

Saskatchewan Rivers School Division No. 119 Policy Manual

Policy Name:	Report Cards
Policy Type:	Students
Number:	8130
Date Approved:	November 28, 2005
Legal Reference:	<i>The Education Act, 1995: Section 175, 227</i>

The Board of Education believes that one important responsibility of teachers is the regular reporting of the progress of each student to parents and guardians.

Guidelines:

1. Formal reporting to parents shall occur at least three times during the course of an unsemestered school year and at least twice during the course of each term of a semestered course.

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ADMINISTRATIVE PROCEDURES

1. Formal reporting requires that:
 - (a) Written reports to parents shall include but are not restricted to a formal report card. Portfolios, anecdotal records and direct student participation are seen as valid components of the reporting process.
 - (b) For the first and second reporting period in unsemestered settings and the first reporting period in semestered settings, an opportunity for parent-teacher interviews shall be provided.
 - (c) Each school shall inform parents, the Parent Advisory groups and the Education Centre of the dates and times of report card / parent interview days.