

MINUTES OF THE ORGANIZATIONAL MEETING OF THE SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION NO. 119 HELD IN THE BOARD ROOM, EDUCATION CENTRE, 545 - 11TH STREET EAST, ON MONDAY, NOVEMBER 3, 2014 AT 5:00 P.M.

PRESENT:

MEMBERS OF THE BOARD

MR. G. GUSTAFSON, Trustee
MR. B. HOLLICK, Trustee
MR. A. LINDBERG, Trustee
MR. G. MCHENRY, Trustee
MR. J. MCIVOR, Trustee

MS. D. ROWDEN, Trustee
MS. J. SMITH-WINDSOR, Trustee
MR. W. STEEN, Trustee
MR. R. THOMSON, Trustee
MRS. J. WICINSKI-DUNN, Trustee

SENIOR ADMINISTRATION

Mr. R. Bratvold, Director of Education; Ms. D. Baergen, Superintendent of Schools; Mr. R. Clarke, Superintendent of Schools; Mr. R. Emmerson, Superintendent of Schools; Mr. N. Finch, Superintendent of Schools; Mr. M. Hurd, Superintendent of Facilities; Dr. D. Lloyd, Chief Financial Officer; Mr. A. Nunn, Superintendent of Schools; Mr. J. Schultz, Superintendent of Schools; Mrs. J. Ward, Administrative Services Officer

CALL TO ORDER:

R. Bratvold, Director of Education, called the meeting to order.

ADOPTION OF THE AGENDA:

(Motion #14R-130)

Moved by W. Steen that the agenda be approved as presented.

Carried.

ELECTION OF BOARD CHAIR:

R. Bratvold called for nominations for the position of Chair of the Board of Education.

J. McIvor nominated B. Hollick as Board Chair for the ensuing year.

(Motion #14R-131)

Moved by A. Lindberg that nominations close.

Carried.

B. Hollick was declared elected as Board Chair, by acclamation, for the ensuing year.

ELECTION OF VICE-CHAIR:

B. Hollick called for nominations for the position of Vice-Chair of the Board of Education.

J. Wicinski-Dunn nominated J. Smith-Windsor as Vice-Chair for the ensuing year.

(Motion #14R-132)

Moved by W. Steen that nominations close.

Carried.

J. Smith-Windsor was declared elected as Vice-Chair, by acclamation, for the ensuing year.

APPOINTMENT OF DEPUTY CHAIR:

The appointment of Deputy Chair was set at the October 30, 2012 meeting.

APPOINTMENTS FOR THE SCHOOL DIVISION:

(a) **Auditor**

(Motion #14R-133)

Moved by W. Steen that the firm of Deloitte LLP be the appointed auditors for the school division for a five year term (2015-2019).

Carried.

(b) **Agent of Record (Insurance agent or broker):**

(Motion #14R-134)

Moved by G. McHenry that the Agent of Record for the school division for the 2015 year be Marsh Canada Limited.

Carried.

(c) **Solicitor:**

(Motion #14R-135)

Moved by J. McIvor that Barry Wilcox of the firm of Wilcox Chovin be the solicitor for the school division for the 2015 year.

Carried.

ESTABLISH THE FOLLOWING:

(a) **Regular meeting date, hour and place:**

(Motion)

Moved by G. Gustafson that the Regular meetings of the Saskatchewan Rivers Public School Division be held, subject to change, the first and third Monday of each month at 6:00 p.m., with the Closed Session at 5:00 p.m., in the Board Room, Education Centre, 545 – 11th Street East, and that the Board Chair and Director be authorized to cancel a Regular meeting if the agenda does not warrant holding a meeting.

(Motion #14R-136)

Moved by J. Wicinski-Dunn that the motion be amended to 5:00 p.m. for Regular meetings and 4:00 p.m. for Closed Session.

Carried.

(Motion #14R-137)

Moved by G. Gustafson that the Regular meetings of the Saskatchewan Rivers Public School Division be held, subject to change, the first and third Monday of each month at 5:00 p.m., with the Closed Session at 4:00 p.m., in the Board Room, Education Centre, 545 – 11th Street East, and that the Board Chair and Director be authorized to cancel a Regular meeting if the agenda does not warrant holding a meeting.

Carried.

(b) **Management meeting date, hour and place:**

(Motion #14R-138)

Moved by J. Smith-Windsor that the Committee of the Whole/Strategic Planning meetings of the Saskatchewan Rivers Public School Division for 2014-2015 be approved.

Carried.

(c) **Approval of accounts:**

(Motion #14R-139)

Moved by J. Smith-Windsor that the Chief Financial Officer be authorized for the 2015 year, in accordance with Section 105(B) of The Education Act, 1995, to certify all accounts for payment with the exception of final payments on capital projects.

Carried.

(d) **Signing officers:**

(Motion #14R-140)

Moved by D. Rowden that the Board Chair and the Chief Financial Officer be the signing officers for the school division, with the Vice-Chair to sign in the absence of the Board Chair and the Manager of Financial Services to sign in the absence of the Chief Financial Officer.

Carried.

(e) **Amount of temporary credit with a financial institution in Prince Albert:**

(Motion #14R-141)

Moved by A. Lindberg that the school division establish with Concentra Financial a credit limit of five million dollars for the 2015 year.

Carried.

(f) **Taxable portion of indemnity to be paid trustees during the year:**

(Motion #14R-142)

Moved by J. McIvor that for the 2015 year, 2/3 of the trustee indemnity be shown as income and the other 1/3 be declared as non-taxable in lieu of general expenses and so shown on the T-4 slips.

Carried.

(g) **Indemnity, honorarium and expenses to be paid to trustees:**

(Motion #14R-143)

Moved by J. Smith-Windsor that Trustee Remuneration Guidelines be approved for the 2014-2015 year.

Carried.

EXTERNAL BOARD APPOINTMENTS:

(a) **Employee Bargaining Committees:**

- **Out of Scope Bargaining Committee (Board Chair and Vice-Chair):**

Barry Hollick

Jamie Smith-Windsor

- **LINC Bargaining Committee:**

George McHenry

- **CUPE Bargaining Committee:**

Jaimie Smith-Windsor

(b) Operational Committees:

- **Student Discipline Committee:**

Grant Gustafson Arne Lindberg John McIvor Wayne Steen

- **Principal Selection Committee:**

Darlene Rowden

(c) Committees with Third Parties:

- **Saskatchewan High School Athletic Association:**

Darlene Rowden

- **Public Section Executive Member**

Wayne Steen

- **Prince Albert District Planning Commission:**

Darlene Rowden

(d) School Community Council Clusters:

Cluster 1:

- St. Louis Public School

Darlene Rowden

- Westview Public School

- West Central Public School

Alternate:

Wayne Steen

Cluster 2:

- Canwood Public School

Rodney Thomson

- Prince Albert Collegiate Institute (PACI)

- Spruce Home Public School

Alternate:

Jaimie Smith-Windsor

Cluster 3:

- Arthur Pechey Public School

Barry Hollick

- Carlton Comprehensive Public High School

- John Diefenbaker Public School

Alternate:

George McHenry

Cluster 4:

- East Central Public School

Grant Gustafson

- Riverside Public School

- W.J. Berezowsky Public School

Alternate:

Arne Lindberg

Cluster 5:

- Christopher Lake Public School

Jaimie Smith-Windsor

- Meath Park Public School

- Queen Mary Public School

Alternate:

Grant Gustafson

Cluster 6:

- Big River Public High School ***Jeanette Wicinski-Dunn***
- Debden Public School
- T.D. Michel Public School **Alternate: John McIvor**

Cluster 7:

- Birch Hills Public School ***Wayne Steen***
- King George Public School
- Kinistino Public School **Alternate: Darlene Rowden**

Cluster 8:

- Osborne Public School ***Arne Lindberg***
- Princess Margaret Public School
- Wesmor Public High School **Alternate: Rodney Thomson**

Cluster 9:

- École Vickers Public School ***George McHenry***
- Vincent Massey Public School
- Red Wing Public School **Alternate: Barry Hollick**

Cluster 10:

- Wild Rose Public School ***John McIvor***
- Shellbrook Public School
- W.P. Sandin Public High School **Alternate: Jeanette Wicinski-Dunn**

(Motion #14R-144)

***Moved by G. McHenry that the appointments to the respective Boards and Committees for 2014-2015 be ratified.
Carried.***

ADJOURNMENT:

(Motion #14R-145)

***Moved by J. McIvor that the meeting be adjourned.
Carried.***

SIGNATURES:

Barry Hollick
Board Chair

Administrative Services Officer

December 1, 2014
Date of Approval