement and Responsible Governance generally and specifically identifies “relationship with community partners” as important along with an expectation to “communicate regular” with stakeholders.

Policy 1 also includes information about the school division logo that informs the branding and communication process:

The purpose of the Saskatchewan Rivers Public School Division logo is to visually represent our brand and effectively communicate who we are as a division. The two rivers represent the North and South Saskatchewan Rivers, which meet within the boundaries of the school division. The trees also refer to our location in the parklands area of the province. The word public is significant as it speaks to our commitment to serve all children in our area.

2. Board Policy 2.2 states the following in its Role of the Board Accountability:
  - Establish processes and provide opportunities for information sharing with the community and for community input.
3. Board Policy 8.8.4 states the following:
  - As part of its ongoing effort to keep staff and the public fully informed concerning its affairs and actions, the Board expects the Director to institute and maintain effective and appropriate procedures for the prompt dissemination of information about decisions made at all Board meetings.
4. Board Advocacy Plan indicates Priority Area #4:

## **PUBLIC ENGAGEMENT AND COMMUNICATIONS**

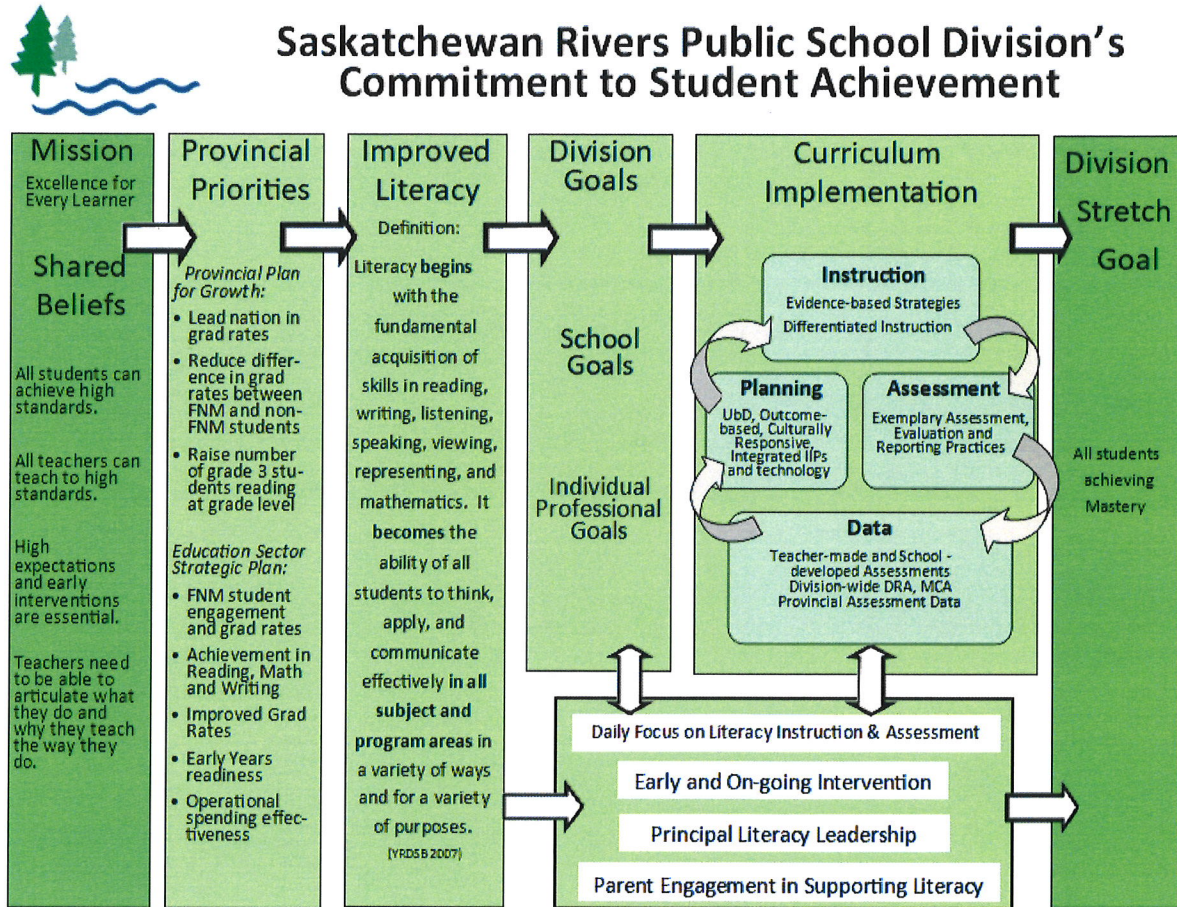
The Board of Education affirms the importance of public engagement and enhancing positive public relations. Positive public relations and the promotion of the Saskatchewan Rivers Public School Division’s culture of excellence is seen by the Board as an integral part of advocating for students and providing local voice. Effective advocacy is contingent on the Board’s capacity for strategic communications and developing a robust and positive public relations presence. It also requires the right tools. Due to fiscal restraint in the area of governance, there are limited resources for public relations. This requires a shift in approach.



# Accountability Report

## EVIDENCE:

1. An internal communications document, which is sometimes used as part of external communications, is commonly referred to as “the one pager”. This document summarizes how various aspects of operations are align with the mission of the Board.



2. The Board’s **Strategic Plan**, despite being past due for renewal, is still a helpful tool that not only guides the direction and work of the staff in the division, but also is used to communicate the division’s focus on student achievement, our goals, targets and strategies. The introduction and summary page especially serves this communication function both to internal audiences and to external audiences including partners and the Ministry.
3. The division **website** is a valued tool for staff as a repository for many documents, forms, information summaries and other resources that communicate important information to across the division. Anecdotal reports indicate the website is seen as informative and easy to access but access to the website by the public is primarily parents seeking information about schools, bus reports and some other information. Media, the public and staff also access the website to find information about the Board meeting schedule, agendas and minutes from previous meetings that are normally posted the day after they are approved.



# Accountability Report

4. The **Splash Page** is one specific part of the website that is a tool for branding and setting the celebratory tone for highlighting student success. Schools or individual staff submit items and published items are selected for their alignment with the brand of excellence for every learner and their demonstration of a focus on literacy, citizenship/character, or outstanding achievement.
5. Social media platforms, including **Remind101** (80% of schools), **Facebook** (80% of schools) and **Twitter** (70% of schools), are used by individual schools, staff members and Trustees to share with the public both celebratory and informational items with the community and the wider public. Some samples are below:



Social Media has had a growing impact on the Divisions communications in the last three months of the school year. With some discretionary funds, Precision Marketing has been contracted to provide guidance and action on social media efforts. This has included:

- a) **Social Media Training Workshops** for school social media account managers
- b) Establishment of a **Division Facebook Page** along with regular posts. The Board was previously informed of the significant reach of some posts related to the start-up of Cree Language program at John Diefenbaker Public School.

The suspension of classes significantly restricted the kinds of posts that are popular on Facebook (student activities, school events, special celebrations), but there were some engaging posts about connections between staff and students. The division's Facebook page continues to grow in its reach on a weekly basis.

- c) Creation of a Google Ad-words campaign has increased the reach and directed traffic to School Registration information on our website.

Despite the challenges, the initiative has been successful and a summary Marketing Report is attached as an appendix to this report.

## Accountability Report

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6. **Radio communications** is a mechanism to reach a large audience with consistent branding and informational messages. Although budget restrictions have reduced our radio presence, the division runs ads at peak times during the year such as prior to school start-up, PreK/K recruitment and high school Open House season. Sample ads used this year are below:

**#1**

**FV:** *At Saskatchewan Rivers Public School Division, our board is focused on a mission to achieve excellence in education. To consistently improve and provide the best programs possible for over nine thousand pre kindergarten to grade 12 students in 32 school communities.*

**BH:** *This is Board Chair Barry Hollick; consider the advantages of an SRPSD education for your child. Fully rounded learning... individual growth and achievement; find out more at "SRPSD 119 dot CA". Saskatchewan Rivers Public School Division, excellence for every learner.*

**#2**

**Student:** *Today, education is more than just preparing students for their future. It's also supporting us as we face the challenges of today.*

*Saskatchewan Rivers Public School Division provides extensive mental health support and has counselors OR Social Workers in every school. The schools support my well being so I can focus on learning.*

**RB:** *This is Robert Bratvold Director of Education; consider the advantages of having SRPSD support the education for your child. We do things differently to enhance your children's learning. Learn more at "SRSD 119 dot CA". Saskatchewan Rivers School Division, excellence for every learner.*

7. Relationships with local media reporters and organizations helps to ensure that **coverage in the local media** continues to be overwhelmingly positive. Occasional auditing of media during select weeks of the school year indicate a strong positive representation in the media towards SRPSD in PA Herald (print and online), paNOW, and the Shellbrook Chronicle.

The hiring of additional reporters at the Herald, one of whom is assigned Education, has resulted in a significant increase in media requests for information and comment and a corresponding increase in coverage in the Herald for Education and for SRPSD specifically.

8. Commercial website advertising through **paNOW** is also helpful in communicating and branding. Our year round SRPSD message campaign featuring online website messages and a special message campaign during K registration, Grade 8 open houses, Congratulations Grads, Welcome Back. We are not able to track hits on our ads specifically, but paNOW has over 2,000,000 site views per year and our business card size ads on the site are regularly present all year and the banner ads run at feature times.



## Accountability Report

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9. Print media is less dominant than it once was but we participate in several special issues of the various print media including the **PA Shopper's** Community Directory and **Prince Albert Daily Herald** Grad tabloid including a message from Board.
10. In order to enhance our capacity to communicate to all schools, parents and staff uniformly or by selected audiences, administration continued the implementation of **School Messenger** and **Safe Arrival**. Although the initial implementation was difficult as a result of some vendor technical problems and some internal resistance, many schools now report a strong reliance on this software suite. School messenger was indispensable in reaching parents and families with COVID-19 information in a timely and consistent way.

There are concerns the new provincial student software system, MySchoolSask, may cause complications with school messenger and safe arrival. Administration is preparing for integration in the best way possible.

### **ADMINISTRATIVE IMPLICATIONS:**

1. Continue to provide a robust communications strategy informing our staff and the public about the excellence that SRPSD offers. In addition to our strong commitment to student achievement and our focus on literacy, we teach morals, characters, and citizenship.
2. Strive to infuse consistent branding messages in most or all communication to internal and external audiences and encourage staff to do the same.
3. Seek further efficiencies and strategies to maximize the communication impact with a significantly reduced budget.

### **GOVERNANCE IMPLICATIONS:**

1. The Board is encouraged to maintain current direction for ensuring communication about the Division is consistently provided to the public.
2. Trustees are encouraged to continue seeking opportunities to communicate with staff, parents, students, and the community through presence at events (virtually if required), personal interaction, through social media communication. Messages should focus on the motto/brand (excellence for every learner), strong academics with a focus on literacy, and the inclusion athletics, morals and character education in our schools.





Social Media &  
Digital Marketing  
Analysis





# Goals & Strategy

In March of 2020 shortly before the COVID-19 pandemic the Saskatchewan Rivers Public School Division set out to establish a presence on social media for communication and interaction between parents, families, and students.

All of the growth we have achieved to this point in time has been through “organic” posting. We had initially had plans to launch with a contest, but due to COVID-19 we felt that the timing of a contest was not the best way to increase followers or “likes” of the SRPSD Facebook page.

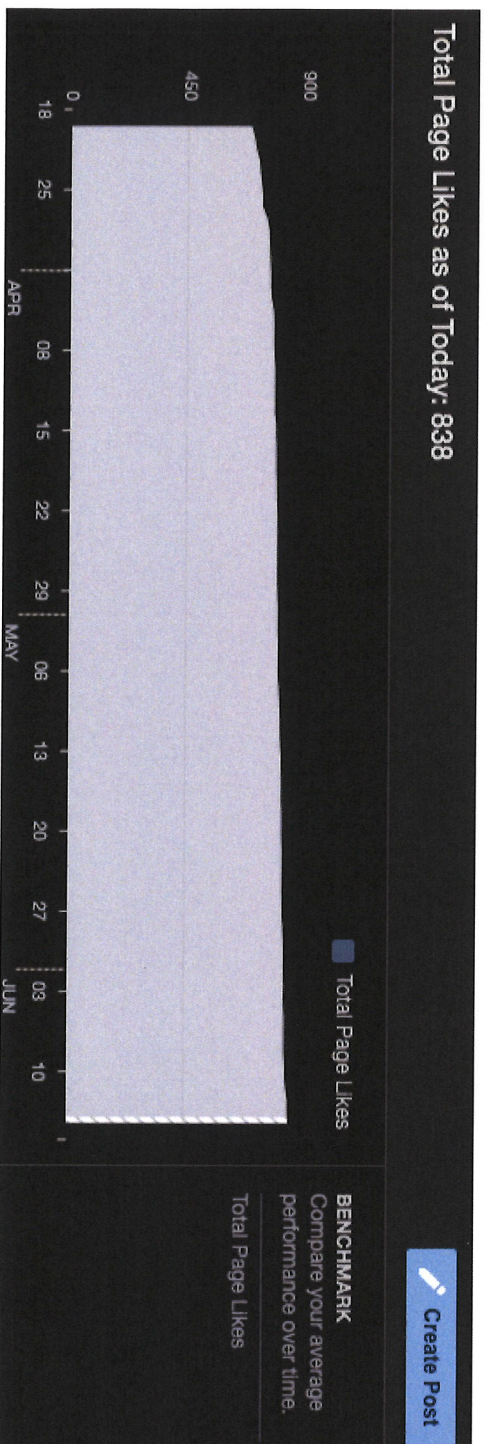
# Facebook Progress

Our original goal prior to launching the Facebook page was to have 1500 page “likes” by June 16<sup>th</sup>, 2020. This was the goal we set thinking there would be a contest to kick start the page. That never happened..

In light of that, and knowing that the world and our community has been wrapped up in COVID-19 over the past 3 months where we are at is very remarkable.



# Facebook Progress



As of June 14<sup>th</sup>, 2020 with nothing but “organic” posting we have achieved 838 page “likes” and see that number grow every single day!

# Facebook Highlights

- Pages likes March 18th – June 14th – 838
- Total Number of posts - 19
- Total Post Reach – 42,330
- Total Post Shares – 1386
- Total Post clicks – 3581
- 86% of page “likes” are women and 14% are men
- There is still work to be done but we are well on the way to becoming one of the biggest Facebook Pages for school division's in the province!



# Google Ads Campaign

While we only recently started the Google Ads Campaign to promote Pre-K, Kindergarten, and grade 9 registration for the 2020-2021 school year. We will go through some of the key stats, but first some explanation.



## CPA – Cost per Acquisition

- This is a marketing metric used to measure the aggregate cost to acquire 1 paying customer (or in our case 1 parent) within marketing campaigns

# CTR – Click through ratio

- This is a marketing metric showing how many people who see your ad and click through a link to your website.



# Google Ads Key Stats

- Total Campaign Impressions on Google Ads – 1731
- Total Campaign clicks on Google Ads – 66
- Total Campaign CTR on Google Ads – 3.8%
- Average CPC (cost per click) Google Ads - \$.82
- 91% of the campaign cost has come via mobile phone searches
- 67% of the campaign impressions have come via mobile phone searches
- 89% of the campaign clicks have come via mobile phone searches
- 60% of the clicks have come from females 25-44

# Industry Comparison

- The average CPC (cost per click) for the education category for Google search ads is \$2.40...SRPSD current CPC is \$0.82!! That is \$1.58 less per click than the industry average!
- And what makes that even more impressive is...
- The average CTR (click through ratio) for the education category for Google search ads is 2.21%...The current CTR for the SRPSD campaign is 3.8%!!! Meaning our campaign is performing almost 72% better than anyone else in the education category for less per click!



**MEETING DATE: June 22, 2020**

<b>Type of Meeting</b>	<b>Agenda Items</b>	<b>Intent</b>
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Consent Item

Primary Policy Reference: 2, 8

**FROM: R. Bratvold, Director of Education** **ATTACHMENTS**

**BACKGROUND**

**RE: 2020-2021 BOARD MEETING SCHEDULE**

Attached is the proposed Board meeting schedule for 2020-2021 for approval. Please note – the start time for Board meetings is 4:00 p.m., with the regular portion at 5:30 p.m. The planning meetings are from 3:00 to 5:00 p.m.

**RECOMMENDATION**

*That the 2020-2021 Board meeting schedule be approved as outlined.*





## BOARD MEETING DATES

### SEPTEMBER, 2020 TO JUNE, 2021

Regular meeting start time: 4:00 p.m.

Planning meeting time: 3:00 to 5:00 p.m.

#### SEPTEMBER, 2020

- Tuesday, September 8, 2020 Regular meeting
- Monday, September 23, 2020 Planning meeting

#### OCTOBER, 2020

- Monday, October 5, 2020 Regular meeting
- Monday, October 26, 2020 Planning meeting

#### NOVEMBER, 2020

- Monday, November 16, 2020 Regular meeting/Organizational Meeting
  - Monday, November 30, 2020 Regular meeting
- Note: Board elections – Monday, November 9, 2020*  
*S.S.B.A. Convention – Wednesday, November 25 to Friday, November 27, 2020*

#### DECEMBER, 2020

- Monday, December 7, 2020 Regular meeting

#### JANUARY, 2021

- Monday, January 11, 2021 Regular meeting
- Monday, January 25, 2021 Planning meeting

#### FEBRUARY, 2021

- Monday, February 8, 2021 Regular meeting
- Monday, February 22, 2021 Planning meeting

#### MARCH, 2021

- Monday, March 8, 2021 Regular meeting
  - Monday, March 22, 2021 Planning meeting
- Note: LEADS Conference – March 1-2, 2021*

#### APRIL, 2021

- Monday, April 12, 2021 Regular meeting
  - Monday, April 26, 2021 Planning meeting
- Note: Easter break – April 2 - 9, 2021*  
*SSBA Spring Assembly – April 15-16, 2021*

#### MAY, 2021

- Monday, May 10, 2021 Regular meeting
- Monday, May 31, 2021 Planning meeting

#### JUNE, 2021

- Monday, June 7, 2021 Regular meeting
- Monday, June 21, 2021 Regular meeting

**MEETING DATE:** June 22, 2020

<b>Type of Meeting</b>	<b>Agenda Items</b>	<b>Intent</b>
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Consent Item

*Primary Policy Reference:* 2

**FROM:** R. Bratvold, Director of Education **ATTACHMENTS** [v]

**BACKGROUND**

**RE: 2020-2021 BOARD ANNUAL WORK PLAN**

The 2020-2021 Board Annual Work Plan (attached) with the revisions noted at the June 8 Board Meeting. This Plan is part of the Policy Manual and the plan requires Board approval annually.

**RECOMMENDATION**

*That the Board Annual Work Plan for 2020-2021 be approved as outlined.*

## **BOARD ANNUAL WORK PLAN – 2020-2021**

The Board believes the annual work plan should accurately reflect the work of the Board and may be amended any time during the year by motion of the Board.

### **SEPTEMBER**

#### ***Regular Board Meeting Agenda Items***

- Consider nomination of a program for the Premier's Award For Innovation
- Review Board Development Plan
- Review Board Advocacy Plan
- Approve Budget Calendar Dates
- Draft resolutions for submission to the SSBA Convention
- Review Auditor's Planning Memorandum
- Review School Learning Improvement Plans Accountability Report
- Review Human Resources Accountability Report

#### ***Events/Action***

- Public Boards Section Executive Meeting
- Board Chairs Council
- Saskatchewan Rivers Students for Change (SRSC) Workshop (include Strategic Plan review)
- MLA Meeting

#### ***Budget Considerations***

- Budget Work Plan

### **OCTOBER**

#### ***Regular Board Meeting Agenda Items***

- Approve Board Advocacy Plan
- Approve Resolutions (if any) for Saskatchewan School Boards Association Annual Convention
- Approve the SRPSD Legacy Document
- Review Legal Update of any outstanding cases
- Review draft Annual Report and provide direction, if any
- Review Student Learning Accountability Report
- Review Board Communication Plan
- Complete the Board Competency Matrix

#### ***Events/Action***

- Board and Director evaluation session
- P.A.A.T.A. New Teacher Induction Event

#### ***Budget Considerations***

- Review, amend or adopt budget development timelines, principles and guidelines

## **NOVEMBER**

### ***Regular Board Meeting Agenda Items***

- Hold Organizational Meeting – elections and appointments
- Appoint Voting Delegates and allocate votes for the SSBA Convention
- Approve Annual Report for submission to Ministry of Education
- Approve Board Development Plan
- Review Capital Project Priorities
- Review Board Advocacy Plan for upcoming events
- Approve annually the Audited Financial Statements
- Review audit report and management letter (ensure deficiencies from previous year have been remedied to the satisfaction of the auditor)

### ***Events/Action***

- SSBA Fall General Assembly
- Public Boards Section General Meeting
- Board Chairs Council
- Board/Director Seminar

### ***Budget Considerations***

- Review operations and priorities for next fiscal year

## **DECEMBER**

### ***Regular Board Meeting Agenda Items***

- Review TRC – Call to Action Priority Progress

### ***Events/Action***

- Elders Council Gathering

## **JANUARY**

### ***Regular Board Meeting Agenda Items***

- Review parameters for school year calendar
- Review Student Support Services Accountability Report

### ***Events/Action***

- P.A.A.T.A. Executive Joint Meeting
- P.A. Separate School Division Joint Board meeting
- School tours – Day 1

### ***Budget Considerations***

- Review potential budget additions or deletions for next budget year.

## **FEBRUARY**

### ***Regular Board Meeting Agenda Items***

- Review initial projected enrollment for next year
- Review Strategic Plan
- Approve school year calendar
- Review TRC – Call to Action Priority Progress
- Review Semi-annual Transportation Report
- Review new program initiatives – Global Sports Academy, Cree Language Program



- Review Semi-annual Statement of Financial Position and Operations
- Finalize Board and Director evaluation date and plans

***Events/Action***

- Public Boards Section Executive Meeting
- Board Chairs Council
- SCC Engagement meeting (include Strategic Plan review)
- Elders Council Gathering
- RM Gathering

***Budget Considerations***

- Review budget development progress

**MARCH**

***Regular Board Meeting Agenda Items***

- Review progress of Board Advocacy Plan
- Review Semi-annual Statement of Financial Position and Operations
- Review Maintenance Accountability Report

***Events/Action***

- Rural Congress

***Budget Considerations***

- Review budget development progress

**APRIL**

***Regular Board Meeting Agenda***

- Review progress of Board Development Plan
- Review Strategic Plan
- Review Legal Update of any outstanding cases

***Events/Actions***

- SSBA Spring General Assembly
- Public Boards Section Executive Meeting
- Board Chairs Council

***Budget Considerations***

- Review budget developments and give direction, if any

**MAY**

***Regular Board Meeting Agenda Items***

- Review Board Communication Plan
- Approve Preventative Maintenance and Renewal Program and amendments

***Events/Action***

- School tours
- Attend achievement nights and graduation ceremonies

### ***Budget Considerations***

- Review preliminary budget

### **JUNE**

#### ***Regular Board Meeting Agenda Items***

- Approve Annual Work Plan
- Approve Board meeting schedule for the next year
- Final Budget Approval, unless previously approved
- Review Semi-annual Statement of Financial Position and Operations
- Review Semi-annual Transportation Report
- Review TRC – Call to Action Priority Progress
- Review Communications Accountability Report

#### ***Events/Action***

- Public Boards Section General Meeting
- Elders Council Gathering
- Attend achievement nights and graduation ceremonies
- Board's Recognition Event and school-based recognition events

### ***Budget Considerations***

- Review Budget Process

### **JULY**

#### ***Events/Action***

- Canadian School Boards Association (CSBA) Congress

### **ONGOING**

- Consider new developments and directions from Ministry of Education.
- Attend meetings as determined by the Board.
- Engage in individual trustee development approved by the Board.
- Engage in celebration/recognition of students, staff and community.
- Attend School Community Council meetings as scheduled and upon invitation.
- Attend Standing and ad hoc committee meetings as assigned.
- Develop a legacy document in the final year of the Board's term of office.
- Review the electoral boundaries and representation in the second year of the Board's term of office.

Revised: annually

**MEETING DATE:** June 22, 2020

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Consent Item

Primary Policy Reference: 1.1, 1.2.1, 2.2, 2.3, 13

**FROM:** R. Bratvold, Director of Education **ATTACHMENTS** [v]

**BACKGROUND**

**RE: SRPSD RESPONSES TO THE TRUTH AND RECONCILIATION COMMISSION'S 94 CALLS TO ACTION**

It has been five years since the TRC published its Calls to Action and SRPSD has been responding to those calls since then. Three years ago, the division began to coordinate and track its response to the Calls that are particularly relevant to our work. Although the summary attached does not intend to capture the breadth of daily actions that staff take, it does provide some areas of focus for the division and its team.

It is important to acknowledge the work of the Indigenous Perspectives team (Jodi Letendre, Tyson Fetch and Heather Tibbs) under the leadership of Superintendents Cory Trann and Randy Emmerson in the promotion and achievement of the response.

The final report of the TRC including the 94 Calls to Action is here <http://nctr.ca/reports2.php> and the summary of SRPSD's focused work is attached.

**RECOMMENDATION**

*For Board information and discussion.*



# **TRC's Calls to Action: A Summary of SRPSD Responses**

*June 15, 2020*



## SRPSD RESPONSES TO TRC's CALLS TO ACTION

In 2015, the Truth and Reconciliation released its 94 Calls to Action. Many of the Calls are directed towards federal and provincial government, but SRPSD sees itself as an agent for reconciliation. To that end, we see several of the Calls as areas we can make an impact and below is a summary of some (not all) of our key actions in response to the Calls.

<b>Calls to Action</b>		<b>SRPSD Actions</b>		<b>Date or Timeline</b>	<b>Group Supported</b>
<b>CHILD WELFARE</b>					
3	We call upon all levels of government to fully implement Jordan's Principle.	Apply and receive Jordan's Principal funds to support First Nations students who have been limited in their opportunity to access learning because of limited SRPSD resources (facilitated through implementation of funds in support of reading tutor, mentor, and school support staffing)	2018 and ongoing	Students	
5	We call upon the federal, provincial, territorial, and Aboriginal governments to develop culturally appropriate parenting programs for Aboriginal families.	Support, guide and perform accountable partner function for KidsFirst program. Support our schools in accessing Catholic Family Services program: "Strengthening Families" Support, guide and perform accountable partner function of the Prince Albert Early Years Family Resource Centre	ongoing	Parents	
<b>EDUCATION</b>					
7	We call upon the federal government to develop with Aboriginal groups a joint strategy to eliminate educational and employment gaps between Aboriginal and non-Aboriginal Canadians.	SRPSD's Indigenous Perspectives Consultant is an active member of Prince Albert's Urban Programming for Indigenous People's Coalition which strives to work together to improve outcomes for Indigenous peoples in Prince Albert and area while promoting reconciliation in our community. SRPSD's Indigenous Perspectives Consultant is also an active member of the newly formed Community Building Youth Futures Coalition that works to advocate for and promote the voice of Indigenous Youth in Prince Albert and area.	Ongoing	Indigenous community in PA & area	



10ii	Improving education attainment levels and success rates.		SRPSD strategic plan identifies targets to improved First Nations and Metis student engagement and Enhancing positive Invitational Shared Services Initiative (ISSI) partnerships with Muskoday and Wahpeton First Nations to support the academic success of their students enrolled in SRPSD. Graduation priority teams in each SRPSD high school to track student achievement and support individual graduation plans for First Nations and Metis students.		ongoing		Students
10iii	Developing culturally appropriate curricula.		Following their Voices administrative leadership and commitment to implementation within Carlton and Wesmor Public High schools. Providing professional development workshops on land based learning including learning about traditional medicinal plants		Ongoing		Staff and Students
10iv	Protecting the right to Aboriginal languages, including the teaching of Aboriginal languages as credit courses.		Cree 10 courses offered at both Carlton and Wesmor Public high schools. Developing support and resources for implementation/offering of new Indigenous language programs A Kindergarten Cree Language program will be offered at John Diefenbaker School in the fall with plans for expansion in the future.		Ongoing		Students
10vi	Enabling parents to fully participate in the education of their children.		Focus of the annual gathering of School Community Council chairpersons and administrators was Reconciliation in SK Rivers Schools. SRPSD's Indigenous Perspectives Team facilitated workshops on Examining Societal Privilege and Truth and Reconciliation in SK Rivers schools. SRPSD's Indigenous Perspectives team was part of a school's parent teacher interviews evenings to promote what is happening in the school division in regards to reconciliation		Ongoing		Parents Principals Teachers Principals



10vii	Respecting and honouring Treaty relationships.	Established and sustained the Kisewatotatawin Partnership with Muskoday First Nation	2012 and ongoing	Trustee, Staff & Students
		Support and promote Heart of the Youth Community Pow Wow. Student and staff participation and engagement. SRPSD's Indigenous Perspectives Team are part of the organizing committee.	May 22 <sup>nd</sup> , 2020 (postponed)	Staff, Students, and Community
		Truth and Reconciliation through the Arts at Prince Albert Collegiate Institute	Ongoing	Staff, Students, Parents & community
		An Elder Advisory Council to the SRPSD Board is established and advised the board on the Cree Language Program this year	Fall 2019 & ongoing	Trustees and community
		Promote and support treaty teachings and relationships in schools (orange shirt day ceremonies, Muskoday-Osborne joint assemblies, Arthur Pechey/Christopher Lake Tipi Teachings for example).	2019-20 school year, ongoing	Students, staff and community

**PROFESSIONAL DEVELOPMENT AND TRAINING FOR PUBLIC SERVANTS**

57	We call upon federal, provincial, territorial, and municipal governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Rights of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law, and Aboriginal–Crown relations. This will require skills based training	Board and Senior Administration participated in the Blanket exercise with the executive of the local teachers association	2018	Trustees and Senior Staff
		Trustees and Senior Admin participated in professional development provided by the Office of the Treaty Commissioner to better understand historical context and current reality of Treaties and impacts of residential schools	October 2018	Trustees and Senior Admin

	in intercultural competency, conflict resolution, human rights, and anti-racism.	Power and Privilege (anti-racist/Anti-oppression education program) provided to new teacher orientation group, several school PLC days (full staff) along with opportunities for workshops for staff who participate on a self-selection		
		SRPSD's Indigenous Perspectives team had parent participation in two of the Kairos Blanket Exercises facilitated last year. Three year agreement signed with Kairos to continue to facilitate the Blanket Exercise.	Ongoing	Parents Students Teachers Principals
		Implementing and sustaining Leading to Learn anti-racist and anti-oppressive professional development for school administration and senior admin.	Fall 2019 and onward	
<b>EDUCATION FOR RECONCILIATION</b>				
63i	Developing and implementing Kindergarten to Grade Twelve curriculum and learning resources on Aboriginal peoples in Canadian history, and the history and legacy of residential schools.	SRPSD's Indigenous Perspectives team has responded to 66 teacher requests for in classroom support with implementing Indigenous content and approach in K – 12 classrooms throughout the division. SRPSD's Indigenous Perspectives team has facilitated the Youth Kairos Blanket Exercise in schools 5 times this year The Blanket Exercise has reached nearly all of our schools in the last 2 years	August 2019 - June 2020 Sept 2019-Mar 2020 Ongoing	Teachers Students Students Teachers Principals EAS Parents
63ii	Sharing information and best practices on teaching curriculum related to residential schools and Aboriginal history.	SRPSD's Indigenous Perspectives team has responded to 81 direct teacher requests so far this year by providing culturally relevant information and guidance reflective of Indigenous worldview	Sept/19 – June 2020 Ongoing	Teachers Students

63iii	Building student capacity for intercultural understanding, empathy, and mutual respect.	SRPSD's Indigenous Perspectives team strongly believes that all 232 requests they have received thus far have resulted in developing student capacity for intercultural understanding, empathy and mutual respect in SRPSD classrooms/schools.	Sept/19 – June/20 Ongoing	Teachers Students School Staff
63iv	Identifying teacher-training needs relating to the above.	SRPSD's Indigenous Perspectives team provides traditional teachings and insight for Pre-K to Grade 12 teachers at the majority of Professional Development Opportunities offered by SRPSD (First and Second Year Teacher Workshops, Pre K – Grade 12 Teacher Workshops, Principals & Vice Principals Meetings) Indigenous Perspectives team facilitated the following PD Opportunities for SRPSD teachers: <ul style="list-style-type: none"> <li>• Land Based Learning: Sacred Medicine Teachings &amp; Harvest (Prek - 12 teachers)</li> <li>• Creating a More Culturally Responsive Classroom (Gr 1 - 12 teachers)</li> <li>• Examining Power &amp; Privilege: Hands On activities (Grade 4 - 8 teachers)</li> <li>• Miyo Pimatsiwin: Seeking the Good Life in Middle Years Classrooms (Grade 4 - 8 teachers)</li> <li>• Treaty Education Through Storytelling (K - 12 teachers)</li> </ul> Following Their Voices implementation at both Carlton and Wesmor with ongoing teacher PD throughout the Critical Learning Cycle (huddles, observations, co-construction meetings, walk-throughs, reflections)	Sept/19 - March/20 Ongoing	Teachers Principals
<b>SPORTS AND RECONCILIATION</b>				
88	We call upon all levels of government to take action to ensure long-term Aboriginal athlete development and growth, and continued support for the North American Indigenous Games, including funding to host the games and for provincial and territorial team preparation and travel.	Indigenous Perspectives team facilitated a workshop on power and privilege at a school for new teachers.  Partnership with Dreambroker – Kidsport to identify and support need for SRPSD youth to access sport and culture in the community	Ongoing	Students Families



**MEETING DATE:** June 22, 2020

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Consent Item

Primary Policy Reference: 3 (Appendix A, #4)

**FROM:** R. Bratvold, Director of Education **ATTACHMENTS** [ ]

**BACKGROUND**

**RE: BOARD MEMBER TECHNOLOGY**

Following the Dec 2019 Seminar, the Board directed Administration to investigate and bring a recommendation to the Board to ensure the renewal of technology devices for the Board after the fall 2020 election. Based in investigation of devices, recommendations from the division’s IT department and consideration of the needs of the Board, administration recommends the following:

1. Renew the electronic devices following the election
  - a) Current trustees continue to use familiar devices until the election.
  - b) All trustees begin the term with updated technology.
2. Replace current devices with a Chromebook for each trustee.
  - a) High productivity and capability relative to cost.
  - b) Integrates well with division’s network and suite of software.
  - c) Fully supported by division’s IT team.
  - d) Full keyboard (and potential for touch screen) in a compact size provides functionality and portability.
  - e) Long battery life and ease of use.
3. Trustees participate in an “Introduction to the Chromebook” training session between the organizational meeting and the next Board meeting
  - a) May be part of the orientation of the new board or a separate session.

If there is interest, the Board could strike a committee with administrative support determined by the Director to investigate what other school boards use for board package management and consider options for updating Tab Pilot with a new system at the same time as the devices are renewed.

**RECOMMENDATION**

1. *That the Board direct administration to provide for the renewal of trustee electronic devices as outlined in the report.*
2. *That the Board strike a committee to investigate board meeting package management software and the committee bring a recommendation to the Board at its first meeting in October 2020.*

**MEETING DATE: June 22, 2020**

Type of Meeting	Agenda Items	Intent
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Closed Session	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Consent Item

Primary Policy Reference: 2.1, 2.2, 2, selected 8

**FROM: R. Bratvold, Director of Education** **ATTACHMENTS**

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**BACKGROUND**

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**RE: 2020-2021 CALENDAR ADJUSTMENTS**

Recent developments have indicated a need to adjust the calendar previously approved (current calendar is attached).

**1. Convention Date**

Because of the uncertainty related to COVID and large group gatherings, the Prince Albert and Area Teachers Association has requested that their convention date be moved from when it is currently planned (Friday, August 28) to a date later in the year (Friday January 29, 2021).

This may benefit the division by providing some additional time at start-up for staff and schools to review the new processes and procedures and acclimate to a new reality.

**2. October 26 (Provincial Election)**

Elections Saskatchewan has made the request of the Ministry to ensure that all schools arrange a non-instructional day for Monday Oct. 26, 2020 so that schools can be used as polling stations while minimizing potential COVID exposure for students and members of the public. The Ministry has agreed to the request and directed school divisions to make the change; a Minister's order or Elections Saskatchewan legislative authority would facilitate the request if necessary. Several of our schools may be used as advanced polling stations but there is no request or requirement to make those days non-instructional.

To accommodate this request we would move the Oct. 9 PLC day to occur on Oct. 26. With the change, Oct. 9 would now become a regular instructional day and Oct. 26 would be the non-instructional PLC Day. There is no over-all impact on instructional or non-instructional hours but there will not be a 4-day weekend for students at thanksgiving, and the PLC planning that schools do will be delayed. There may be other implications for calendars and families who have made advance plans based on the previous calendar.

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**RECOMMENDATION**

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***That the Board approve the changes to the 2020-2021 school year calendar as outlined in the report.***



# Saskatchewan Rivers Public School Division



## 2020-2021 School Calendar

approved March 6 2020

September 2020						
Su	M	Tu	W	Th	F	Sa
					Convention No Classes Aug. 28	29
	School Startup No Classes Aug. 31 Labour Day	PLC Day No Classes 1	Workshop Day No Classes 2	Classes Begin 3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
Aug: 2 days		0 Instr. Days		Sept: 21 Days		19 Instr. Days

October 2020						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	Thanksgiving Day	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
		October: 21 days		20 Instr. Days		

November 2020						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	Remembrance Day	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
		November: 20 days		20 Instr. Days		

December 2020						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	No Classes	15	No Classes	16	No Classes
17	18	No Classes	19	No Classes	20	Christmas Day
21	22	No Classes	23	No Classes	24	No Classes
25	26	27	28	29	30	31
		December: 15 days		14 Instr. Days		

January 2021						
Su	M	Tu	W	Th	F	Sa
					New Year's Day (STAT) 1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
		January: 20 days		19 Instr. Days		

February 2021						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	Family Day	9	No Classes	10	No Classes
11	12	No Classes	13	No Classes	14	No Classes
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
		February: 15 days		15 Instr. Days		

March 2021						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	PLC No Classes	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
		March: 23 days		22 Instr. Days		

April 2021						
Su	M	Tu	W	Th	F	Sa
					Good Friday	
	Easter Monday	No Classes	No Classes	1	No Classes	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
		April: 16 days		16 Instr. Days		

May 2021						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	No Classes
22	Victoria Day	23	24	25	26	27
28	29	30	31			
		May: 20 days		19 Instr. Days		

June 2021						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	* and PLC No Classes	School End No Classes	29	No Classes	30
		June: 21 days		19 Instr. Days		

- 1 Start Up
- 1 Teacher Convention
- 1 School End
- 2 Day in Lieu of PTIs
- 6 PLC/Workshop
- \* Scheduled Departmental Exam