

**NO. #2014R-12 (MONDAY, JUNE 16, 2014)**

**MINUTES OF THE REGULAR MEETING OF THE SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION, BOARD OF EDUCATION HELD ON MONDAY, JUNE 16, 2014 AT 5:00 P.M. IN BOARD ROOM, EDUCATION CENTRE, 545 – 11<sup>TH</sup> STREET EAST, PRINCE ALBERT, SASKATCHEWAN**

**PRESENT:**

**MEMBERS OF THE BOARD**

**MR. G. GUSTAFSON**, Trustee  
**MR. B. HOLLICK**, Board Chair  
**MR. A. LINDBERG**, Trustee  
**MR. G. MCHENRY**, Trustee  
**MR. J. MCIVOR**, Trustee

**MS. D. ROWDEN**, Trustee  
**MS. J. SMITH-WINDSOR**, Vice-Chair  
**MR. W. STEEN**, Trustee  
**MR. R. THOMSON**, Trustee  
**MRS. J. WICINSKI-DUNN**, Trustee

**SENIOR ADMINISTRATION**

Mr. R. Bratvold, Director of Education; Ms. D. Baergen, Superintendent of Schools; Mr. R. Clarke, Superintendent of Schools; Mr. N. Finch, Superintendent of Schools; Mr. M. Hurd, Superintendent of Facilities; Mr. A. Nunn, Superintendent of Schools; Mrs. M. Taylor, Superintendent of Schools, Mrs. J. Ward, Executive Assistant

Board Chair B. Hollick called the meeting to order.

**MOTION TO MOVE INTO CLOSED SESSION:**

**#14R-80**

***Moved by J. McIvor that the meeting move into Closed Session with Board and Administration present.***

***Carried.***

**REGULAR SESSION CONVENED AT 5:30 P.M.**

**ADOPTION OF THE AGENDA:**

**#14R-81**

***Moved by G. Gustafson that the agenda be approved as amended.***

***Carried.***

**APPROVAL OF MINUTES:**

**#14R-82**

***Moved by J. Smith-Windsor that the minutes of the Regular meeting of June 2, 2014 be adopted as presented.***

***Carried.***

**BOARD COMMITTEE REPORTS:**

**(a) Motions from the Closed Session of June 16, 2014:**

**#14R-83**

***Moved by B. Hollick that the following motions be brought forward:***

- 1. That the Board approve the purchase of fourteen new buses from Western Canada IC Bus.***

***Carried.***

**ACCOUNTABILITY REPORTS:**

(a) **Communications**

J. Schultz reviewed the Accountability Report on Communications for information.

**#14R-84**

***Moved by J. Smith-Windsor that the Board confirm that the intent of Policy 2, item 2.2, Policy 8, item 8.5, and Policy 13, item 8.1 have been met and that the Communication Accountability Report be referred to the Director Evaluation process.  
Carried.***

**NEW BUSINESS:**

(a) **Board Meeting Dates – 2014-2015**

Two versions of the Board meeting dates for the 2014-2015 were presented and discussed. J. Wicinski-Dunn commented regarding the possibility of changing the start time for the meetings. This will be discussed at the Organizational meeting in November, 2014.

**#14R-85**

***Moved by A. Lindberg that Board Meeting Schedule, Version #1 , be adopted, with the Director having the flexibility of changing scheduled Committee of the Whole meetings to Strategic Planning sessions and the times of those Strategic Planning sessions.  
Carried.***

(b) **Board Annual Work Plan Review**

**#14R-86**

***Moved by G. Gustafson that the Board Annual Work Plan for 2014-2015 be approved.  
Carried.***

(c) **Review of June Recognition Event**

The Board reviewed the June Recognition Event and consensus was to continue with the current format.

(d) **Date of Next Year's June Recognition Event**

**#14R-87**

***Moved by J. Smith-Windsor that the June Recognition Event for 2015 be held on Tuesday, June 9, 2015.  
Carried.***

(e) **Canadian School Boards Association Conference Plans**

B. Hollick reviewed plans for the upcoming Canadian School Boards Association Congress 2014.

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(f) **Welcome Back BBQ Update**

B. Hollick commented that a meeting will be held in July with the Board committee and the P.A. Separate School Board committee to finalize plans for the August 29 Welcome Back Barbeque.

B. Hollick, on behalf of the Board, will send a letter of congratulations to Mike St. Amand on his appointment as President of the Canadian Catholic School Trustees' Association.

**REPORTS FROM ADMINISTRATIVE STAFF:**

(a) **Preventative Maintenance and Renewal Funding**

**#14R-88**

***Moved by W. Steen that the Board approve updated three year PMR plan as presented. Carried.***

(b) **Help Me Tell My Story Update**

M. Taylor shared with trustees a video that documents the outcomes/process and success of the Help Me Tell My Story project at Riverside Public School produced by Indspire, a National First Nations Organization. The Help Me Tell My Story will be expanded to all Pre-kindergarten and kindergarten classes in the school division.

(c) **Director's Update**

R. Bratvold provided an update on the following:

- Discussion on how to have the student voice to better serve the Board's initiatives.
- A grant of \$20,000.00 was received to operate a summer literacy camp.
- Partnerships updates – Kisewatotatowin partnership with Muskoday First Nation and Invitational Shared Services Initiative (ISSI)
- Changes to two administrative Procedures – AP 155 Event Protocol and 270 Home Based Education was provided.
- The Office of the Provincial Auditor will be conducting a performance audit of our Maintenance and Repair program.

(d) **Organizational Chart**

**#14R-89**

***Moved by G. Gustafson that Policy 16, 4.4. be amended to include the word "elimination" in the following statement – "The creation of any central office positions requires the prior approval of the Board".***

***Carried.***

**#14R-90**

***Moved by W. Steen that the Board approve the organizational chart as presented.***

***Carried.***

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**#14R-91**

***Moved by G. Gustafson that the Board amend Policy 16, item 4.4 to read “The creation or elimination of any central office positions requires the prior approval of the Board”.***

***Carried.***

**(e) Financial Statements – for the Period Ended May 31, 2014**

**#14R-92**

***Moved by J. McIvor that the Board receive the financial statements for the period ended May 31, 2014.***

***Carried.***

**BOARD MEMBERS’ FORUM:**

W. Steen commented that Quinn Smith-Windsor will be featured on the Public Section’s website.

D. Rowden commented that the Prince Albert District Planning Commission revamps its development criteria every five years and the membership includes a school trustee.

**#14R-93**

***Moved by W. Steen that the Board appoint a trustee to the Prince Albert District Planning Commission and that Darlene Rowden be the Board’s representation on this commission.***

***Carried.***

A trustee inquired if the “community” would continue in the names of the schools. R. Bratvold replied that the community will be removed from the stationery, listings and website from the schools. The names will stay on the buildings at this time.

B. Hollick, on behalf of the Board, thanked M. Taylor for all the exemplary work that she has done for Saskatchewan Rivers Public School Division and wished her success in her work with the Ministry of Education.

**ADJOURNMENT:**

**#14R-94**

***Moved by D. Rowden that the meeting adjourn.***

***Carried.***

**SIGNATURES:**

Barry Hollick  
Board Chair

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Administrative Services Officer

September 2, 2014  
Date of Approval