

**SUSPENSION/EXPULSION OF STUDENT BUS PRIVILEGES  
EDUCATION ACT - SECTION 154 & 155**

ACTION TAKEN	AUTHORIZED BY	TIME PERIOD	PROCEDURES TO FOLLOW	FOLLOW-UP
BUS SUSPENSION	BUS DRIVER	Up to 3 Days	The driver shall immediately report to parent.	Nil
BUS SUSPENSION	SUPERVISOR OF TRANSPORTATION OR PRINCIPAL	4 to 10 Days	<p>The Supervisor of Transportation or Principal shall immediately report to Director or Superintendent.</p> <ul style="list-style-type: none"> <li>• Notify parent and bus driver</li> <li>• Inform pupil of reasons</li> <li>• Provide a written report to Director or Superintendent and parent</li> <li>• Provide an opportunity of a hearing to parents and students</li> </ul>	Nil
SCHOOL SUSPENSION	PRINCIPAL	Up to 3 Days	The principal shall immediately report to parent.	Nil
SCHOOL SUSPENSION	PRINCIPAL	4 to 10 Days	<p>The Principal shall immediately report to Director or Superintendent.</p> <ul style="list-style-type: none"> <li>• Notify parent</li> <li>• Inform pupil of reasons</li> <li>• Provide a written report to Director or Superintendent and parent</li> <li>• Provide an opportunity for a hearing to parents and students</li> </ul>	<p style="text-align: center;"><b><u>WITHIN 10 DAY LIMIT</u></b></p> <p>The Director shall, in consultation with all parties:</p> <ol style="list-style-type: none"> <li>1. Confirm, reduce or remove suspension and provide written report to Board.</li> </ol>
SCHOOL SUSPENSION	STUDENT DISCIPLINE COMMITTEE	More than 10 days and up to one (1) year	<p>The Principal shall immediately report to Director or Superintendent.</p> <ul style="list-style-type: none"> <li>• Notify parent</li> <li>• Inform pupil of reasons</li> <li>• Provide a written report to Director and parent</li> <li>• Provide an opportunity for a hearing to parents and students</li> </ul>	<p>The Director shall:</p> <ol style="list-style-type: none"> <li>1. Consult (investigate) with principals and others as appropriate</li> <li>2. Grant a hearing to the pupil and parent outlining all information as gathered from (1.)</li> <li>3. Call for a meeting of the Student Discipline Committee</li> <li>4. Contact parents/student requesting them to attend the meeting with the Student Discipline Committee*</li> <li>5. Present information on the investigation to the Student Discipline Committee. It is advisable that both the principal and parent be in attendance.</li> <li>6. Provide opportunity for Student Discipline Committee to meet in private to reach its decision</li> <li>7. Report the decision of the Student Discipline Committee to parents and inform them of their right to appear before the entire Board at its next meeting.</li> <li>8. Prepare a written report of the Student Discipline Committee for presentation to the Board at its next meeting. (it is recommended that the Student Discipline Committee excuse themselves from the Board when a decision is being made.)</li> <li>9. Respond, in writing, to the parent on the final decision of the Board.</li> </ol> <p><b>* The Student Discipline Committee may be composed of those members of the Board of Education and officials that the Board considers appropriate.</b></p>
SCHOOL EXPULSION	BOARD	Greater than 1 year	<p>The Principal shall immediately report to Director or Superintendent.</p> <ul style="list-style-type: none"> <li>• Notify parent</li> <li>• Inform pupil of reasons</li> <li>• Provide a written report to Director and parent</li> <li>• Provide an opportunity for a hearing to parents and students</li> </ul>	<p><b>(AS ABOVE)</b></p> <ol style="list-style-type: none"> <li>1. The Board, by resolution may exclude a pupil from attendance at any and all schools.</li> <li>2. The pupil, after one year, may request a review and reconsideration by the Board.</li> <li>3. The Board may re-admit the pupil under conditions it may see fit to prescribe.</li> </ol>