

**NO. #2012R-18 (MONDAY, NOVEMBER 26, 2012)**

**MINUTES: REGULAR MEETING OF THE SASKATCHEWAN RIVERS PUBLIC SCHOOL DIVISION BOARD OF EDUCATION**

**LOCATION: BOARD ROOM, EDUCATION CENTRE  
545 – 11<sup>TH</sup> STREET EAST, PRINCE ALBERT, SASKATCHEWAN**

**DATE: MONDAY, NOVEMBER 26, 2012**

**TIME: 5:00 p.m.**

**PRESENT:**

**MEMBERS OF THE BOARD**

**MR. G. GUSTAFSON  
MR. B. HOLLICK  
MR. A. LINDBERG  
MR. G. MCHENRY  
MR. J. MCIVOR  
MS. D. ROWDEN  
MS. J. SMITH-WINDSOR  
MR. W. STEEN  
MR. R. THOMSON  
MRS. J. WICINSKI-DUNN**

**SENIOR ADMINISTRATION**

**MR. R. BRATVOLD, Director of Education  
MRS. D. BAERGEN, Superintendent of Schools  
MR. R. CLARKE, Superintendent of Schools  
MRS. H. HOBBS, Superintendent of Human Resources  
MR. M. HURD, Superintendent of Facilities  
MR. D.A. MONIUK, Superintendent of Business Administration  
MR. A. NUNN, Superintendent of Schools  
MR. J. SCHULTZ, Superintendent of Schools  
MR. B. SIMPSON, Human Resources Administrator  
MRS. M. TAYLOR, Superintendent of Schools  
MRS. J. WARD, Executive Assistant**

Board Chair B. Hollick called the meeting to order.

**MOTION TO MOVE INTO CLOSED SESSION:**

**(Motion #12R-177)**

*Moved by J. Smith-Windsor that the meeting move into Closed Session with Board and Administration present.*

*Carried.*

**REGULAR SESSION CONVENED.**

**ADOPTION OF THE AGENDA:**

**(Motion #12R-178)**

*Moved by W. Steen that the agenda be approved as presented.*

*Carried.*

**APPROVAL OF MINUTES:**

**(Motion #12R-179)**

*Moved by J. Smith-Windsor that the minutes of the Organizational meeting of October 30, 2012 be adopted as written.*

*Carried.*

**(Motion #12R-180)**

*Moved by A. Lindberg that the minutes of the Regular meeting of October 30, 2012 be adopted as written.*

*Carried.*

**CORRESPONDENCE/INFORMATION:**

**(Motion #12R-181)**

*Moved by G. McHenry that the Prince Albert North Search and Rescue be allowed to use a decal to acknowledge the donation of the school bus by the school division.*

*Carried.*

**(Motion #12R-182)**

*Moved by G. McHenry that the correspondence/information file be received as information (table of contents attached).*

*Carried.*

**BOARD COMMITTEE REPORTS:**

**(a) Motions from the Closed Session of November 26, 2012:**

**(Motion #12R-183)**

*Moved by B. Hollick that the following motions be brought forward:*

1. *That the Board deny Grievance #2012-12, regarding 12 month employees, dated May 29, 2012, at Step 3 of the Grievance Procedure as outlined in the Collective Agreement.*  
*Carried.*
2. *That the Board direct administration to communicate to staff that beginning in the 2013-2014 school year “all new principals appointed in SRPSD will possess a Master’s degree or be enrolled in a graduate program and must complete the masters within five years of appointment”.*  
*Carried.*
3. *That the Support Staff Personnel Report be approved as presented.*  
*Carried.*
4. *That the Teacher Personnel Report be approved as presented.*  
*Carried.*

**(b) Management Report – November 19, 2012:**

**(Motion #12R-184)**

*Moved by B. Hollick that the following motions be brought forward from the Management Meeting of November 19, 2012:*

1. *That Motion #12R-159 be amended to change the start time of the Regular meetings to 6:00 p.m. with the Closed Session at 5:00 p.m.*  
*Carried.*
2. *That Motion #12R-160 be amended to change the start time of the Management meetings to 5:00 p.m.*  
*Carried.*
3. *That the Board commit to support We Day, but that each school will decide if and to what extent its students become involved.*  
*Carried.*

4. *That the Board establish a committee consisting of rural and urban trustees along with the Superintendent of Business Administration to review the 2012 Board election process and prepare a report for Board information. (Note: the Chair is ex-officio on all committees.)*  
*Carried.*
5. *That the Board establish a committee consisting of two trustees – one rural and one urban, the Director, the Superintendent of Facilities, and the CFO to develop a long-term facility plan for the division for Board approval. (Note: the Chair is ex-officio on all committees.)*  
*Carried.*
6. *That unaudited financial statement for fiscal year ending August 31, 2012 be received and filed.*  
*Carried.*

(c) **External Board Committees**

Trustees who serve on Saskatchewan School Boards Association working committees provided verbal updates.

**REPORTS FROM ADMINISTRATIVE STAFF:**

(a) **English as an Additional Language**

Superintendent D. Baergen provided a report on the English as an Additional Language learners in Saskatchewan Rivers Public School Division. The initial assessment of the EAL learners, the Ministry's assessment initiatives and the support for the EAL learners was reviewed.

(b) **B-5 Plan for Non-Instructional Facilities**

(Motion #12R-185)

*Moved by J. Smith-Windsor that the B-5 Five Year Proposed Construction Plan for non-instructional facilities be approved and forwarded to the Ministry of Education.*  
*Carried.*

(c) **B-5 Construction Plan for Instructional Facilities**

(Motion #12R-186)

*Moved by G. McHenry that the B-5 Five Year Proposed Construction Plan for instructional facilities be approved and forwarded to the Ministry of Education.*  
*Carried.*

(d) **Financial Report – September 30, 2012**

(Motion #12R-187)

*Moved by A. Lindberg that the Operating Fund Financial Report showing revenue of \$5,823,144.86 and expenditures in the amount of \$7,433,406.18 for the period ending September 30, 2012 be accepted.*  
*Carried.*

(e) **Financial Report –October 31, 2012**  
(Motion #12R- 188)

*Moved by W. Steen that the Operating Fund Financial Report showing revenue of \$16,053,116.78 and expenditures in the amount of \$15,576,559.64 for the period ending October 31, 2012 be accepted.*

*Carried.*

(f) **Sturgeon Rivers School Site – PT NW ¼ 14-52-3 W3**  
(Motion #12R- 189)

*Moved by J. McIvor that the Board approve the request of Bill and Joan Jeffery to acquire the former Sturgeon River School site (Pt. of NW ¼ 14-52-3 W3) on condition that all legal and transfer related costs are the responsibility of the purchaser.*

*Carried.*

(g) **Revisions to Policy 9001 and 9020**  
(Motion #12R-190)

*Moved by G. Gustafson that Policy 9001: School Community Councils and Policy 9020: Grants to School Community Councils be approved.*

*Carried.*

**BOARD MEMBERS' FORUM:**

G. Gustafson and A. Lindberg attended the recent YWCA, Women of Distinction awards banquet. Marilyn Young, a teacher at Carlton Comprehensive Public High School, was recognized in the education category.

**ADJOURNMENT:**

(Motion #12R-191)

*Moved by D. Rowden that the meeting adjourn.*

*Carried.*

**SIGNATURES:**

Barry Hollick  
Board Chair

\_\_\_\_\_  
Executive Assistant

December 10, 2012  
Date of Approval

## CORRESPONDENCE/INFORMATION

- **Regular meeting of November 26, 2012**
  1. Thank you letter from M. MacInnis, Prince Albert North Search and Rescue, dated November 5, 2012, for the donation of out of service school bus