

MAINTENANCE TRADESPERSON I – (CARPENTER)

CURRENT LOCATION: Maintenance Centre
(with the understanding that you are employed by the Saskatchewan Rivers Public School Division)

POSITION: Permanent Full Time

STARTING DATE: To be determined

POSTING DATE: January 5, 2022

CLOSING DATE: To be determined

HOURS OF WORK: 8.0 hours per day / 40.0 hours per week. (This position will involve shift-work and weekends)

SALARY: Year 1 - \$32.01 per hour
Year 2 - \$33.61 per hour
Year 3 - \$35.28 per hour

REQUIREMENTS FOR THE POSITION:

- Grade 12.
- Successful completion of technical education leading up to the achievement of Journey Person status.
- Valid Fireman's Certificate.
- Computerized Building Management Systems Training (BMS, Metasys).
- A minimum of ten years experience in one or more of the building trades.
- Related training would be a definite asset (i.e. locksmith, hardware installation, etc.).
- Must hold valid Interprovincial Journey Person Certificate in one or more of the Red Seal approved building trades.
- Valid WHMIS Certificate.
- Valid Driver's Licence.
- Valid First Aid/CPR Certificate
- Valid Safety Certification.
- Ability to safely operate tools and equipment required to perform assigned work such as miscellaneous hand tools, power tools (skill saws, drills, etc.).
- Ability to work as a team player and to work cooperatively with other trades and contracted personnel.
- Ability to oversee projects as onsite supervisor reporting to the Superintendent of Facilities and/or Manager of Maintenance Services.
- Ability to plan and organize the activities of employees and to train, supervise and motivate employees.
- Ability to provide direction to contractors, other sub-trades, labourers and student helpers.
- Ability to produce quality work in the area assigned (i.e. painting, carpentry, welding, etc.).
- Ability to plan and coordinate work as it pertains to assigned projects.
- Ability to read plans and interpret specifications.
- Skill in the use of assigned tools and equipment (tractor, loader, lift-boom truck, power tools, etc.).
- Ability to do heavy work (exerting up to 100 lbs. of force occasionally and/or up to 50 lbs. of force frequently and/or 20 lbs. of force constantly to move objects).
- Knowledge of and ability to operate within Board policies and procedures.
- Ability to maintain accurate records and documentation and provide recommendations to the Manager.
- Ability to understand and carry out oral and written instructions.
- Working knowledge of current technology and software associated with the duties and responsibilities of this position.
- Ability to work independently with minimal on-site supervision demonstrating sound judgement and decision making skills to ensure quality of work meets expected standards.
- Ability to establish and maintain effective working relationships with all staff, students and the public demonstrating tact and diplomacy.
- Ability to conduct oneself in a manner appropriate to an educational institution that provides services to children including demonstrating strict attention to confidentiality of school operations and student information.

QUALIFIED CANDIDATES MAY APPLY IN CONFIDENCE TO:

Human Resources
Saskatchewan Rivers Public School Division
545 – 11th Street East, Prince Albert, SK S6V 1B1 Fax: 306-763-4460
hr@srsd119.ca

Please follow the application procedure as outlined on our website at https://www.srsd119.ca/?page_id=4999

Saskatchewan Rivers Public School Division is an equal opportunity employer. We are committed to creating an inclusive workplace and having a workforce representative of the diverse communities we serve. We welcome diversity and encourage applications from all qualified individuals.