

MINUTES OF THE ORGANIZATIONAL MEETING OF THE SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION NO. 119 HELD IN THE BOARD ROOM, EDUCATION CENTRE, 545 - 11TH STREET EAST, ON MONDAY, NOVEMBER 4, 2013 AT 5:00 P.M.

PRESENT:

MEMBERS OF THE BOARD

MR. G. GUSTAFSON
MR. B. HOLLICK
MR. A. LINDBERG
MR. G. MCHENRY
MR. J. MCIVOR
MS. D. ROWDEN
MS. J. SMITH-WINDSOR (via telephone)
MR. W. STEEN (absent)
MR. R. THOMSON
MS. J. WICINSKI-DUNN (via telephone)

SENIOR ADMINISTRATION

MR. R. BRATVOLD, Director of Education
MR. R. CLARKE, Superintendent of Schools
MR. N. FINCH, Superintendent of Schools
MR. M. HURD, Superintendent of Facilities
DR. D. LLOYD, Chief Financial Officer
MR. A. NUNN, Superintendent of Schools
MR. J. SCHULTZ, Superintendent of Schools
MRS. J. WARD, Executive Assistant

CALL TO ORDER:

R. Bratvold, Director of Education, called the meeting to order.

ADOPTION OF THE AGENDA:

(Motion #13R-133)

*Moved by A. Lindberg that the agenda be approved as presented.
Carried.*

ELECTION OF BOARD CHAIR:

R. Bratvold called for nominations for the position of Chair of the Board of Education.
R. Thomson nominated B. Hollick as Board Chair for the ensuing year.

(Motion #13R-134)

*Moved by A. Lindberg that nominations close.
Carried.*

B. Hollick was declared elected as Board Chair, by acclamation, for the ensuing year.

ELECTION OF VICE-CHAIR:

B. Hollick called for nominations for the position of Vice-Chair of the Board of Education.
D. Rowden nominated J. Smith-Windsor as Vice-Chair for the ensuing year.

(Motion #13R-135)

*Moved by A. Lindberg that nominations close.
Carried.*

J. Smith-Windsor was declared elected as Vice-Chair, by acclamation, for the ensuing year.

APPOINTMENT OF DEPUTY CHAIR:

(Motion #13R-136)

*Moved by J. McIvor that the Deputy Chair rotation remain as established at the October 30th, 2012 Organizational Meeting.
Carried.*

APPOINTMENTS FOR THE SCHOOL DIVISION:

(a) Auditor

(Motion #13R-137)

*Moved by J. McIvor that the firm of Deloitte be the auditors for the school division for the 2014 year.
Carried.*

(b) Agent of Record (Insurance agent or broker):

(Motion #13R-138)

*Moved by G. McHenry that the Agent of Record for the school division for the 2014 year be Marsh Canada Limited.
Carried.*

(c) Solicitor:

(Motion #13R-139)

*Moved by A. Lindberg that Lyle Zuk of the firm of Wilcox Zuk Chovin be the solicitor for the school division for the 2014 year.
Carried.*

ESTABLISH THE FOLLOWING:

(a) Regular meeting date, hour and place:

(Motion #13R-140)

*Moved by D. Rowden that the Regular meetings of the Saskatchewan Rivers Public School Division be held, subject to change, the first and third Monday of each month at 6:00 p.m., with the Closed Session at 5:00 p.m., in the Board Room, Education Centre, 545 – 11th Street East, and that the Board Chair and Director be authorized to cancel a Regular meeting if the agenda does not warrant holding a meeting.
Carried.*

(b) Management meeting date, hour and place:

(Motion #13R-141)

*Moved by R. Thomson that the Management meetings of Saskatchewan Rivers Public School Division be held at the call of the Board Chair and Director, subject to change, on the Second Monday of each month at 5:00 p.m. in the Board Room, Education Centre, 545 – 11th Street East.
Carried.*

(c) Approval of accounts:

(Motion #13R-142)

Moved by J. McIvor that the Chief Financial Officer be authorized for the 2014 year, in accordance with Section 105(B) of The Education Act, 1995, to certify all accounts for payment with the exception of final payments on capital projects.

Carried.

(d) Signing officers:

(Motion #13R-143)

Moved by A. Lindberg that the Board Chair and the Chief Financial Officer be the signing officers for the school division, with the Vice-Chair to sign in the absence of the Board Chair and the Manager of Financial Services to sign in the absence of the Chief Financial Officer.

Carried.

(e) Amount of temporary credit with a financial institution in Prince Albert:

(Motion #13R-144)

Moved by G. Gustafson that the school division establish with Concentra Financial a credit limit of five million dollars for the 2014 year.

Carried.

(f) Taxable portion of indemnity to be paid trustees during the year:

(Motion #13R-145)

Moved by J. McIvor that for the 2014 year, 2/3 of the trustee indemnity be shown as income and the other 1/3 be declared as non-taxable in lieu of general expenses and so shown on the T-4 slips.

Carried.

(g) Indemnity, honorarium and expenses to be paid to trustees:

(Motion #13R-146)

Moved by G. McHenry that Trustee Remuneration Guidelines be approved for the 2013-2014 year.

Carried.

EXTERNAL BOARD APPOINTMENTS:

(a) Employee Bargaining Committees:

- Out of Scope Bargaining Committee (Board Chair and Vice-Chair):

Barry Hollick Jamie Smith-Windsor

(b) Operational Committees:

- Student Discipline Committee:

Grant Gustafson Arne Lindberg John McIvor Wayne Steen

- **Principal Selection Committee:**
Darlene Rowden

(c) **Committees with Third Parties:**

- **Saskatchewan High School Athletic Association:** *Darlene Rowden*
- **Public Section Executive Member** *Wayne Steen*

(d) **School Community Council Clusters:**

Cluster 1:

Darlene Rowden

- St. Louis Community Public School
- Westview Community Public School
- West Central Public School Alternate: *Wayne Steen*

Cluster 2:

Rodney Thomson

- Canwood Public School
- Prince Albert Collegiate Institute (PACI)
- Spruce Home Public School Alternate: *Jaimie Smith-Windsor*

Cluster 3:

Barry Hollick

- Arthur Pechey Public School
- Carlton Comprehensive Public High School
- John Diefenbaker Public School Alternate: *George McHenry*

Cluster 4:

Grant Gustafson

- East Central Public School
- Riverside Community Public School
- W.J. Berezowsky Public School Alternate: *Arne Lindberg*

Cluster 5:

Jaimie Smith-Windsor

- Christopher Lake Public School
- Meath Park Public School
- Queen Mary Community Public School Alternate: *Grant Gustafson*

Cluster 6:

Jeanette Wicinski-Dunn

- Big River Community Public High School
- Debden Public School
- T.D. Michel Community Public School Alternate: *John McIvor*

Cluster 7:

Wayne Steen

- Birch Hills Public School
- King George Community Public School
- Kinistino Public School Alternate: *Darlene Rowden*

Cluster 8:

- Osborne Public School *Arne Lindberg*
- Princess Margaret Public School
- Wesmor Community Public High School Alternate: Rodney Thomson

Cluster 9:

- École Vickers Public School *George McHenry*
- Vincent Massey Community Public School
- Red Wing Public School Alternate: Barry Hollick

Cluster 10:

- Wild Rose Public School *John McIvor*
- Shellbrook Public School
- W.P. Sandin Public High School Alternate: Jeanette Wicinski-Dunn

(Motion #13R-147)

*Moved by G. Gustafson that the appointments to the respective Boards and Committees for 2013-2014 be ratified.
Carried.*

ADJOURNMENT:

(Motion #13R-148)

*Moved by G. McHenry that the meeting be adjourned.
Carried.*

SIGNATURES:

Barry Hollick
Board Chair

Executive Assistant

November 25, 2013
Date of Approval