BOARD REPRESENTATIVES

The Board will give consideration to naming representatives to various external committees, agencies and organizations. Such representation is established at the discretion of the Board to facilitate the exchange of information on matters of mutual concern and/or to discuss possible agreements between the Division and other organizations.

The following guidelines shall apply to such representation:

- The trustee shall reflect the current formal position of the Board;
- On other issues of significant importance, the trustee shall consult with the Board to determine the formal position of the Board;
- The Board requires that important issues be brought to its attention. Therefore, if an issue has policy implications it shall be verbally reported at meetings of the Board and supplemented by a written report, along with all other reports that may be written and included with the meeting agenda; and
- All expenses of this activity shall be covered in accordance with compensation guidelines approved annually at the Organizational Meeting.

The following committees/organizations will have a Board representative as identified each year at the first regular meeting after the annual Organization Meeting:

Selection & Support

- Board Chair will call for trustees' interest in committees for submission by September 30. Trustees who prefer or have potential conflict of interest can indicate that at this time.
- Administration will collate responses and prior to the Organizational meeting will bring the summary to the open session of the Board for review, discussion and recommendation of proposed slate for consideration at the Organizational meeting.
- In an election year, the process for committee selection will begin at the Organizational meeting and be concluded at the next regularly scheduled meeting of the Board.
- When administrative support is required, the Director will appoint resource personnel to work with the representative and shall determine the roles, responsibilities and reporting requirements of resource personnel.

1. Saskatchewan School Boards Association (SSBA) - Public Section Executive
   1.1 Purpose
      - Attend SSBA Public Section Executive meetings.
      - Clarify and represent the Board's formal positions and interests at the provincial level.
      - Communicate to the Board at the next regular meeting the work of the SSBA Public Section Executive.
   1.2 Membership
      - One trustee.
   1.3 Meetings
      - As determined and scheduled by the SSBA Public Section Executive.

2. Saskatchewan School Boards Association (SSBA) – Indigenous Council
   2.1 Purpose
   - Attend SSBA Indigenous Council meetings.
   - Clarify and represent the Board's formal positions and interests at the provincial level.
   - Communicate to the Board at the next regular meeting the work of the SSBA Indigenous Council.

   2.2 Membership
   - A minimum of one designated representative.
   - Other trustees may also attend meetings.

   2.3 Meetings
   - As determined and scheduled by the SSBA Indigenous Council – generally four times per year.

3. Saskatchewan High Schools Athletic Association (SHSAA)
   3.1 Purpose
   - Attend SHSAA meetings.
   - Clarify and represent the Board's formal positions and interests at SHSAA meetings.
   - Communicate to the Board the work of SHSAA.
   - May be a voting member of the North Central Athletic Association

   3.2 Membership
   - One trustee.

   3.3 Meetings
   - At the call of SHSAA

4. Saskatchewan School Boards Association (Board Chairs Council)
   4.1 Purpose
   - Attend meetings of the SSBA Board Chairs Council.
   - Clarify and represent the Board's formal positions and communicate to the Board Chairs Council the Board's perspectives.
   - Communicate to the Board the work of Board Chairs Council.

   4.2 Membership
   - Board Chair or designate.

   4.3 Meetings
   - As determined and scheduled by the SSBA.

5. Saskatchewan Rivers School Division #119 Foundation Corporation
   5.1 Purpose
   - Attend Foundation Board meetings.
   - Communicate to the Board the work of the Foundation Corporation, including annual report and financial statements.

   5.2 Membership
   - At least two elected members of the Board (requires three members until the Foundation Board is operational).

   5.3 Meetings
   - At the call of the SRSD Foundation Corporation.

6. School Community Council Cluster Representatives

6.1 Purpose

- Trustees are selected to act as SCC cluster representatives to build and maintain effective two-way communication between SCCs and the Board
- The role of the representative:
  - Represent Board decisions and directions to the SCC;
  - Represent Council recommendations and issues to the Board;
  - Serve as a liaison and support/resource person to the SCC.

6.2 Membership

- Trustees are assigned to clusters by June of each year and reviewed at the organizational meeting in an election year. Current cluster assignments are as follows: School Community Clusters

6.3 Meetings

- At the call of the SCC. Typically, the schedule for the year is determined in September.

Reference: Sections 85, The *Education Act, 1995*

Approved: May 5, 2014
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