

## **PLAYGROUNDS AND EQUIPMENT**

### **Background**

The Division provides for basic well maintained playground equipment in all of its schools and encourages Schools and School Community Councils to work with the Facilities Department to further develop its playgrounds and equipment

### **Procedures**

1. School Community Councils shall work through principal to advise the Superintendent of Facilities of their interest in making improvements to playgrounds.
2. The Superintendent of Facilities shall review the request with the principal and provide any information pertaining to guidelines and regulations applicable as well as approved Playground Equipment Suppliers. All playground equipment purchased and installed on Division property must be CSA approved.
3. Once the principal and the School Community Councils have decided on the equipment they wish to purchase the principal will contact the Purchasing Department who shall expedite the tender process. Equipment will be shipped to the Facilities Department where it shall be received inspected and stored until installation.
4. All playground ground preparation and equipment installation will be done by qualified SRPSD maintenance personnel. The Maintenance Department will cover costs for ground preparation and installation of equipment purchased by the school and the School Community Council.
5. Once installed equipment becomes the property and responsibility of the Division and will be maintained as such.

*Approved: May 12, 2014*