

Saskatchewan Rivers School Division No. 119 Policy Manual

Policy Name: Student Transportation Priorities

Policy Type: Transportation

Number: 6001

Date Approved: November 28, 2005

Legal Reference:

The Board of Education (the Board) believes in providing transportation services for all students for which it has the responsibility and who are eligible for such services.

Guidelines:

1. Equity shall be a prime consideration in providing bus transportation services.
2. Transportation shall be provided in a safe, effective and efficient manner.
3. A safe and reliable fleet of buses shall be provided and maintained.
4. The Division shall be staffed with a team of trained, competent and courteous bus drivers.
5. In exceptional circumstances, transportation may be provided to students for which the Division does not have jurisdictional responsibility.
6. Payment in lieu of transportation may be made when judged advisable by the Board.

Goals and Objectives:

- **Goal 1:**

To provide safe and comfortable transportation for students who attend division schools by, i) hiring trained and qualified bus drivers who are skilled in student management and, ii) providing a modern fleet of well maintained buses.

- **Goal 2:**

To organize the transportation system in a manner that requires division students to spend the least amount of time possible on buses given the constraints of annual budgets by, i) developing the simplest, least complicated bus routes possible and, ii) designing bus routes that minimize the number of time consuming stops and transfer points.

- **Goal 3:**

To serve the transportation needs of students who attend the Saskatchewan Rivers School Division in an efficient and effective manner by, i) minimizing the organizational complexity of division transportation services and, ii) causing no extra hardships for division students as the result of transportation agreements with other jurisdictions.

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ADMINISTRATIVE PROCEDURES

1. By June 30th of each year the Supervisor of Transportation shall present recommendations for change to the Director of Education with any revisions to be brought forth by October 1st of each year in the following areas:
 - the operation of all bus routes
 - the operation of the bus garages
 - protocols on bus safety of operation and student management on buses
 - procedures on record keeping and documentation

2. A five-year bus replacement plan shall be established by the Supervisor of Transportation and presented to the Director by December 1st of each year for inclusion in the annual budgetary planning process.