

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION NO. 119 HELD IN THE BOARD ROOM, EDUCATION CENTRE, 545 - 11<sup>TH</sup> STREET EAST, ON MONDAY, NOVEMBER 7, 2016 AT 4:00 P.M.**

**PRESENT:**

**MEMBERS OF THE BOARD**

**MR. B. GEROW**, Trustee  
**MR. G. GUSTAFSON**, Trustee  
**MR. B. HOLLICK**, Trustee  
**MR. A. LINDBERG**, Trustee  
**MR. G. MCHENRY**, Trustee

**MR. J. MCIVOR**, Trustee  
**MS. D. ROWDEN**, Trustee  
**MS. J. SMITH-WINDSOR**, Trustee  
**DR. M. VICKERS**, Trustee (absent)  
**MR. B. YEAMAN**, Trustee

**SENIOR ADMINISTRATION**

Mr. R. Bratvold, Director of Education, Mr. R. Emmerson, Superintendent of Schools; Mr. N. Finch, Superintendent of Schools; Mr. M. Hurd, Superintendent of Facilities; Dr. D. Lloyd, Chief Financial Officer; Mr. T. Michaud, Superintendent of Schools; Mr. J. Schultz, Superintendent of Schools; Mrs. J. Ward, Administrative Services Officer

**STUDENT TRUSTEES**

M. Houle (absent)  
K. Nicolas

**Gallery:**

PA Now – S. Sterritt

**CALL TO ORDER:**

R. Bratvold, Director of Education, called the meeting to order.

**DECLARATION OF RESULTS – 2012 SCHOOL BOARD ELECTIONS:**

R. Bratvold read the 2016 school board election results for Saskatchewan Rivers Public School Division.

**DECLARATION OF OFFICE:**

Trustees in attendance declared their declaration of office verbally and in print.

**ADOPTION OF THE AGENDA:**

**(Motion #16R-121)**

***Moved by G. Gustafson that the agenda be approved as presented.  
Carried.***

**ELECTION OF BOARD CHAIR:**

R. Bratvold called for nominations for the position of Board Chair of the Board of Education.  
J. McIvor nominated B. Hollick as Board Chair for the ensuing year.

**(Motion #16R-122)**

***Moved by D. Rowden that nominations close.  
Carried.***

**B. Hollick was declared elected as Board Chair, by acclamation, for the ensuing year.**

**ELECTION OF VICE-CHAIR:**

B. Hollick called for nominations for the position of Vice-Chair of the Board of Education.  
J. McIvor nominated J. Smith-Windsor as Vice-Chair for the ensuing year.

**(Motion #16R-123)**

*Moved by A. Lindberg that nominations close.  
Carried.*

**J. Smith-Windsor was declared elected as Vice-Chair, by acclamation, for the ensuing year.**

**APPOINTMENT OF DEPUTY CHAIR:**

- |   |                      |
|---|----------------------|
| • November, December, 2016, January, 2017 | Grant Gustafson      |
| • February, March, April, 2017            | Arne Lindberg        |
| • May, June, September, 2017              | George McHenry       |
| • October, November, December, 2017       | John McIvor          |
| • January, February, March, 2018          | Darlene Rowden       |
| • April, May, June, 2018                  | Jaimie Smith-Windsor |
| • September, October, November, 2018      | Michelle Vickers     |
| • December, 2018, January, February, 2019 | Bill Yeaman          |
| • March, April, May, 2019                 | Bill Gerow           |
| • June, September, October, 2019          | Grant Gustafson      |
| • November, December, 2019, January, 2020 | Arne Lindberg        |
| • February, March, April, 2020            | George McHenry       |
| • May, June, September, 2020              | John McIvor          |
| • October, November, 2020                 | Darlene Rowden       |

**(Motion #16R-123)**

*Moved by J. McIvor that the deputy chair rotation be amended by removing B. Hollick's name from the rotation.  
Carried.*

**APPOINTMENTS FOR THE SCHOOL DIVISION:**

**(a) Auditor**

**(Motion #16R-124)**

*Moved by A. Lindberg that the firm of Deloitte LLP be the appointed auditors for the school division for the year 2017.  
Carried.*

**(b) Agent of Record (Insurance agent or broker):**

**(Motion #16R-125)**

*Moved by G. McHenry that the Agent of Record for the school division for the 2017 year be Marsh Canada Limited.  
Carried.*

(c) **Solicitor:**

(Motion #16R-126)

*Moved by J. Smith-Windsor that Barry Wilcox of the firm of Novus Law Group be the solicitor for the school division for the 2017 year.*

*Carried.*

**ESTABLISH THE FOLLOWING:**

(a) **Regular meeting date, hour and place:**

(Motion #16R-127)

*Moved by J. Smith-Windsor that the Regular meetings of the Saskatchewan Rivers Public School Division be held, subject to change, the first and third Monday of each month at 5:00 p.m., with the Closed Session at 4:00 p.m., in the Board Room, Education Centre, 545 – 11<sup>th</sup> Street East, and that the Board Chair and Director be authorized to cancel a Regular meeting if the agenda does not warrant holding a meeting.*

*Carried.*

(b) **Approval of accounts:**

(Motion #16R-128)

*Moved by G. Gustafson that the Chief Financial Officer be authorized for the 2017 year, in accordance with Section 105(B) of The Education Act, 1995, to certify all accounts for payment.*

*Carried.*

(c) **Signing officers:**

(Motion #16R-129)

*Moved by D. Rowden that the Board Chair and the Chief Financial Officer be the signing officers for the school division, with the Vice-Chair to sign in the absence of the Board Chair and the Manager of Financial Services to sign in the absence of the Chief Financial Officer.*

*Carried.*

(d) **Amount of temporary credit with a financial institution in Prince Albert:**

(Motion #16R-130)

*Moved by G. McHenry that the school division establish with Concentra Financial a credit limit of five million dollars for the 2017 year.*

*Carried.*

(e) **Hours of Public Access to All Central Offices:**

(Motion #16R-131)

*Moved by A. Lindberg that public access to the Education Centre/Support Services Centre during regular hours be from 8:00 a.m. to 12:00 noon and from 12:30 p.m. to 4:30 p.m. and during summer hours be from 8:30 a.m. to 2:30 p.m. Monday to Friday except for statutory holidays.*

*Carried.*

**(h) Indemnity, honorarium and expenses to be paid to trustees:**

**(Motion #16R-132)**

***Moved by D. Rowden that Trustee Remuneration Guidelines be approved for the 2016-2017 year.***

***Carried.***

**EXTERNAL BOARD APPOINTMENTS:**

**(a) Employee Bargaining Committees:**

- **Out of Scope Bargaining Committee:** *Barry Hollick* *Jamie Smith-Windsor\_*
- **CUPE Bargaining Committee:** *Jaimie Smith-Windsor*
- **LINC Bargaining Committee:** *George McHenry*

**(b) Operational Committees:**

- **Student Discipline Committee:**  
*Bill Gerow* *Grant Gustafson* *Arne Lindberg* *Darlene Rowden*
- **Principal Selection Committee:** *John McIvor*

**(c) Committees with Third Parties:**

- **Saskatchewan High School Athletic Association:** *Bill Yeaman*
- **Public Section Executive Member** *Darlene Rowden*
- **City Liaison Committee** *Barry Hollick* *Arne Lindberg*

**(d) Standing Committees/Ad Hoc Committees:**

- **Transformational Change Committee:**  
*Grant Gustafson* *John McIvor* *Jaimie Smith-Windsor*
- **Saskatchewan Rivers Students for Change:**  
*Barry Hollick* *Jaimie Smith-Windsor* *Michelle Vickers*
- **Welcome Back Barbeque:**  
*Barry Hollick* *George McHenry* *Bill Yeaman*
- **Program Enhancement Grant:**  
*George McHenry* *Arne Lindberg* *Bill Gerow*
- **SRSPD Foundation:**  
*Barry Hollick* *Arne Lindberg* *Darlene Rowden*
- **Invitational Shared Service Initiative (ISSI):** *John McIvor*

**(e) School Community Council Clusters:**

**Cluster 1:**

- **St. Louis Public School** *Darlene Rowden*
- **Westview Public School**
- **West Central Public School** Alternate: *Bill Yeaman*

**Cluster 2:**

- Canwood Public School
  - Prince Albert Collegiate Institute (PACI)
  - Spruce Home Public School
- Michelle Vickers***  
Alternate: Jaimie Smith-Windsor

**Cluster 3:**

- Arthur Pechey Public School
  - Carlton Comprehensive Public High School
  - John Diefenbaker Public School
- Barry Hollick***  
Alternate: George McHenry

**Cluster 4:**

- East Central Public School
  - Riverside Public School
  - W.J. Berezowsky Public School
- Grant Gustafson***  
Alternate: Arne Lindberg

**Cluster 5:**

- Christopher Lake Public School
  - Meath Park Public School
  - Queen Mary Public School
- Jaimie Smith-Windsor***  
Alternate: Grant Gustafson

**Cluster 6:**

- Big River Public High School
  - Debden Public School
  - T.D. Michel Public School
- Bill Gerow***  
Alternate: John McIvor

**Cluster 7:**

- Birch Hills Public School
  - King George Public School
  - Kinistino Public School
- Bill Yeaman***  
Alternate: Darlene Rowden

**Cluster 8:**

- Osborne Public School
  - Princess Margaret Public School
  - Wesmor Public High School
- Arne Lindberg***  
Alternate: Michelle Vickers

**Cluster 9:**

- École Vickers Public School
  - Vincent Massey Public School
  - Red Wing Public School
- George McHenry***  
Alternate: Barry Hollick

**Cluster 10:**

- Wild Rose Public School
  - Shellbrook Public School
  - W.P. Sandin Public High School
- John McIvor***  
Alternate: Bill Gerow

**(Motion #16R-133)**

*Moved by G. McHenry that the appointments to the respective Boards and Committees for 2015-2016 be ratified.*

*Carried.*

**ADJOURNMENT:**

**(Motion #16R-134)**

*Moved by D. Rowden that the meeting be adjourned.*

*Carried.*

**SIGNATURES:**

Barry Hollick  
Board Chair

  
Joyce Ward  
Administrative Services Officer

November 21, 2016  
Date of Approval