

**Administrators:** Please share with staff who have responsibilities connected to this workshop topic.

<b>Attendance:</b> <input checked="" type="checkbox"/> Expected <input type="checkbox"/> Invitation	<b>Expenses Covered by:</b> <input type="checkbox"/> Division <input type="checkbox"/> Decentralized	<b>Sub Covered by:</b> <input checked="" type="checkbox"/> Division <input type="checkbox"/> Decentralized	<b>Approved by:</b> Maureen Taylor, Superintendent of Schools
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<input checked="" type="checkbox"/> <b>Awareness</b> – curriculum overview <input checked="" type="checkbox"/> <b>Exploration</b> – unit planning, teaching strategies, integration into existing curricula <input type="checkbox"/> <b>Synthesis</b> – implementing and seeing using relationships of curriculum parts <input type="checkbox"/> <b>Refinement</b> – thorough incorporation of all curriculum components and integration with other curricula	<h2>CAT TEAM ONLINE MEETING</h2>
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**Goal:**  
To become comfortable communicating online, and to use online communication to co-create the Digital Fluency checklists for students and teachers using Google Apps for Education

- So that teachers .....**
- Can log in and use Google Apps for Education
  - Can create a group list inside Google Apps to easily share documents with their students.
  - Can inform other staff members how to use Google Apps
- So that students....**
- Can use Google Apps for Education to communicate, collaborate, and create.
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<b>Who:</b> <b>Date:</b> <b>Time:</b> <b>Location:</b> <b>Facilitator(s):</b> <b>Bring:</b>	CAT team members February 13 <sup>th</sup> . AM only - 9-11:30am Adobe Connect Cat meeting room – URL in email Sheri Gunville Virtually nothing 😊
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**Overview:**  
We will be using Adobe Connect to communicate online. In the meeting we will use Google Drive and co-contribute to the digital fluency checklists.

For workshop information contact: Sheri Gunville or phone 764-1571  
Deadline for Registration: February 8th, 2013  
Maximum of 18 Participants

Registration will only be accepted through online registration

[Click Here To Register](#)

Workshop Name: CAT-02/13/13

Complete "Request for Leave" Form:

- Staff Dev. Decentralized Teachers (SDDT)
- Staff Dev. Systems Teachers (please check one):
  - Curriculum (CURR)
  - Student Support Services (SPED)
  - Other (SDST)
- Staff Dev. System CUPE (SDSC)
- Staff Dev. Individual (SDCI)