

**Administrators:** Please share with staff who have responsibilities connected to this workshop topic.

<b>Attendance:</b> <input checked="" type="checkbox"/> Expected <input type="checkbox"/> Invitation	<b>Expenses Covered by:</b> <input checked="" type="checkbox"/> Division <input type="checkbox"/> Decentralized	<b>Sub Covered by:</b> <input checked="" type="checkbox"/> Division <input type="checkbox"/> Decentralized	<b>Approved by:</b> Maureen Taylor, Superintendent of Schools
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<input type="checkbox"/> <b>Awareness</b> – curriculum overview <input type="checkbox"/> <b>Exploration</b> – unit planning, teaching strategies, integration into existing curricula <input checked="" type="checkbox"/> <b>Synthesis</b> – implementing and seeing using relationships of curriculum parts <input type="checkbox"/> <b>Refinement</b> – thorough incorporation of all curriculum components and integration with other curricula	<h2>Division Math Common Assessment Meeting</h2>
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**Goal:**  
To familiarize teachers and/or administrators with the procedures for administering the classroom math assessments.

**So that teachers .....**

- are able understand the expectations and procedures necessary to administer the common math assessments in a consistent manner across the division
- understand the procedures for entering the data generated from the assessment

**So that students....**

- are assessed in a fair and equitable manner.

<b>Who:</b> <b>Date:</b> <b>Time:</b> <b>Location:</b> <b>Facilitator(s):</b> <b>Bring:</b>	<b>One teacher/administrator from each school</b> <b>October 29<sup>th</sup> or November 1<sup>st</sup></b> <b>3:45pm – 4:45pm</b> <b>Education Centre</b> <b>Sheila Cunningham</b>
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**Overview:**  
This workshop will provide teachers and/or administrators with the information necessary to answer any questions that may arise at the school level with respect to the math assessment. We will look at the classroom procedures for administering, marking and reporting the assessment.

For workshop information contact: Sheila Cunningham by phone 764-1571  
Deadline for Registration: October 26<sup>th</sup>, 2012  
Maximum of 30 Participants

Registration will only be accepted through online registration

[Click Here To Register](#)

Workshop Name: CommonMathAssessment-11/01/12

Complete "Request for Leave" Form:

- Staff Dev. Decentralized Teachers (SDDT)
- Staff Dev. Systems Teachers (please check one):
  - Curriculum (CURR)
  - Student Support Services (SPED)
  - Other (SDST)
- Staff Dev. System CUPE (SDSC)
- Staff Dev. Individual (SDCI)