

Administrative Procedure 251

CHALLENGES TO LEARNING RESOURCES

Background

While the Division is responsible for the approval of all programs and instructional materials used in schools, it believes in the right of an individual or group of individuals to challenge the inclusion or exclusion of specific instructional materials in schools.

Procedures

1. School-Based Procedure
 - 1.1 The school receiving a challenge shall, under the direction of the principal, cooperate in a full and open manner with the challenger in an attempt to resolve the issue locally.
 - 1.2 A summary of each challenge shall be reported to the Director in a timely manner.
2. Division-Based Procedure
 - 2.1 Should the matter not be resolved locally, the challenger shall complete a "Request for Consideration/Reconsideration of Materials" form (Appendix A). The principal shall forward the document to their Superintendent of Schools.
 - 2.2 The Superintendent of Schools receiving the form shall investigate the challenge and convene a meeting with the challenger if appropriate. The Superintendent of Schools shall have the option of forming an investigative committee to assist in the investigation.
 - 2.3 The Superintendent shall present the findings of the investigation to the Director with a recommendation for resolving the issue.
 - 2.4 Any decision to remove materials through the Division-based procedure shall be approved by the Director.

Reference: Section 85, 87, 109, 175 *The Education Act, 1995*
Section 37, Education Regulations

Approved: May 12, 2014