



MISSION: *Strives for excellence in education and seeks to maximize each child's unique learning ability.*

VISION: *Pursuit of excellence, respect of diversity and achievement for all.*

NO. #2019R-10 (MONDAY, NOVEMBER 4, 2019)

MINUTES OF THE REGULAR MEETING OF THE SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION, BOARD OF EDUCATION HELD ON MONDAY, NOVEMBER 4, 2019 FOLLOWING THE ORGANIZATIONAL MEETING IN BOARD ROOM, EDUCATION CENTRE, 545 – 11TH STREET EAST, PRINCE ALBERT, SASKATCHEWAN

PRESENT:

MEMBERS OF THE BOARD

MR. B. GEROW, Trustee
MR. G. GUSTAFSON, Trustee
MR. B. HOLLICK, Board Chair
MR. A. LINDBERG, Trustee
MR. J. MCIVOR, Trustee

MS. D. ROWDEN, Trustee
MS. J. SMITH-WINDSOR, Vice-Chair
DR. M. VICKERS, Trustee
MR. B. YEAMAN, Trustee

SENIOR ADMINISTRATION

Mr. R. Bratvold, Director of Education
Mr. N. Finch, Superintendent of Schools
Mr. J. Pidborochynski, Chief Financial Officer
Mrs. J. Ward, Administrative Services Officer

Mr. R. Emmerson, Superintendent of Schools
Mr. T. Michaud, Superintendent of Schools
Mr. C. Trann, Superintendent of Schools

STUDENT TRUSTEES

E. Pala
K. Lam (absent)
J. Gooding (2018-19 student trustee)

B. Hollick, Board Chair, called the meeting to order.

ADOPTION OF THE AGENDA:

#19R-87

***Moved by G. Gustafson that the agenda be approved with the announcements.
Carried.***

CONSENT ITEMS:

#19R-88

Moved by J. Smith-Windsor that the following consent items be approved:

- (a) Adoption of the Minutes for the Regular meeting of October 7, 2019;***
- (b) Correspondence – S.H.S.A.A.;***
- (c) Administrative Procedure Changes;***
- (d) Request for Proposal – Natural Gas.***

Carried.

BUSINESS ARISING FROM PREVIOUS MEETING:

Consensus of the Board was to hold the Board/Director Seminar at the Education on Sunday, December 1 from 1:00 to 5:00 p.m. and on Monday, December 2 from 9:00 to 3:00 p.m. Trustees were asked to email agenda items to B. Hollick or J. Ward.

NEW BUSINESS:

(a) External Board Committees:

• **Board Development Committee Update**

M. Vickers reviewed the revised Board Development Plan that has been updated to align with the current Board Policy. The 2019-2020 Annual Work plan has been amended to reflect the plan. M. Vickers will bring back to the next meeting an amended plan to include reference to the Board Competency Matrix.

#19R-89

***Moved by M. Vickers that the Board approve the 2019-2020 Board Development Plan and the revised Board Annual Work Plan for 2019-2020.
Carried.***

• **Board Facilities Committee Report**

G. Gustafson, Chair, reported that the committee has not received the school division audit report from the Ministry and is unable to complete the facility report in the timeline included its terms of reference.

#19R-90

***Moved by G. Gustafson that the Terms of Reference for the Facilities Committee be amended that the final report be due in March 2020.
Carried.***

(b) Provincial Update

J. Smith-Windsor reported that the Provincial Teacher Bargaining Committee has been meeting regularly every two week, either in Regina or Saskatoon. Negotiations have been progressing.

(c) Saskatchewan Rivers Students for Change (SRSC) Report

E. Pala provided a verbal update on the recent SRSC Executive meeting. They are working on the mental health video, updating the group's logo, yearly work plan and a three year plan. The Board congratulated Elizabeth on her appointment to the Minister of Education's Youth Council.

REPORTS FROM ADMINISTRATIVE STAFF:

(a) Budget Priorities, Guidelines and Timelines

#19R-90

***Moved by G. Gustafson that the Board approve the Principles, Guidelines and Timelines for budget development as presented.
Carried.***

R. Bratvold will bring back an amendment to the Budget Principles regarding engagement with stakeholders.

BOARD MEMBERS' FORUM:

Trustees were given an opportunity to share information on events they had participated in or items of mutual interest.

MOTION TO MOVE INTO CLOSED SESSION:

#19R-91

Moved by M. Vickers that the meeting move into Closed Session with Board and Administration present.

Carried.

NEW BUSINESS:

(d) Motions from the Closed Session of November 4, 2019:

#19R-92

Moved by B. Hollick that the following motions be brought forward:

- 1. That the Board choose to receive the distribution of the excessive capital from the SSBA General Insurance Plan as a payment in December 2019.***

Carried.

ADJOURNMENT:

#19R-93

Moved by A. Lindberg that the meeting adjourn.

Carried.

SIGNATURES:



Board Chair



Administrative Services Officer

November 25, 2019
Date of Approval



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MINUTES OF THE ORGANIZATIONAL MEETING OF THE SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION NO. 119 HELD IN THE BOARD ROOM, EDUCATION CENTRE, 545 - 11TH STREET EAST, ON MONDAY, NOVEMBER 4, 2019 AT 4:00 P.M.

PRESENT:

MR. B. GEROW, Trustee
MR. G. GUSTAFSON, Trustee
MR. B. HOLLICK, Trustee
MR. A. LINDBERG, Trustee
MR. J. MCIVOR, Trustee

MS. D. ROWDEN, Trustee
MS. J. SMITH-WINDSOR, Trustee
DR. M. VICKERS, Trustee
MR. B. YEAMAN, Trustee

SENIOR ADMINISTRATION

Mr. R. Bratvold, Director of Education
Mr. N. Finch, Superintendent of Schools
Mr. J. Pidborochynski, Chief Financial Officer
Mrs. J. Ward, Administrative Services Officer

Mr. R. Emmerson, Superintendent of Schools
Mr. T. Michaud; Superintendent of Schools
Mr. C. Trann, Superintendent of Schools

STUDENT TRUSTEES

E. Pala
K. Lam (absent)
J. Gooding (2018-19 student trustee)

CALL TO ORDER:

R. Bratvold, Director of Education, called the meeting to order.

ADOPTION OF THE AGENDA:

(Motion #19R-71)

***Moved by B. Hollick that the agenda be approved as presented.
Carried.***

ELECTION OF BOARD CHAIR:

R. Bratvold called for nominations for the position of Board Chair of the Board of Education.
J. McIvor nominated B. Hollick as Board Chair for the ensuing year.

(Motion #19R-72)

***Moved by A. Lindberg that nominations close.
Carried.***

B. Hollick was declared elected as Board Chair, by acclamation, for the ensuing year.

ELECTION OF VICE-CHAIR:

B. Hollick called for nominations for the position of Vice-Chair of the Board of Education.
M. Vickers nominated J. Smith-Windsor as Vice-Chair for the ensuing year.

(Motion #19R-73)

*Moved by A. Lindberg that nominations close.
Carried.*

J. Smith-Windsor was declared elected as Vice-Chair, by acclamation, for the ensuing year.

APPOINTMENT OF DEPUTY CHAIR ROTATION SET AT THE SEPTEMBER 11, 2017 BOARD MEETING:

- November, December, 2019, January, 2020 Arne Lindberg
- February, March, April, 2020 John McIvor
- May, June, September, 2020 Darlene Rowden
- October and November 2020 Jaimie Smith-Windsor

APPOINTMENTS FOR THE SCHOOL DIVISION:

(a) Auditor

(Motion #19R-74)

*Moved by A. Lindberg that the auditors for the school division for the 2020 year be determined through a request for proposal process in January 2020.
Carried.*

(b) Agent of Record (Insurance agent or broker):

(Motion #19R-75)

*Moved by D. Rowden that the Agent of Record for the school division for the 2020 year be Marsh Canada Limited.
Carried.*

(c) Solicitor:

(Motion #19R-76)

*Moved by G. Gustafson that the firm of Novus Law Group be the solicitor for the school division for the 2020 year.
Carried.*

ESTABLISH THE FOLLOWING:

(a) Regular meeting date, hour and place:

(Motion #19R-77)

*Moved by B. Yeaman that the Regular meetings of the Saskatchewan Rivers Public School Division be held, subject to change, on one Monday of each month at 5:30 p.m., with the Closed Session at 4:00 p.m., in the Board Room, Education Centre, 545 - 11th Street East, and that the Board Chair and the Director of Education be authorized to cancel a Regular meeting if the agenda does not warrant holding a meeting.
Carried.*

(b) Planning Meeting Date, Hour and Place:

(Motion #19R-78)

Moved by A. Lindberg that the planning meetings of the Saskatchewan Rivers Public School Division be held, subject to change, on one Monday of each month usually from 3:00 p.m. to 5:00 p.m. at the Education Centre, 545 - 11th Street East.

Carried.

(c) Approval of accounts:

(Motion #19R-79)

Moved by D. Rowden that the Chief Financial Officer be authorized for the 2020 year to certify all accounts for payment.

Carried.

(d) Signing officers:

(Motion #19R-80)

Moved by M. Vickers that the Board Chair and the Chief Financial Officer be the signing officers for the school division, with the Vice-Chair to sign in the absence of the Board Chair and the Manager of Financial Services to sign in the absence of the Chief Financial Officer for the year 2020.

Carried.

(e) Amount of temporary credit with a financial institution in Prince Albert:

(Motion #19R-81)

Moved by G. Gustafson that the school division continue with Concentra Financial a credit limit of five million dollars for the 2020 year.

Carried.

(f) Attendance and Transportation Services Areas

(Motion #19R-82)

Moved by G. Gustafson that the Board confirm the current attendance and transportation services areas for 2019-2020 school year.

Carried.

(f) Hours of Public Access to All Central Offices:

(Motion #19R-83)

Moved by J. McIvor that public access to the Education Centre/Support Services Centre during regular hours be from 8:00 a.m. to 12:00 noon and from 12:30 p.m. to 4:30 p.m. and during summer hours be from 8:30 a.m. to 2:30 p.m. Monday to Friday except for statutory holidays.

Carried.

(g) Indemnity, honorarium and expenses to be paid to trustees:

(Motion #19R-84)

Moved by A. Lindberg that the revised Trustee Remuneration Guidelines be approved for the 2019-2020.

Carried.

EXTERNAL BOARD APPOINTMENTS:

(a) Employee Bargaining Committees:

- **Out of Scope Bargaining Committee:** Barry Hollick Jaimie Smith-Windsor
- **CUPE Bargaining Committee:** Grant Gustafson
- **LINC Bargaining Committee:** Jaimie Smith-Windsor

(b) Operational Committees:

- **Student Discipline Committee:**
Bill Gerow Grant Gustafson Arne Lindberg Darlene Rowden
- **Principal Selection Committee:** Michelle Vickers
- **Vice-Principal Selection Committee:** Bill Yeaman

(c) Committees with Third Parties:

- **Saskatchewan High School Athletic Association:** Bill Yeaman
- **Public Section Executive Member:** Darlene Rowden
- **City Liaison Committee:** Barry Hollick Arne Lindberg

(g) Standing Committees/Ad Hoc Committees:

- **Saskatchewan Rivers Students for Change:**
Barry Hollick Jaimie Smith-Windsor Michelle Vickers
Arne Lindberg (alternate)
- **Board Development Committee (BDC):**
Bill Gerow Jaimie Smith-Windsor Michelle Vickers
- **Program Enhancement Grant representative:** Bill Gerow
- **SRSPD Foundation:**
Barry Hollick Arne Lindberg Darlene Rowden
- **Invitational Shared Service Initiative (ISSI):** John McIvor

(e) School Community Council Clusters:

Cluster 1:

- Red Wing Public School Darlene Rowden
- St. Louis Public School
- Westview Public School
- West Central Public School Alternate: Bill Yeaman

Cluster 2:

- École Vickers Public School ***Michelle Vickers***
- Prince Albert Collegiate Institute (PACI)
- Spruce Home Public School
- Won Ska Cultural Public School **Alternate:** Barry Hollick

Cluster 3:

- Arthur Pechey Public School ***Barry Hollick***
- Carlton Comprehensive Public High School
- Vincent Massey Public School **Alternate:** Jaimie Smith-Windsor

Cluster 4:

- Birch Hills Public School ***Grant Gustafson***
- East Central Public School
- Riverside Public School
- W.J. Berezowsky Public School **Alternate:** Arne Lindberg

Cluster 5:

- Christopher Lake Public School ***Jaimie Smith-Windsor***
- Meath Park Public School
- Queen Mary Public School **Alternate:** Grant Gustafson

Cluster 7:

- Big River Public High School ***Bill Gerow***
- Canwood Public School
- Debden Public School
- T.D. Michel Public School **Alternate:** John McIvor

Cluster 7:

- John Diefenbaker Public School ***Bill Yeaman***
- King George Public School
- Kinistino Public School **Alternate:** Darlene Rowden

Cluster 8:

- Osborne Public School ***Arne Lindberg***
- Princess Margaret Public School
- Wesmor Public High School **Alternate:** Michelle Vickers

Cluster 9:

- Shellbrook Public School ***John McIvor***
- Wild Rose Public School
- W.P. Sandin Public High School **Alternate:** Bill Gerow

(Motion #19R-85)

Moved by A. Lindberg that the appointments to the respective Boards and Committees for 2018-2019 be ratified.

Carried.

ADJOURNMENT:

(Motion #19R-86)

Moved by J. Smith-Windsor that the meeting be adjourned.

Carried.

SIGNATURES:

Barry Hollich
Board Chair

Jaye Wind
Administrative Services Officer

November 25, 2019
Date of Approval