

Administrators: Please share with staff who have responsibilities connected to this workshop topic.

Attendance: <input checked="" type="checkbox"/> Expected <input type="checkbox"/> Invitation	Expenses Covered by: <input type="checkbox"/> Division <input type="checkbox"/> Decentralized	Sub Covered by: <input checked="" type="checkbox"/> Division <input type="checkbox"/> Decentralized	Approved by: Maureen Taylor, Superintendent of Schools
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<input checked="" type="checkbox"/> Awareness – curriculum overview <input checked="" type="checkbox"/> Exploration – unit planning, teaching strategies, integration into existing curricula <input type="checkbox"/> Synthesis – implementing and seeing using relationships of curriculum parts <input type="checkbox"/> Refinement – thorough incorporation of all curriculum components and integration with other curricula	<h2>CAT TEAM ONLINE MEETING</h2>
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Goal:
To become comfortable communicating online, and to use online communication to co-create the Digital Fluency checklists for students and teachers using Google Apps for Education

- So that teachers**
- Can log in and use Google Apps for Education
 - Can create a group list inside Google Apps to easily share documents with their students.
 - Can inform other staff members how to use Google Apps
- So that students....**
- Can use Google Apps for Education to communicate, collaborate, and create.
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Who: Date: Time: Location: Facilitator(s): Bring:	CAT team members February 13 th . PM only – 1:00 – 3:30 pm Adobe Connect Cat meeting room – URL in email Sheri Gunville Virtually nothing 😊
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Overview:
We will be using Adobe Connect to communicate online. In the meeting we will use Google Drive and co-contribute to the digital fluency checklists.

For workshop information contact: Sheri Gunville or phone 764-1571
Deadline for Registration: February 8th, 2013
Maximum of 18 Participants

Registration will only be accepted through online registration

[Click Here To Register](#)

Workshop Name: CATPM-02/13/13

Complete "Request for Leave" Form:

Staff Dev. Decentralized Teachers (SDDT)

Staff Dev. Systems Teachers (please check one):

Curriculum (CURR)

Student Support Services (SPED)

Other (SDST)

Staff Dev. System CUPE (SDSC)

Staff Dev. Individual (SDCI)