



MISSION: *To strive for excellence in education and to seek to maximize each child's unique learning ability.*

MINUTES OF THE ORGANIZATIONAL MEETING OF THE SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION NO. 119 HELD IN THE BOARD ROOM, EDUCATION CENTRE, 545 - 11TH STREET EAST, ON MONDAY, NOVEMBER 6, 2017 AT 5:00 P.M.

PRESENT:

MEMBERS OF THE BOARD

MR. B. GEROW, Trustee

MR. G. GUSTAFSON, Trustee

MR. B. HOLLICK, Trustee

MR. A. LINDBERG, Trustee

MR. J. MCIVOR, Trustee

MS. D. ROWDEN, Trustee

MS. J. SMITH-WINDSOR, Trustee

DR. M. VICKERS, Trustee

MR. B. YEAMAN, Trustee

SENIOR ADMINISTRATION

Mr. R. Bratvold, Director of Education, Dr. D. Lloyd, Chief Financial Officer; Mrs. J. Ward, Administrative Services Officer

CALL TO ORDER:

R. Bratvold, Director of Education, called the meeting to order.

ADOPTION OF THE AGENDA:

(Motion #17R-100)

Moved by M. Vickers that the agenda be approved as presented.

Carried.

ELECTION OF BOARD CHAIR:

R. Bratvold called for nominations for the position of Board Chair of the Board of Education.

D. Rowden nominated B. Hollick as Board Chair for the ensuing year.

(Motion #17R-101)

Moved by A. Lindberg that nominations close.

Carried.

B. Hollick was declared elected as Board Chair, by acclamation, for the ensuing year.

ELECTION OF VICE-CHAIR:

B. Hollick called for nominations for the position of Vice-Chair of the Board of Education.

A. Lindberg nominated J. Smith-Windsor as Vice-Chair for the ensuing year.

(Motion #17R-102)

Moved by G. Gustafson that nominations close.

Carried.

J. Smith-Windsor was declared elected as Vice-Chair, by acclamation, for the ensuing year.

APPOINTMENT OF DEPUTY CHAIR ROTATION SET AT THE SEPTEMBER 11, 2017 BOARD MEETING:

- | | |
|---|----------------------|
| • October, November, December, 2017 | John Mclvor |
| • January, February, March, 2018 | Darlene Rowden |
| • April, May, June, 2018 | Jaimie Smith-Windsor |
| • September, October, November, 2018 | Michelle Vickers |
| • December, 2018, January, February, 2019 | Bill Yeaman |
| • March, April, May, 2019 | Bill Gerow |
| • June, September, October, 2019 | Grant Gustafson |
| • November, December, 2019, January, 2020 | Arne Lindberg |
| • February, March, April, 2020 | John Mclvor |
| • May, June, September, 2020 | Darlene Rowden |
| • October 2020 | Jaimie Smith-Windsor |

APPOINTMENTS FOR THE SCHOOL DIVISION:

(a) Auditor

(Motion #17R-103)

Moved by A. Lindberg that the firm of Deloitte LLP be the appointed auditors for the school division for the year 2018.

Carried.

(b) Agent of Record (Insurance agent or broker):

(Motion #17R-104)

Moved by B. Hollick that the Agent of Record for the school division for the 2018 year be Marsh Canada Limited.

Carried.

(c) Solicitor:

(Motion #17R-105)

Moved by J. Mclvor that the firm of Novus Law Group be the solicitor for the school division for the 2018 year.

Carried.

ESTABLISH THE FOLLOWING:

(a) Regular meeting date, hour and place:

(Motion #17R-106)

Moved by D. Rowden that the Regular meetings of the Saskatchewan Rivers Public School Division be held, subject to change, on one Monday of each month at 5:00 p.m., with the Closed Session at 3:00 p.m., in the Board Room, Education Centre, 545 - 11th Street East, and that the Board Chair and the Director of Education be authorized to cancel a Regular meeting if the agenda does not warrant holding a meeting.

Carried.

(b) Strategic Planning Meeting Date, Hour and Place:

(Motion #17R-107)

Moved by M. Vickers that the strategic planning meetings for 2017-2018 school year be held as follows:

- *Monday, February 12, 2018 Planning Session 1:00 p.m. to 3:00 p.m.*
- *Monday, May 14, 2018 Planning Session 1:00 p.m. to 3:00 p.m.*

Carried.

(c) Approval of accounts:

(Motion #17R-108)

Moved by G. Gustafson that the Chief Financial Officer be authorized for the 2018 year to certify all accounts for payment.

Carried.

(d) Signing officers:

(Motion #17R-109)

Moved by B. Gerow that the Board Chair and the Chief Financial Officer be the signing officers for the school division, with the Vice-Chair to sign in the absence of the Board Chair and the Manager of Financial Services to sign in the absence of the Chief Financial Officer.

Carried.

(e) Amount of temporary credit with a financial institution in Prince Albert:

(Motion #17R-110)

Moved by D. Rowden that the school division establish with Concentra Financial a credit limit of five million dollars for the 2018 year.

Carried.

(f) Hours of Public Access to All Central Offices:

(Motion #17R-111)

Moved by G. Gustafson that public access to the Education Centre/Support Services Centre during regular hours be from 8:00 a.m. to 12:00 noon and from 12:30 p.m. to 4:30 p.m. and during summer hours be from 8:30 a.m. to 2:30 p.m. Monday to Friday except for statutory holidays.

Carried.

(g) Indemnity, honorarium and expenses to be paid to trustees:

(Motion #17R-112)

Moved by A. Lindberg that Trustee Remuneration Guidelines be approved for the 2017-2018 year.

Carried.

EXTERNAL BOARD APPOINTMENTS:

(a) Employee Bargaining Committees:

- **Out of Scope Bargaining Committee:** *Barry Hollick* *Jaimie Smith-Windsor*
- **CUPE Bargaining Committee:** *Grant Gustafson*
- **LINC Bargaining Committee:** *Jaimie Smith-Windsor*

(b) Operational Committees:

- **Student Discipline Committee:**
Bill Gerow *Grant Gustafson* *Arne Lindberg* *Darlene Rowden*
- **Principal Selection Committee:** *Michelle Vickers*

(c) Committees with Third Parties:

- **Saskatchewan High School Athletic Association:** *Bill Yeaman*
- **Public Section Executive Member** *Darlene Rowden*
- **City Liaison Committee** *Barry Hollick* *Arne Lindberg*

(d) Standing Committees/Ad Hoc Committees:

- **Saskatchewan Rivers Students for Change:**
Barry Hollick *Jaimie Smith-Windsor* *Michelle Vickers*
- **Welcome Back Barbeque:**
Barry Hollick *Darlene Rowden* *Bill Yeaman*
- **Program Enhancement Grant representative:**
Bill Gerow
- **SRSPD Foundation:**
Barry Hollick *Arne Lindberg* *Darlene Rowden*
- **Invitational Shared Service Initiative (ISSI):** *John McIvor*

(e) School Community Council Clusters:

Cluster 1:

- Red Wing Public School ***Darlene Rowden***
- St. Louis Public School
- Westview Public School
- West Central Public School Alternate: *Bill Yeaman*

Cluster 2:

- École Vickers Public School ***Michelle Vickers***
- Prince Albert Collegiate Institute (PACI)
- Spruce Home Public School Alternates: *Arne Lindberg*
Jaimie Smith-Windsor

Cluster 3:

- Arthur Pechey Public School ***Barry Hollick***
- Carlton Comprehensive Public High School
- Vincent Massey Public School Alternate: *Jaimie Smith-Windsor*

Cluster 4:

- Birch Hills Public School ***Grant Gustafson***
- East Central Public School
- Riverside Public School
- W.J. Berezowsky Public School **Alternate:** Arne Lindberg

Cluster 5:

- Christopher Lake Public School ***Jaimie Smith-Windsor***
- Meath Park Public School
- Queen Mary Public School **Alternate:** Grant Gustafson

Cluster 7:

- Big River Public High School ***Bill Gerow***
- Canwood Public School
- Debden Public School
- T.D. Michel Public School **Alternate:** John McIvor

Cluster 7:

- John Diefenbaker Public School ***Bill Yeaman***
- King George Public School
- Kinistino Public School **Alternate:** Darlene Rowden

Cluster 8:

- Osborne Public School ***Arne Lindberg***
- Princess Margaret Public School
- Wesmor Public High School **Alternate:** Michelle Vickers

Cluster 9:

- Shellbrook Public School ***John McIvor***
- Wild Rose Public School
- W.P. Sandin Public High School **Alternate:** Bill Gerow

Consensus was to send a letter to each SCC Chair on behalf of each trustee and their school cluster.

The Board requested that the terms of references for the Board Committee be compiled and shared with trustees.

(Motion #17R-113)

Moved by A. Lindberg that the appointments to the respective Boards and Committees for 2017-2018 be ratified.

Carried.

ADJOURNMENT:

(Motion #17R-114)

Moved by M. Vickers that the meeting be adjourned.

Carried.

SIGNATURES:

Barry Hollick

Board Chair

Joyce Ward

Administrative Services Officer

November 27, 2017

Date of Approval