How do I know if a student in my class has data entered in the Math IP database?

Step 1:

Setup your class in the Math Common Assessment Database.
(You may have done this already, if so go to Step 2.)

1. Login in to the SRPSD database and click "**Math Common Assessments**"
2. Click on "**Manage Class Lists**"
3. Click on "**Add New Class**"
4. Type a name for you class (Math 8, Math 7,…)
5. Select the grade your class is in.
6. Click "**Add**"
7. Now click on "**Load Class**" to add students to your class.
8. Click on "**Add Student**(s)"
9. Select students

Step 2:

Now that your class is set up you can go to the Math IP database to find out if any of your students have data entered.

1. Once in the **Math IP database**.
2. Click on "**Report by Class**" or "**Report by Student**"

3. Select your "**Class Name**" and click on "**Report**".
4. If data shows up then you know if your student has been on an IP plan. Check the dates to see if it is recent. That will help determine your next steps.
5. If there is data in the IP database, talk to your Ed Support teacher to help determine further steps.

If you need additional help please contact Sheila Cunningham, scunningham@srsd119.ca or 306-764-1571.