

Superintendents' Responsibilities - 2020-21

Revised June 16 2020

SRPSD Commitment to Student Achievement

Strategic Leadership

- Ensure Alignment with Provincial Education Plan
- Engage in SRPSD Strategic Plan Development and Implementation
- Implement Policy and Administrative Procedures
- Provide Organizational Management
 - Change Management
 - Project Management
 - Risk Management
 - Business Continuity Plan

Instructional Leadership

- Promote Inclusive Education
- Enhance Professional Learning Communities
- Supervise Teacher Growth and Evaluation
- Supervise Principal Growth and Evaluation
- Support School Clusters

Community Relations

- Enhance Communications and Community Relations

Ethical Leadership

- Promote SRPSD Core Values
- Promote Staff and Student Wellness
- Promote Occupational Health and Safety
- Promote Truth and Reconciliation

Fiscal Responsibility

- Practice Sound Fiscal Management
- Assist Budget Development

Jennifer Hingley

Curriculum (PreK -12)

- Provincial connection
- Division implementation
- Inclusive Learning Team (with T. Michaud)
 - Consultants & coaches

Assessment

- Division Common Assessments
- Provincial & National Assessments

Educational Technology

- Instructional Integration
 - Software & Apps
- Student Data and Reporting system (MSS)

Staff Development

- Teacher Accreditation
- Dreamcatcher Coaching Program

Graduation Rate Improvement Teams

Indigenous Education Initiatives

- ISSI and other Partnerships
- Nominal role verification
- Jordan's Principle
- Following Their Voices

Home Based Education

Libraries

- School Libraries
- Teacher Resource Centre

Tom Michaud

Intensive Supports

- Inclusive Learning Team (with R. Emmerson)
- Consultants, SLPs, Ed Psychs, OTs, Audiologist, Physical Therapists, Social Workers, ESTs

Specialized Learning Centers

French Immersion

English as an Additional Language

Wellness

- Gender and sexual diversity
- Nutrition & Physical Activity
- Tobacco & Drug Abuse Prevention
- Public Health

Partnerships

Eagle's Nest, Ranch Ehrlo, Health, Prince Albert Youth Ranch, Early Childhood Intervention Program, Early Learning Council, SWIS, Community Crisis Response Team, Hub

Crisis/Risk Management

- Emergency Response Plan (with M. Hurd)
- Violence Threat Risk Assessment
- SRPSD Traumatic Event Response

Neil Finch

Human Resources

- Hiring & Transfers
- Bargaining
 - Grievances
 - Labour Management
 - Contract Implementation
- Substitutes & leaves
- Benefits
- Recognition of Experience/Seniority
- Classification and Reclassification
- Professional Practicum Placement
- Job Descriptions
- Teacher Secondments
- Education Leaves and Bursaries
- Interpretation of HR legislation and collective agreements
- Work calendar development
- Educational Assistants & Librarians Professional Development

Student Enrolment Reports (with J. Ward and J. Pidborochynski)

Cory Trann

First & Second Year Teacher Support

Partnerships

- Childcare
- Kids First
- Dreambroker
- Summer Literacy Camps
- Police, Youth in Custody, Corrections
- Before and After School Programs
- Community Network Coalition
- Feeding our Futures
- Family Resource Centre

Stakeholder Engagement

- School Community Councils
- Student Voice (SRSC)
- OurSchool

Safe and Caring Schools

- First Aid, CPR and AEDs
- Bully Prevention and Intervention

Administrator Meetings

- Leading to Learn

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Athletics

- Safety Guidelines
- SHSAA
- P4A